

Bihar Engineering University, Patna
End Semester Examination - 2022

Course: B.Tech.
Code: 100508

Semester: V
Subject: Professional skill development

Time: 03 Hours
Full Marks: 70

Instructions:-

- (i) The marks are indicated in the right-hand margin.
- (ii) There are **NINE** questions in this paper.
- (iii) Attempt **FIVE** questions in all.
- (iv) Question No. 1 is compulsory.

Q.1 Answer any seven of the following

[2 x 7 = 14]

- (a) Define group. ✓
- (b) What is a schedule? ✓
- (c) Explain what is a resume? ✓
- (d) What is walk-in-interview? ✓
- (e) What do you understand by ethics? ✓
- (f) What is occullesics? ✓
- (g) What is Jargon? ✓
- (h) What does group discussion evaluates? ✓
- (i) Which is the purpose of communication? ✓
- (j) Why power point is used? ✓

Q.2 What is the role of body language in communication? ✓

[14]

Q.3 What is the significance of group formation? Explain the stage of group formation.

[14]

Q.4 Define stress. Explain any four methods of stress management. ✓

[14]

Q.5 What is the importance of emotional intelligence in professional life? ✓

[14]

Q.6 What business etiquettes should be observed by a salesman? Explain.

[14]

Q.7 Discuss irrational intelligence in detail.

[14]

Q.8 What are the types of interview? Explain them. ✓

[14]

Q.9 Write an essay on "Impacts of Digitalization in India".

[14]

