

THE GEM & JEWELLERY EXPORT PROMOTION COUNCIL

EOI for appointment of Architect for Diamond Viewing Centre

Eligibility Criteria

The Architect should fulfill following eligible criteria to be eligible for consideration of the assignment.

- 1 Should have experience as architect for at least 2 corporate / commercial offices costing Rs. 2.00 crores.
- 2 The Annual Turnover of Architect should not be less than Rs. 60/- lakhs in last 3 years.

The requirements are as under:

- Server Room
- Reception Area seating capacity 2
- Staff Seating Area (Work Stations)
- Pantry Room
- Meeting room
- Strong Room
- 12 Viewing rooms
- Two Toilets (one for men and one for women)
- Safe Deposit Boxes
- Air Conditioners
- CCTV, Access Control, Security Systems
- Fire alarm and sprinklers systems

Scope of work:

To be design and execute the plan, select / appoint appropriate vendor/contractor and supervise them in executing the interior work and their services.

GJEPC reserve the rights to reject any or all offers without stating any reason thereof.

Giving below the format of application.

APPLICATION FORM FOR APPOINTMENT OF ARCHITECT ON TURNKEY BASIS

1	a	Name of Applicant:			
	b	Address:			
	c	Telephone number:	Office		
			Residence		
			Mobile		
			Fax		
			E-mail		
2	a	Status of the Company	Whether company / partnership / proprietary		
	b	Name of proprietor / partners / Directors (with professional qualification, if any)			
		1			
		2			
		3			
	c	Year of establishment			
3		Whether registered with registrar of companies / firm. If so, No. & Date			
4		Registration with Tax authorities			
	a	Income tax / PAN / GIR No			
	b	Value Added Tax / Service Tax No			
		(furnished the copies of Income tax returns, registration)			
	c	Registration number with Council of Architect (Copy enclose)			
5		Turnover of the company / firm			

(Please attached copy of audited balance sheet and profit and loss of account for three year)

Sr No	Year	Turnover	
2011-2012			

2012-2013			
2013-2014			
Average			

- 6 Details on Registration / empanelment with Government/public sector/Banks etc, if any, on past assignment / work

Sr. No	Name of the organization	Nature of works	Value of works	Date of registration	
1					
2					
3					

- 7 Details of the qualifying works executed

Sr. No	Name of work	work executed for (name of organization with address, concerned office and telephone no)	Nature of work (in brief)	Location of the work	Actual Value of the work	Stipulated time for completion of work	Actual time for completion of work	If work left incomplete or terminated (furnish reason)
1								
2								
3								

Note : Copies of satisfactory completion certificate obtained from the client shall be enclosed

- 8 Performance report from clients (at least two) along with contact details.

Sr. No	Name of the official	Organization and address	Contact Numbers	
1				
2				
3				