

Installing VMware Horizon application to access NECS' EMIS VDI

These instructions are for installing the Horizon client on Windows 10 based devices. Installers are available for other operating systems and devices that are accessible via the same link but NECSU currently does not support these.

1. Use browser on your own device (not a NECS provided computer) to access:

https://my.vmware.com/web/vmware/info/slug/desktop_end_user_computing/vmware_horizon_clients/5_0

The screenshot shows the VMware website's 'Download VMware Horizon Clients' page. The page has a VMware logo at the top left and navigation links (Cloud, Solutions, Products, Support & Services, Downloads, Partners, Company) at the top. A search bar and contact information (US, 1-877-486-9273) are also present. The main heading is 'Download VMware Horizon Clients'. Below it, a 'Select Version' dropdown is set to '5.0'. A description states: 'VMware Horizon Clients for Windows, Mac, iOS, Linux, Chrome and Android allow you to connect to your VMware Horizon virtual desktop from your device of choice giving you on-the-go access from any location.' There is a 'Read More' link. To the right, under 'Product Resources', are links for 'View My Download History', 'Product Info', 'Documentation', 'Horizon Mobile Client Privacy', and 'Horizon Community'. Below the description are four tabs: 'Product Downloads' (selected), 'Drivers & Tools', 'Open Source', and 'Custom ISOs'. A table lists the products:

Product	Release Date
▼ VMware Horizon Client for Windows	
VMware Horizon Client for Windows	2020-03-24

A 'Go to Downloads' link is next to the release date.

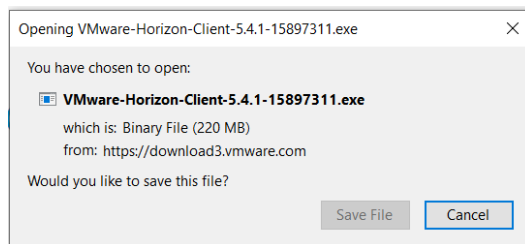
2. Click the **Go to Downloads** link next to the “VMware Horizon Client for Windows” option

The screenshot shows the 'Download VMware Horizon Client for Windows' page. The heading is 'Download VMware Horizon Client for Windows'. The 'Select Version' dropdown is set to '5.4.1'. The 'Description' is 'VMware Horizon Client for Windows for x86-based & 64-bit devices'. The 'Documentation' link points to 'Release Notes'. The 'Release Date' is '2020-03-24'. The 'Type' is 'Product Binaries'. To the right, under 'Product Resources', are links for 'View My Download History', 'Product Info', 'Documentation', 'Horizon Mobile Client Privacy', and 'Horizon Community'. Below the description are four tabs: 'Product Downloads' (selected), 'Drivers & Tools', 'Open Source', and 'Custom ISOs'. A 'Product/Details' section shows:

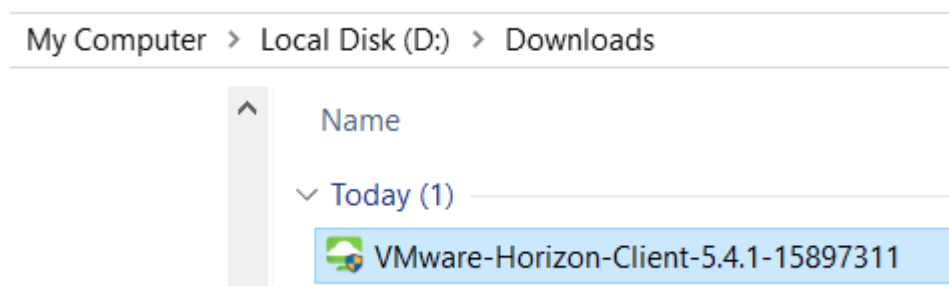
VMware Horizon Client for Windows
File size: 219.91 MB
File type: exe
[Read More](#)

A 'Download' button is on the right.

- Click the **Download** button in the Product/Details section. Depending on your browser you may see a prompt to save the installer file or to just run it. Choose the Save option and save the file in a suitable location on your device.

