

NEBYU ANDUALEM
Neba.23andua@gmail.com / nebyuandualem@aol.com

Year: 2022
Heineken Brewery
Addis Ababa, Ethiopia

Dear Hiring Agent:

Are you looking for an energetic, enthusiastic marketing, Price and Quality Control, Warehouse Coordinator or Supervisor professional with a proven ability to coordinate spacial events? My experience in Quality, Warehouse and marketing coupled with solid leadership skill will create strong asset to your company. I enjoy facing challenges and come to you with demonstrated problem solving skill attention to detail. I would now like to share my skill and energy with your company.

Some of the benefit i will bring to your company today includes:

- Excellent time management ability .
- Outstanding writing and verbal communication skill.
- Excellent Computer and software knowledge.
- Proven Marketing and sales background.

I engoy utilizing my interpersonal and organizational skill with your company. i take pleasure in the fast pace of the industry and the challenges that occur daily. If you are in need of someone who can travel or relocate, look no further. My desire to succeed and strong focus will ensure getting the job done no matter what.

Sincerely,
Nebyu Andualem

Personal Information

- Date of birth: 1996
- Marital status: Single
- Sex: Male
- Nationality: Ethiopian
- Physical Condition: Normal
- Language Proficiency: Amharic (Listening, Speaking, Writing) Very Good
English (Listening, Speaking, Writing) Very Good
Spanish (Listening, Speaking, Writing) Not Bad
- Address: Tel: +251 923 531 692 / +251 978 070 877
Email: neba.23andua@gmail.com or nebyuandualem@aol.com

Objectives

To contribute by part in problem solving related with my knowledge. Upgrading my knowledge in the field of my future profession and in the mean time to improve myself to be more productive and to next higher education level through genuine practice.

Education

- ❖ The General Secondary Education Certificate.
- ❖ International Collage Education Certificate.
- ❖ I am Second year Management Student.

Personal Qualities

- Honest
- Confident
- Dedicated to show an outstanding effort by achieving a goal

Nebyu Andualem
Tel: +251 923531692 / +251978070877
Addis Ababa, Ethiopia
Email: neba.23andua@gmail.com or nebyuandualem@aol.com

ደመክ አማን በቅላላ ስራ-ተቋረም

**DEMEKE AMAN GENERAL
CONTRACTOR**

ቀን: 5/9/2003

ለማመልከተው ሆኖ

አቶ ገብረ አድባር አስተዳደር ከተሠሳሰ ሰነድ ቀን 2002 ዓ.ም ይታወች እስከ መግቢያ ቀን 2003 ዓ.ም ይፈጸም በይመቀ አማን በቅላላ ስራ-ተቋረም ተዋጥረው በእስራር ከ.ጥር የሰራ መጽሑፍ ስ.ምንጻን የቀረበ ሰ.መት መግቢያ ቀን 2003 ዓ.ም ይታወች እስራ ገዢታዎች የለቀቀ መሆኑን አየጋለዥን ግለሰቦ እስራ የለቀቀበት የሚከናወት በራሱ ተቋርቷ የለቀቀ መሆኑን አየጋለዥን ለመደረግ መልካም እና አንዳንተማማት በመመዘኛ ይህን የሰራ ለምድ ስጥተኞችዋል::



ከመፈጥር ዘርዝር



ሻው ሂጥን ስንተር

Shoa Shopping Center

ቀን 14/11/2018

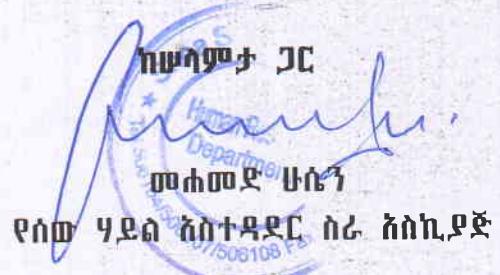
ቁጥር ፭/፻/ ሲ/ሰ/፩/፳፻፲፯/፦፩፭፯/፩፭፯

ገዢ፡- የስራ ማጠቃ መሰጠትን ይመለከታል

ስም፡-	የበየ አንድአለም
የስራ መደብ፡-	ረዳት ስቶር ካ.ጥር
የቀጥር ቀኬ፡-	02/01/2018
ደመዣና ግር፡-	2300 /ሁሳት ሰ. ስሳት መቶ ግር/
የስራ በታ፡-	በወለስራር ስቶር
ስራውን የለቀቀበት ቀኬ፡-	20/07/2018

