

GJEPC/P/RNW/2013-14

March 28, 2014

To

**All Associate Members / Ordinary Members of the Council**

**Sub: Renewal of Membership for the year April 2014 to March 2015**

Dear Member,

You are requested to note that as per the provisions of the Council's Memorandum & Articles of Association, membership for the Financial Year 2014 - 15 is due for renewal on or before **30th April, 2014**.

Similar to previous years the online software will enable the members to submit their application for renewal of membership for the year 2014-15 through Council's website **www.gjepc.org**

Membership fee for the year 2014-2015 is payable according to the export performance during the year 2013-14. The details of the Membership fees effective from 1st April 2014 and the guidelines for membership renewal are provided in **ANNEXURE-1**. The procedure for submitting the membership application is enclosed at **ANNEXURE-2**. Also, an User Manual with instructions for submission of online application is available on the Council's website.

The procedure for payment of membership fees remains same as previous year, challan to be submitted to **Regional Office, New Delhi** which will be available on the website in your dashboard. The existing member of the Council can use their username and password to login in the Membership Section on **www.gjepc.org**.

It may be noted that the membership will be issued only after the payment is realised in the bank and NOT ON THE BASIS OF DATE OF CHALLAN for Cheque/DD/Pay Order deposited in bank.

In case a member requires membership certificate on urgent basis, then the payment mode of membership subscription would be strictly by demand draft or pay order only drawn in favour of "The Gem & Jewellery Export Promotion Council". Please mention your company's name and contact number on back side of the DD/Pay Order.

The Members are further requested to renew their memberships on or before 30<sup>th</sup> April, 2014 to continue availing the concessions in KP processing fees and smooth and unhindered services pertaining to the Exhibitions & other facilities extended by the Council to its members.

"Ordinary Members" may please note that in order to contest for the elections in the Committee of Administration (CoA) and/or participate as a bonafide voter in the elections to CoA you need to renew your membership on or before 30<sup>th</sup> April 2014 and also update/verify the name of the Authorized Signatory given in membership records of GJEPC, as ONLY Authorized Signatory is eligible to participate in the election process.

P.T.O.

**रत्न तथा आभूषण निर्यात संवर्धन परिषद**  
**The Gem & Jewellery Export Promotion Council**

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In accordance to the decision of the CoA in its Eleventh meeting held on 26<sup>th</sup> March 2014, please note that a separate category has been added for “**Silver Jewellery**” for the membership registration in GJEPC w.e.f. 1<sup>st</sup> April 2014, as Silver Jewellery will have a separate representation in the CoA of the Council in the elections to be held in the year 2014.

As such, the existing members representing the “Other Precious Metal Jewellery” panel may exercise their discretion and amend their Panel representation, if dealing in **Silver Jewellery** exports. The Export declaration part in payment challan has also been modified accordingly in order to capture the data of export of Silver Jewellery in the preceding years.

Members are requested to note that from the FY 2014-15, the Council has decided to issue Photo Identity Cards to all its members (Ordinary & Associate). A separate circular containing further detail on this will be sent to the members in due course. Further please note that the Council will be making arrangements to provide digitally signed Membership Certificates to all its members which will be available to the members through their membership dashboard after issuance of the same by GJEPC.

For queries, if any, please feel free to contact the Membership department of the Council on **011-46266920** to **46266925** or by e-mail at **madaan@gjepcindia.com**.

Thanking you,

For and on behalf of  
**The Gem & Jewellery Export Promotion Council**

  
(Tarun Ray)  
Asst. Director

Encl : As above