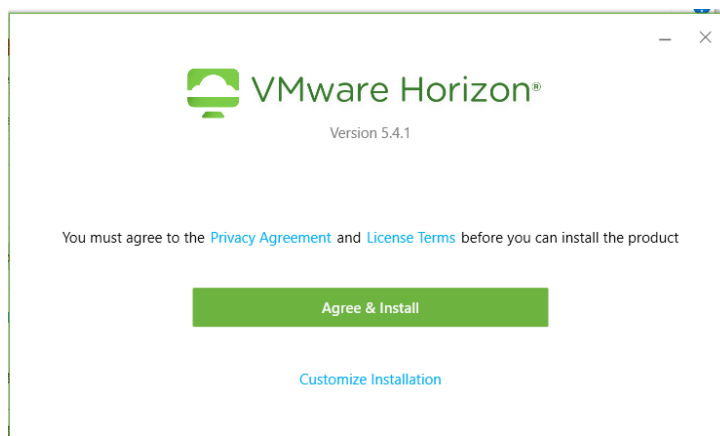


- Locate the installer file (typically this will be in your "Downloads" folder).

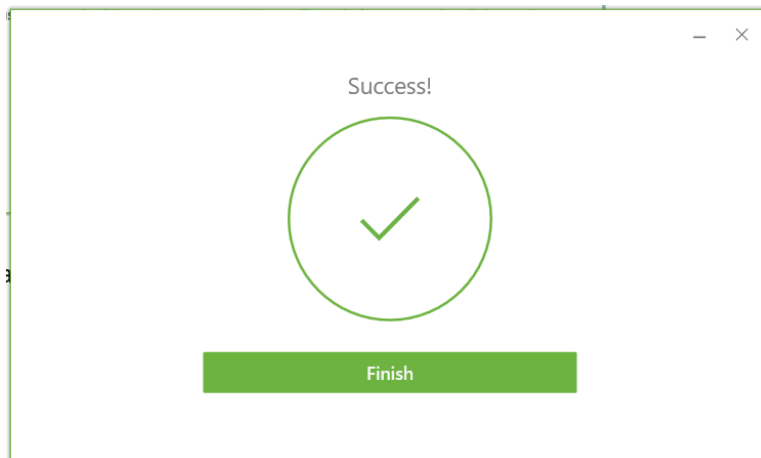


- You may receive a User Account Control prompt asking if you want to allow the app to make changes to your device. Click **Yes** on this prompt if received.
- The installer will start.

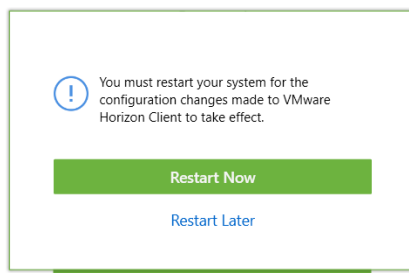
Click on the **Agree & Install** button (advanced users can click the Customize Installation link to specify other options such as where in application will be installed).



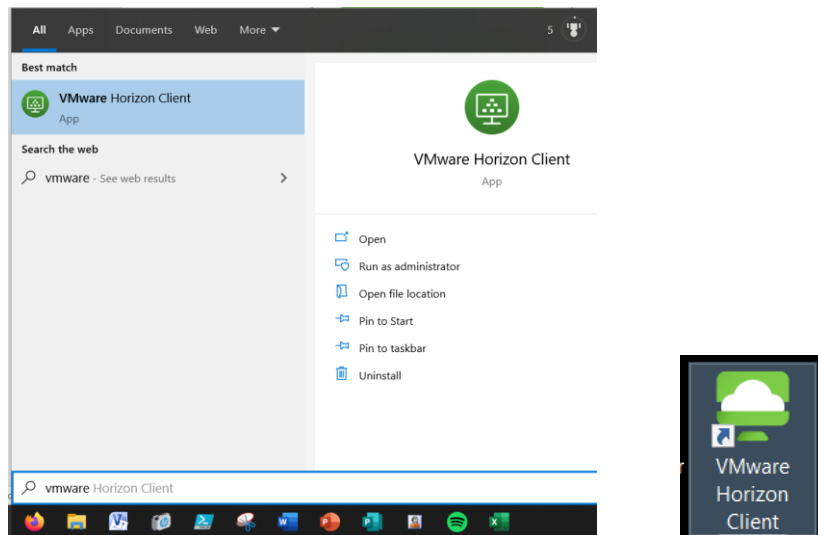
7. The installation of the application will proceed with no further interaction needed and when completed will show a Finish screen



8. Click the **Finish** button. The installer will prompt to restart your computer. Ensure you have saved any other work and then click **Restart Now** (failing to restart will mean the application will not run properly).