ስራውን የለቀቀበት የሚከናወት፡- በራስጥው ፍቃድ

ማንኛውም ሁኔታ ተከለ የጠረቻ መዋሪ ከድመወጥው እያተቀነስ
ለሚመለከተው መ/ቤት ገብ. ሆኖል：



ገልጻም፡-

ይ. ሌ.ቁል

አማካይ

ተፈጻሚነት በኢትዮጵያ የትም/ፋይነት የገኘ/ቍ/ው ወጪ ተከናወ
ተረምሮር፣ ይጠና ስተራትነዎች ተምህርች በበታቸው ተከናወ
የሚገኘው መጠኑ ነው፡፡ ይህም መጠኑ በመቀኘ ስጋገጧ
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በለምንግድ የቅረቡበት ጥያቄዎች መህክል በማዕከላዊ
የንግድ የሀብት በተከናወ እንደመለስ የሚያመለስ ነው፡፡

ጥርሰንታይል፡-

የተፈጻሚነት አማካይ ከዘመኝ ወጪ ለመፈጸር ከዚህ አማካይ
በቃቁ የሆነ የተፈጻሚነቶች ስብት ከመቆኑ ተፈጻሚነቶች መዝካላ
ከመቶ ምን የሀብት እንደሆነ የሚያመለስ ነው፡፡ ይህም ማለት
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አንድበለስ/ቁ የሚያሳይ ነው፡፡ በዚህ የምህር መረጃ እኔ
የተመለከተው መደረጉ በዘላል ያረጋ ነው፡፡



628385



THE FEDERAL DEMOCRATIC REPUBLIC OF ETHIOPIA
MINISTRY OF EDUCATION
NATIONAL EDUCATIONAL ASSESSMENT AND EXAMINATIONS
AGENCY (NEAEA)

This is to certify that NEBYU ANDUALEM MULU

has taken 7 (SEVEN) subject(s) in the 2015(2007 E.C.)

Examination session and has earned the following score(s) in 7 (SEVEN) subject(s)

English 70

Maths (Natural) 62

Aptitude 70

Physics 54

Chemistry 66

Biology 76

Civics 78

TOTAL 476

Araya G Egziabher Mehari
DIRECTOR GENERAL

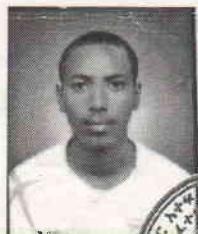


Zerihun Duressa

DEPUTY DIRECTOR GENERAL

JULY 2015(HAMLE 2007 E.C.)

This certificate is invalid unless
it bears the NEAEA seal on the



0083672

1516775905



THE FEDERAL DEMOCRATIC REPUBLIC OF ETHIOPIA
MINISTRY OF EDUCATION
NATIONAL EDUCATIONAL ASSESSMENT AND EXAMINATIONS
AGENCY (NEAEA)

The Ethiopia General Secondary Education Certificate

This is to certify that NEBYU ANDUALEM MULU

has taken 9 (NINE) subject(s) in the 2013(2005 E.C.)

Examination session and has earned the following grade(s) in 9 (NINE) subject(s)

Amharic	A	Biology	A
English	C	Civics	A
Maths	A	Geography	A
Physics	C	History	B
Chemistry	B		

By virtue of which, this certificate is awarded, with Great Distinction

Araya G Egziabher Mehari

DIRECTOR GENERAL



AUGUST 2013(2005 E.C.)

Zerihun Duressa

DEPUTY DIRECTOR GENERAL

Distinction _____ 4 A's

Great Distinction _____ 5 A's

Very Great Distinction _____ 6 A's and above

This certificate is invalid unless
it bears the NEAEA seal on the
Photograph of the candidate.

