

Hannah Necoline Hubner

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Secret Level Security Clearance - Intermediate German - Beginner Japanese - Program administration and start up - Grant administration - Policy writing - Public affairs - Event coordination - Leadership and interpersonal communication - Teaching English - Interactive online curriculum development - Mediation and peace building - Cross cultural relations - Inter-agency networking and collaboration

EDUCATION

University of Utah

Masters of Science

International Affairs and Global Enterprise

Salt Lake City, Utah

Ant. graduation 12/2016

Brigham Young University-Hawaii

Bachelors of Arts

Teaching English to Speakers of Other Languages (TESOL)

International Peace Building Certificate

Laie, HI, USA

2010-2013

2013

EXPERIENCE

United States European Command

Intern for InterAgency Partnering Directorate

Stuttgart, Germany

1/2016-4/2016

- Provided technical assistance with writing policy for Executive Order 13595 Women, Peace and Security (WPS)
- Participated in briefing desk officers and commanders on WPS
- Briefed country representatives at the annual ESC-W conference on WPS
- Conducted a public information campaign on WPS throughout European Command
- Assisted in the coordination of a large scale training on WPS
- Assisted in the incorporation of WPS into military training objectives
- Coordinated a regional conference in the Balkans on disaster response and countering violent extremism

Refugee and Immigrant Center - Asian Association

Human Rights Education Program Developer

Salt Lake City, UT

06/2015-12/2015

- Organized an adult education program to promote self sufficiency
- Created strategic outcomes measurements
- Conducted outreach with community partners
- Networked with local businesses to collect donations

AmeriCorps

Refugee Employment Specialist

Salt Lake City, UT

10/2014 - 10/2015

- Networked with employers and applied to jobs with clients
- Connected refugees to education and job training programs
- Taught employment workshops

Refugee Services of Texas

Education Program Supervisor

Dallas, TX

03/2014-08/2014

- Developed structure of the core organization
- Trained and supervised English instructors
- Satisfied grant requirements through documenting, reporting, developing, expanding and managing activities in the program
- Organized events and donations for clients
- Orchestrated transportation of students from diverse locations

- Met with political figures in regards to refugee policy
- Conducted outreach with other organizations

BYU-H Online Education

ESL Senior online tutor and teacher

- Prepared ESL students for University level English
- Designed online curriculum
- Trained and supervised online English instructors

Laie, HI

03/2010-12/2014

AWARDS, PAPERS AND PRESENTATIONS

Guest Speaker: Dayton Correctional Institute

Invited speaker for the Women's Correctional Facility

- Lecture: Interpersonal Conflict Resolution

Presenter: CamTESOL Conference

Recognized speaker in the annual TESOL conference in Cambodia

- Topic: Expanding TESOL through the Internet

Dayton, OH

12/2014

Phnom Penh, Cambodia

02/2012

VOLUNTEER/COMMUNITY SERVICE

WELL Africa

Service Volunteer

- Coordinated volunteer trip to Ivory Coast
- Assisted with the start up of a non profit organization
- Conducted informational seminars on child labor in the Ivory Coast
- Organized the construction of a school for the children in a rural town in Ivory Coast

Laie, Hawaii

2009

East Meets West

Service Volunteer

- Assisted dental professionals providing services to Vietnamese nationals.
- Visited local orphanages and mental health wards

Vietnam

2009

Personal Project

Service Volunteer

- Created Pashtun vocabulary books for Afghan children
- Collected toys for Afghan Hospitals

Afghanistan

(coordinated in US)

2007

REFERENCES

Dr. Catherine Johnson

USAID Senior Development Advisor

Work Mentor

- catherine.johnson100.civ@mail.mil
- (314)430-5523

COL George Milton

Civil Partnerships Division Chief US EUCOM

- george.a.milton.mil@mail.mil
- 49 0711 680 6567

Lina Smith

Director of Refugee Services (Asian Association of Utah)

Previous Supervisor

- Linus@aaau-slc.org
- (801)467-6060
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