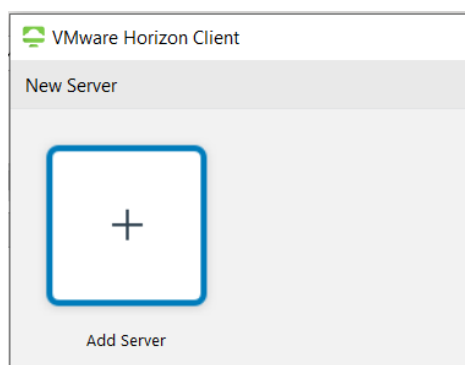
9. When your computer has rebooted and you logon, you should find a VMware Horizon Client shortcut on the desktop, or else you can click on the Windows Start button in the bottom left of the desktop and type "VMware Horizon Client" to search for it



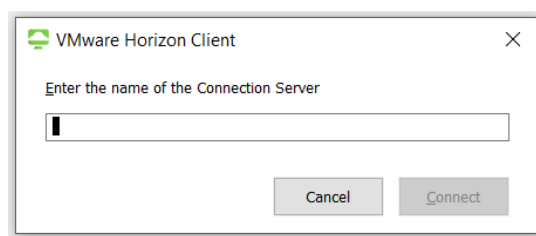
Accessing NECS Virtual Desktop using Horizon Client

Once you have the Horizon Client **AND the OPSWAT (security application) installed**, you can use the VDI client to access the required NECS Virtual Desktop.

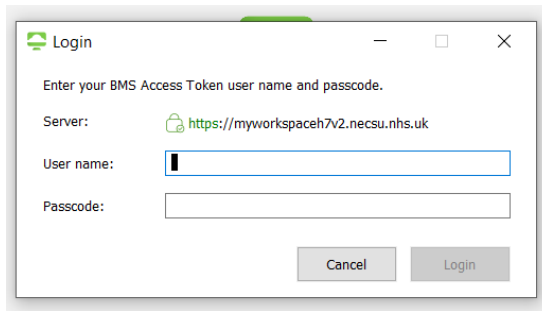
10. Double-click on the VMware Horizon Client from the desktop or click it from the Start menu.



11. Double-Click on the **Add Server** button

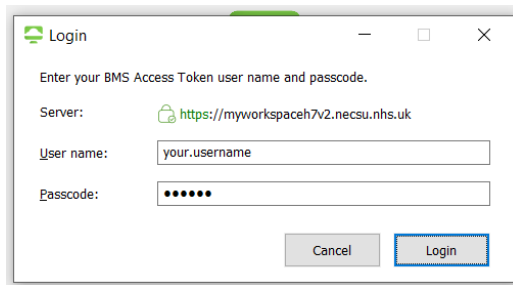


12. Enter the Connection Server name as **myworkspaceh7v2.necsu.nhs.uk** and click the **Connect** button. You will be prompted for your username and BMS Passcode.



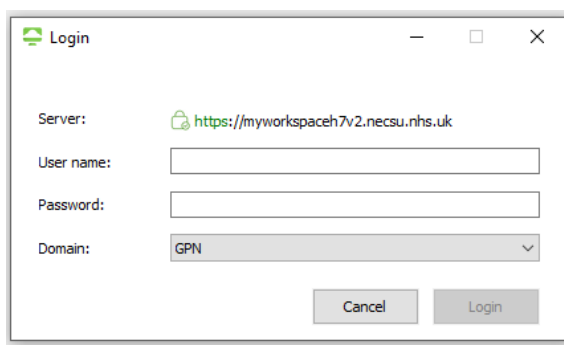
NOTE: at this stage you will need to have the BMS Soft Token app on your smartphone open, have entered the PIN into the app and for it to be showing the passcode. If the passcode expires and the app closes, just restart it and re-enter your PIN into the app to display a new passcode

13. Enter the username that you would usually use to logon to you work computer and the Passcode that is displayed on the BMS App on your smartphone.