No. 6657242

**AMHARA NATIONAL REGIONAL STATE
BUREAU OF EDUCATION
TRANSCRIPT**

Ser. No. 3507115



SCHOOL Debre Markos Sec. School

WOREDA D/Markos

ZONE E/Goijam

TEL. No. 0587711086

P.O. Box 304

NAME OF THE STUDENT NEBIYU ANDUALEM MULU SEX M AGE 17

DATE OF ADMISSION 2003

E.C DATE OF LEAVING

E.C

Gondar Printing Enterprise 19/9/2002

SUBJECT	GRADE 9 SEC.			GRADE 10 SEC.			REMARKS	
	YEAR 2003			YEAR				
	SEMESTER		AVE.	SEMESTER		AVE.		
1 AMHARIC	81	84	82.5	80	82	81		
2 ENGLISH	65	59	62	69	52	60.5		
3 MATHEMATICS	81	68	74.5	76	66	71		
4 PHYSICS	74	82	78	89	56	72.5		
5 CHEMISTRY	73	36	54.5	88	69	78.5		
6 BIOLOGY	91	66	78.5	77	43	60		
7 GEOGRAPHY	61	74	67.5	77	78	77.5		
8 HISTORY	89	80	84.5	74	73	73.5		
9 CIVIC & ETHICAL	75	64	69.5	80	74	77		
10 H.P. EDUCATION	79	84	81.5	84	85	84.5		
11 ICT				74	83	78.5		
TOTAL		769	697	733	868	761	814.5	
AVERAGE		76.9	69.7	73.3	78.90	69.18	74.05	
RANK		6	11	9	7	7	7	
CONDUCT		A	A	-	A	A	-	

1. This transcript is prepared by Yenagne HULU Sign. Date 20/10/05 E.C

2. The student's academic record shows that he/she has COMPLETED GRADE 10TH

In 2005 E.C

3. Director's Name _____ Date 20/10/05 E.C



School Seal

N.B. This Transcript is valid only when it has no alterations, Erasures and bears the seal of the School on the

AMHARA NATIONAL REGIONAL STATE
EDUCATION BUREAU
REGULAR STUDENT TRANSCRIPT

No. 1224122



SCHOOL DIM PREP SEC 1 SCHOOL ADM.ZONE ELADJAM.

TOWN DIM TEL. No. 771-10-99 P.O. Box 77

FULL NAME OF THE STUDENT MEBTU ANDUALEM. Sex

DATE OF ADMISSION 2006 E.C DATE OF LEAVING 2007 E.C

SUBJECT	Grade 9			Grade 10			Grade 11			Grade 12			Remarks
	sec	Year	Semester	Sec	Year	Semester	sec	Year	Semester	sec	Year	Semester	
	I	II	AVE	I	II	AVE	I	II	AVE	I	II	AVE	
1 AMHARIC							70	70	70	73	66	69.5	
2 ENGLISH							76	75	75.5	64	61	62.5	
3 MATHEMATICS							54	63	58.5	44.5	51	47.5	
4 PHYSICS							70	63	66.5	43	38	40.5	
5 CHEMISTRY							61	58	59.5	26	47	46.5	
6 BIOLOGY							68	63	65.5	46	65	55.5	
7 GEOGRAPHY							{	{	{	{	{	{	
8 HISTORY							86	77	81.5	47	64	55.5	
9 CIVICS							80	80	80	73	57	65	
10 H.P.E /SPORT							78	65	71.5	76	72	74	
11 INFORMATION TECH.							{	{	{	{	{	{	
12 ECONOMICS							94	87	90.5	82	75	78.5	
13 GENERAL BUSINESS							{	{	{	{	{	{	
14 TECH.DRAWING							237	201	219	594	596	595	
TOTAL							73.7	70.1	71.9	594	596	595	
AVERAGE							16	19	17	15	23		
RANK													
CONDUCT													

IMPORTANT

- This Transcript is Prepared by _____ Checked by _____ Date 15/12/2012
- The Student's Academic record shows he/she has completed grade 10th in 2007 E.C
- This Transcript is valid only When it has no alterations, erasures and bears the School seal on the photo



Diploma

This is to certify that

Nebyu Andualem

Successfully obtained a Diploma in

Modern Human Resource Management



1486-14001257

Dr. Eric Currott

Director of Certification



24th September 2021

Date of Award



Learner Achievement Verification

This is to certify that the management of Alison has decided to award Nebyu Andualem living in Ethiopia the certificate of completion in Diploma in Modern Human Resource Management.