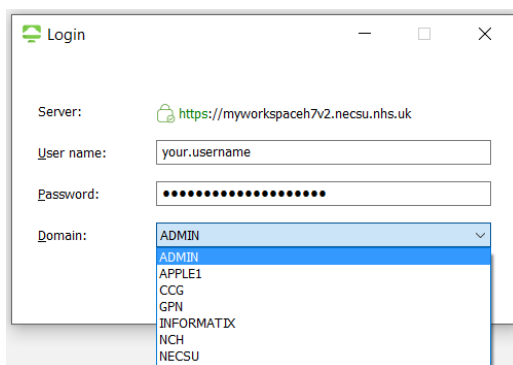
The screenshot shows a 'Login' dialog box with the title 'Login'. Below the title is the instruction 'Enter your BMS Access Token user name and passcode.' The 'Server:' field is populated with 'https://myworkspaceh7v2.necsu.nhs.uk'. The 'User name:' field contains 'your.username'. The 'Passcode:' field is filled with ten dots. At the bottom right are 'Cancel' and 'Login' buttons.

14. Click the **Login** button. You are now prompted for your username, password and domain.



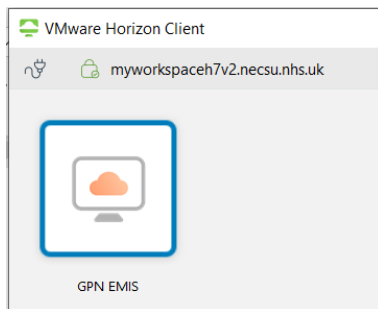
The screenshot shows the 'Login' dialog box after the initial login attempt. The 'User name:' field is empty. The 'Password:' field is empty. The 'Domain:' field is a dropdown menu currently showing 'GPN'. The 'Cancel' and 'Login' buttons are at the bottom right.

15. Enter the username you usually use to logon to your computer at work and your password for that account. Select the GPN domain from the drop-down list (or other domain if the account you are using is in a different domain).