Learner Details



Name: Nebyu Andualem
E-mail: neba.23andua@gmail.com
Country: Ethiopia



Course and Result



Score
85%
Study Time
4:54:38

Diploma in Modern Human Resource Management

The course will first discuss the seven main responsibilities of an HR manager. It will then teach you why diversity and multiculturalism are important to the success of an organization as well as discuss the goals of a compensation plan. You will then learn the kinds of tests, types of interviews, and interview questions which will help you during the recruitment and selection process.

Modules Studied

- [Module 1: The Role of HRM](#)
- [Module 2: Developing Strategic HRM plans](#)
- [Module 3: Diversity and Multiculturalism](#)
- [Module 4: Recruitment](#)
- [Module 5: Interviewing and Selection](#)
- [Module 6: Compensation Planning](#)
- [Module 7: Diploma in Modern Human Resource Management - First Assessment](#)
- [Module 8: Retention and Motivation](#)
- [Module 9: Training and Development](#)
- [Module 10: Successful Employee Communication](#)
- [Module 11: Managing Employee Performance](#)
- [Module 12: Employee Assessment](#)

[**Module 13: Safety and Health at Work**](#)

[**Module 14: Diploma In Modern Human Resource Management - Second Assessment**](#)

[**Module 15: Course assessment**](#)



Certificate

This is to certify that

Nebyu Andualem

Successfully obtained a Certificate in

Leadership & Management Skills For Business - Managing
Employees



Dr. Eric Cobott

Director of Certification



21st September 2021

Date of Award



Learner Achievement Verification

This is to certify that the management of Alison has decided to award Nebyu Andualem living in Ethiopia the certificate of completion in Leadership & Management Skills For Business - Managing Employees.

Learner Details



Name: Nebyu Andualem
E-mail: neba.23andua@gmail.com
Country: Ethiopia



Course and Result



Score
84%
Study Time
0:01:35

Leadership & Management Skills For Business - Managing Employees

Inside this free online leadership and management course you will learn the specific challenges that leaders and managers face. You will gain specific tools and strategies to deal with these challenges the way the pros do. You will then study specific ways you and your staff can grow consistently while adding new skills. You will be taught in this training how to get the best out of your employees as a manager and how to beat common business and/or employee challenges.

Modules Studied

- [Module 1: Leadership Training](#)
- [Module 2: Management Training](#)
- [Module 3: Business Culture Training](#)
- [Module 4: Teamwork Training](#)
- [Module 5: Course assessment](#)



Diploma

This is to certify that

Nebyu Andualem

Successfully obtained a Diploma in

Leadership and Management Styles



3908-14001257

Dr. Eric Cobott

Director of Certification



5th October 2021

Date of Award



Learner Achievement Verification

This is to certify that the management of Alison has decided to award Nebyu Andualem living in Ethiopia the certificate of completion in Diploma in Leadership and Management Styles.

Learner Details



Name: Nebyu Andualem
E-mail: neba.23andua@gmail.com
Country: Ethiopia



Course and Result



Score
92%
Study Time
2:20:04

Diploma in Leadership and Management Styles

A manager can successfully direct others within an organization, but a leader can inspire them. While these two skills are interconnected, leadership and management are not the same. This management training course will teach you the necessary techniques to not only be a successful manager but a good leader, a skill that is essential in the workplace, at home, and in every stage of your life. You will start this course by recognizing what human leadership is.

Modules Studied

- Module 1: Understanding Leadership and Management
- Module 2: Team Building, Conflict Management, and Mentoring
- Module 3: First Assessment - Diploma in Leadership and Management Styles
- Module 4: Situational Awareness, Servant Leadership and Emotional Intelligence
- Module 5: Change Management and Roleplay Sessions
- Module 6: Second Assessment - Diploma in Leadership and Management Styles
- Module 7: Course assessment



Diploma

This is to certify that

Nebyu Andualem

Successfully obtained a Diploma in
Marketing Management



1603-14001257

Dr. Eric Currott

Director of Certification



30th September 2021

Date of Award



Learner Achievement Verification

This is to certify that the management of Alison has decided to award Nebyu Andualem living in Ethiopia the certificate of completion in Diploma in Marketing Management.

Learner Details



Name: Nebyu Andualem
E-mail: neba.23andua@gmail.com
Country: Ethiopia



Course and Result



Score
86%
Study Time
1:23:07

Diploma in Marketing Management

Market researchers help capture important marketing insights, which then inform crucial decisions made by marketing managers. This course will give you an understanding of the process of marketing research and core marketing concepts. You will learn how the marketing of services differs from the marketing of goods. You will also learn about the theory behind modern marketing and how it has evolved over the years.

Modules Studied

- Module 1:** Introduction To Marketing
- Module 2:** Marketing In The Modern World
- Module 3:** Competitor Analysis Introduction
- Module 4:** PESTEL Framework And Competitive Analysis
- Module 5:** Diploma in Marketing Management - First Assessment
- Module 6:** The Marketing Information System
- Module 7:** Marketing Research
- Module 8:** Marketing Research II
- Module 9:** Sampling Methods
- Module 10:** Data Analysis
- Module 11:** Diploma in Marketing Management - Second Assessment
- Module 12:** Course assessment



Certificate

This is to certify that

Nebyu Andualem

Successfully obtained a Certificate in

Supervision Skills – Managing Groups and Employee
Interaction



1228-14001257

Dr. Eric Cobott

Director of Certification



20th September 2021

Date of Award



Learner Achievement Verification

This is to certify that the management of Alison has decided to award Nebyu Andualem living in Ethiopia the certificate of completion in Supervision Skills – Managing Groups and Employee Interaction.

Learner Details



Name: Nebyu Andualem
E-mail: neba.23andua@gmail.com
Country: Ethiopia



Course and Result



Score
84%
Study Time
2:19:38

Supervision Skills – Managing Groups and Employee Interaction

This supervision skills course will start by introducing you to effective group and team management techniques. You will learn how to use KASH (Knowledge, Attitude, Skills, and Habits) to improve your team and to help resolve a conflict. You will then cover the topic of group dynamics and learn the characteristics of team design. You will also study team leadership and autonomy, learn how to organize effective teams, and understand important team roles and responsibilities.

Modules Studied

- Module 1:** Module 1: Managing Groups and Teams
- Module 2:** Module 2: Taking Action in the Workplace
- Module 3:** Course assessment



Certificate

This is to certify that

Nebyu Andualem

Successfully obtained a Certificate in

Retail Management - Merchandising, Distribution and
Marketing



1298-14001257

Dr. Eric Curbett

Director of Certification



18th September 2021

Date of Award



Learner Achievement Verification

This is to certify that the management of Alison has decided to award Nebyu Andualem living in Ethiopia the certificate of completion in Retail Management - Merchandising, Distribution and Marketing.

Learner Details



Name: Nebyu Andualem
E-mail: neba.23andua@gmail.com
Country: Ethiopia



Course and Result



Score
80%
Study Time
3:18:52

Retail Management - Merchandising, Distribution and Marketing

This free online merchandise management course will first introduce you to retail merchandising and what it entails. You will learn the different methods for determining price points as well as cover the MSRP or manufacturer suggested retail price. You will then study visual merchandising, the principles of design, and how to design a display, which is essential for attracting customers. The course will also teach you about the flow of goods and services.

Modules Studied

[Module 1: Module 1: Merchandising and Distribution](#)

[Module 2: Module 2: Retail Marketing](#)

[Module 3: Course assessment](#)



Diploma

This is to certify that

Nebyu Andualem

Successfully obtained a Diploma in

Sales Management



1536-14001257

Dr. Eric Curbett

Director of Certification



4th October 2021

Date of Award



Learner Achievement Verification

This is to certify that the management of Alison has decided to award Nebyu Andualem living in Ethiopia the certificate of completion in Diploma in Sales Management.