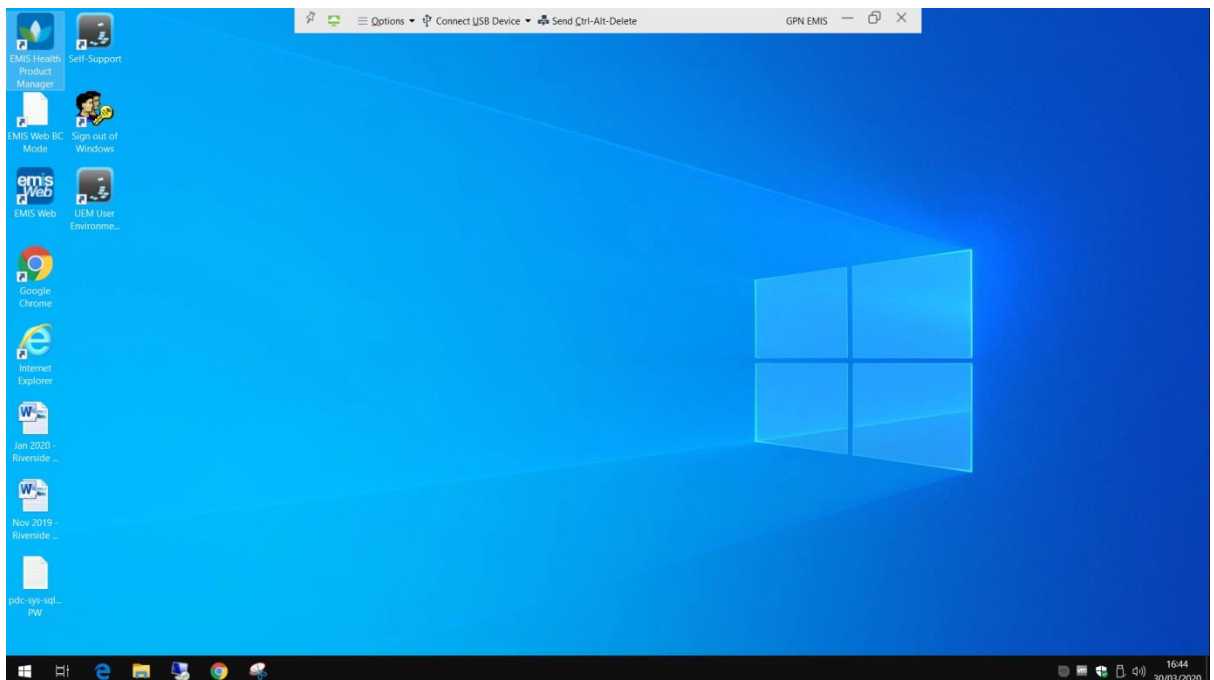


The screenshot shows the 'Login' dialog box with the 'Domain:' dropdown menu open. The list of domains includes: ADMIN, ADMIN, APPLE1, CCG, GPN, INFORMATIX, NCH, and NECSU. The 'GPN' domain is highlighted in blue. The 'User name:' field contains 'your.username' and the 'Password:' field is filled with dots.

16. Click the **Login** button. You will now see at least one type of Virtual Desktop that you can access.

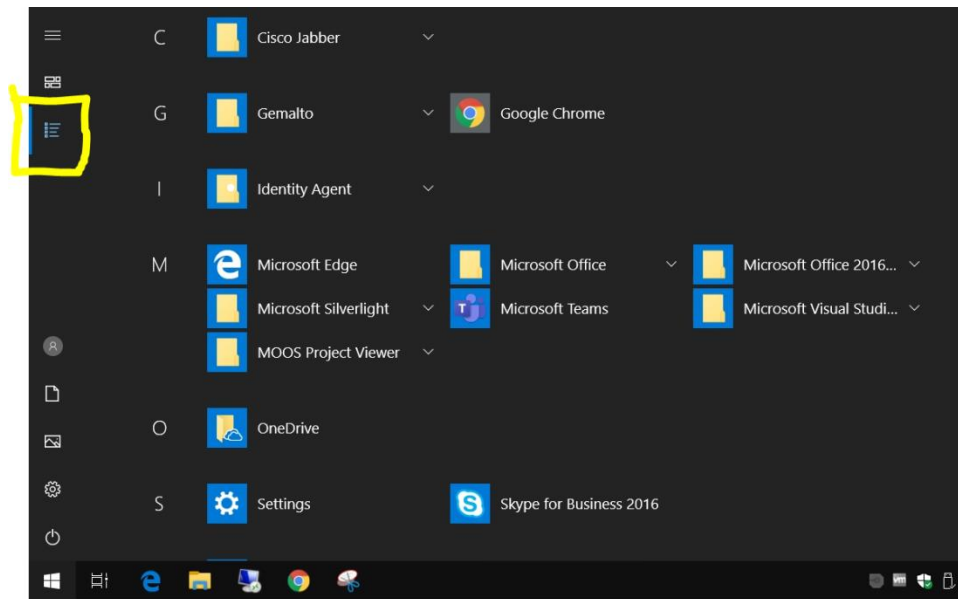


17. Double-click on the GPN EMIS VDI icon to launch the desktop. This may take a short while to become fully available – typically less than 30 seconds.



18. Shortcuts for EMIS applications are available on the desktop. These can be launched and accessed in the same way as they would from your computer in the office.

19. You can also access other applications, such as Microsoft Office, via the Windows Start button. You may need to click on the **All Apps** button to show these, as highlighted below.



When you are finished accessing EMIS you **must** logoff the virtual desktop. This is simply done by double-clicking on the **Sign out of Windows** icon on the desktop. This will log you off the desktop and exit from the VMware Horizon application. If the VMware Horizon application does not close, you can do this via the X button in the top-right of its window.