Learner Details



Name: Nebyu Andualem
E-mail: neba.23andua@gmail.com
Country: Ethiopia



Course and Result



Score
86%
Study Time
4:13:12

Diploma in Sales Management

This course will begin by giving you an overview of how selling and sales influences our daily lives. You will learn the characteristics of a brand and will be guided through the differences between sales and marketing. You will then learn what it takes to be successful in sales as well as to define the different types of selling channels and selling environments.

Modules Studied

- [Module 1: Success in Sales](#)
- [Module 2: Choose Your Path](#)
- [Module 3: Relationship Selling](#)
- [Module 4: Business Ethics](#)
- [Module 5: Power of Effective Communication](#)
- [Module 6: Understanding the Customer](#)
- [Module 7: Diploma in Sales Management - First Assessment](#)
- [Module 8: Identify your Customers](#)
- [Module 9: The Power of Preparation](#)
- [Module 10: The Sales Approach](#)
- [Module 11: The Sales Presentation](#)
- [Module 12: Handling Objections](#)

Module 13: Entrepreneurial Selling

Module 14: Diploma in Sales Management - Second Assessment

Module 15: Course assessment



Diploma

This is to certify that

Nebyu Andualem

Successfully obtained a Diploma in

Supervision



1236-14001257

Dr. Eric Currott

Director of Certification



5th October 2021

Date of Award



Learner Achievement Verification

This is to certify that the management of Alison has decided to award Nebyu Andualem living in Ethiopia the certificate of completion in Diploma in Supervision.

Learner Details



Name: Nebyu Andualem
E-mail: neba.23andua@gmail.com
Country: Ethiopia



Course and Result



Score
92%
Study Time
2:55:50

Diploma in Supervision

This course will first discuss the principles of supervision and leadership. You will learn when delegation is needed in your work, study the qualities of a good supervisor, and learn the differences between mentoring and coaching. You will then learn the everyday functions of a supervisor and why good supervisors are essential in the workplace.

Modules Studied

- Module 1:** Module 1: The Theory of Supervision
- Module 2:** Module 2: What Makes a Good Supervisor?
- Module 3:** Module 3: Diploma in Supervision - Assessment One
- Module 4:** Module 4: Effective Communication Skills
- Module 5:** Module 5: Communication Skills Needed During the Hiring Process
- Module 6:** Module 6: Diploma in Supervision - Assessment Two
- Module 7:** Module 7: Motivating Employees
- Module 8:** Module 8: Providing Supervision
- Module 9:** Module 9: Performance
- Module 10:** Module 10: Preventing and Managing Bullying at Work
- Module 11:** Module 11: Diploma in Supervision - Assessment Three
- Module 12:** Module 12: Managing Groups and Teams

Module 13: Module 13: Taking Action in the Workplace

Module 14: Module 14: Diploma in Supervision - Assessment Four

Module 15: Course assessment



Diploma

This is to certify that

Nebyu Andualem

Successfully obtained a Diploma in

Training of Trainers



2099-14001257

Dr. Eric Currott

Director of Certification



22nd September 2021

Date of Award



Learner Achievement Verification

This is to certify that the management of Alison has decided to award Nebyu Andualem living in Ethiopia the certificate of completion in Diploma in Training of Trainers.

Learner Details



Name: Nebyu Andualem
E-mail: neba.23andua@gmail.com
Country: Ethiopia



Course and Result



Score
87%
Study Time
5:23:14

Diploma in Training of Trainers

This free online course, Diploma in Training of Trainers, will give you an insight into training techniques and the design of training programs for effective learning. You will first learn about the primary goal of training, aspects of a great workplace, methods of training needs assessment, training types and design, learning theories, and technology in training.

Modules Studied

- [Module 1: Introduction to Training](#)
- [Module 2: Training Needs Assessment](#)
- [Module 3: Training Design and Types of Training](#)
- [Module 4: Design Thinking and Digital Technology](#)
- [Module 5: Diploma in Training of Trainers - First Assessment](#)
- [Module 6: Training Methods](#)
- [Module 7: Training Groups and Business Games](#)
- [Module 8: Role Play and Behavior Modeling](#)
- [Module 9: Cost-Benefit Analysis and Decision Making](#)
- [Module 10: Diploma in Training of Trainers - Second Assessment](#)
- [Module 11: Course assessment](#)