



"Ordinary Members" may please note that in order to contest for the elections in the Committee of Administration (CoA) and/or participate as a bonafide voter in the elections to CoA you need to renew your membership on or before 30th April 2014 and also update/verify the name of the Authorized Signatory given in membership records of GJEPC as ONLY the authorized signatory is eligible to participate in the election process.

In accordance to the decision of the CoA in its Eleventh meeting held on 26th March 2014, please note that a separate category has been added for "Silver Jewellery" for the membership registration in GJEPC w.e.f. 1st April 2014, as Silver Jewellery will have a separate representation in the CoA of the Council in the elections to be held in the year 2014.

As such, the existing members representing the Other Precious Metal Jewellery panel may exercise their discretion and amend their Panel representation, if dealing in Silver Jewellery exports. The Export declaration part in payment challan has also been modified accordingly in order to capture the data of export of Silver Jewellery in the preceding years.

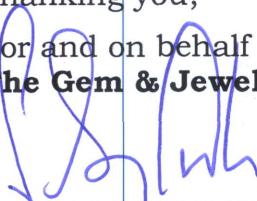
Members are requested to note that from the FY 2014-15, the Council has decided to issue Photo Identity Cards to all its members (Ordinary & Associate). A separate circular containing further detail on this will be sent to the members in due course. Further please note that the Council will be making arrangements to provide digitally signed Membership Certificates to all its members which will be available to the members through their membership dashboard after issuance of the same by GJEPC.

For queries if any, please feel free to contact the Membership department of the Council on 044-28155180 or by e-mail at chennai@gjepcindia.com.

Thanking you,

For and on behalf of

The Gem & Jewellery Export Promotion Council



SABYASACHI RAY
EXECUTIVE DIRECTOR

Encl: As above

The Gem & Jewellery Export Promotion Council
रत्न तथा आभूषण नियंत्रित संवर्धन परिषद

मुख्य कार्यालय: टॉवर-ए, अडब्ल्यू-1010, जी.ब्लॉक, भारत डायमंड बोर्स, बांद्रा-कुर्ला कॉम्प्लैक्स, बांद्रा (पूर्व), मुंबई - 400 051. (भारत)
Head Office: Tower-A, AW-1010, G Block, Bharat Diamond Bourse, Bandra-Kurla Complex, Bandra (East) Mumbai - 400 051. (India)

फोन / Tel.: 91-22-2654 4600 फैक्स / Fax: 91-22-2652 47 64

ई-मेल / E-mail: gjepc@vsnl.com / ho@gjepcindia.com वेबसाइट / Website: <http://www.gjepc.org>

ANNEXURE - 1

Membership Fees for the FY 2014-15.

1. Membership fee: Membership fees for the year 2014-15 is payable according to the export performance of the entity during 2013-14, along with a self-declaration of imports & exports as shown in the challan.

2. Service Tax: As per the Notification No. 16/2009-ST dated 7.7.2009 service tax @12.36% is applicable on the membership fee as well as admission fee.

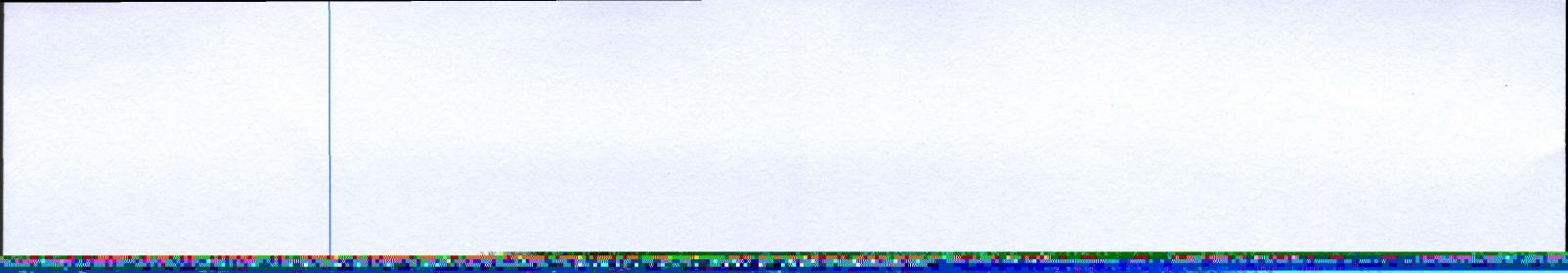
3. Following subscription is payable by you for renewal of your Associate Membership/ Ordinary Membership for the year 2014-15:

Export Performance of Gem & Jewellery during the year 2013 - 14	Membership fee for 2014-15	Service Tax @12.36%		Total Fees Payable
		Rs.	Rs.	
Export Upto Rs. 25 Lakhs	6000	742	6742	
Export above Rs. 25 lakhs & upto Rs. 1 Crore	10000	1236	11236	
Export above Rs.1 Crore & upto Rs. 5 Crore	15000	1854	16854	
Export above Rs. 5 Crore & upto Rs. 15 Crore	30000	3708	33708	
Export above Rs.15 Crore & upto Rs. 50 Crore	40000	4944	44944	
Export above Rs.50 Crore & upto Rs. 100 Crore	65000	8034	73034	
Export above Rs.100 Crore & upto Rs. 500 Crore	100000	12360	112360	
Export above Rs.500 Crore & up to Rs 1000 Crore	150000	18540	168540	
Export above Rs. 1000 Crore	200000	24720	224720	

Admission fee payable in case of new membership / late renewal is Rs 5,000+ Service Tax.

4. Outstanding payment: Keeping in line with decision of CoA taken in its duly convened meetings it may be further noted that any and all outstanding payment(s) from a member towards the Council, in the immediate preceding year will be seriously viewed while renewing the membership of the concerned entity for the financial year 2014-15, unless justified to the satisfaction of the Council.

In this context, please be informed that payments towards the Council shall be deemed to be outstanding, if the same is due and payable to the Council and is outstanding for more than 3 (three) months from the date of Invoice raised by the Council and the Council's decision in this behalf shall be deemed to be final, if no discrepancy/dispute with respect to the such invoiced amount was brought to the Council' notice within 30



- (a) He, or the entity represented by him, must have been an Associate Member of the Council for at least three years.
- (b) He, or the entity represented by him, must have, to his or its credit, during the three financial years immediately preceding,
- (c) Average exports in respect of the product, of not less than the amount mentioned below:
- | | |
|----------------------------|--------------|
| (i) Small scale industries | Rs. 10 lakhs |
| (ii) Others | Rs. 25 lakhs |

8. DISQUALIFICATIONS FOR MEMBERSHIP OF COUNCIL

8.1 Disqualification

A person shall be disqualified for being, or for continuing, as a member of the Council if

- a. he is found to be of unsound mind by a competent court;
- b. he applies to be adjudicated as, or is adjudicated as, an insolvent;
- c. he is convicted by a court of an offence involving moral turpitude and is sentenced, on such conviction, to imprisonment for not less than six months;
- d. he, or any firm in which he is a partner, or any private company of which he is a Director, commits a violation of section 295 or section 299 of the Act;
- e. he, becomes disqualified by an order of the court under section 203 of the Act;
- f. he ceases to be a member of the entity which he represents or such entity ceases to be a member of the Council; or
- g. his name is removed from the register of members under article 8.2

8.2 Removal by the Committee

The Committee may, after giving a member reasonable opportunity of hearing, remove the name of that member from the Register of Members, either for a specified period or indefinitely:

- if he has violated any condition for membership or
- if he has been in arrears in regard to the payment of membership fee or of any other amounts due from him to the Council for more than six months; or
- if he has been guilty of disorderly conduct at meetings of the Council or of the Committee; or
- if he has otherwise been guilty of conduct in becoming of a member; or
- if he has become disqualified under article 8.1

8.3 Conversion into Associate membership

The Committee may, after giving a member reasonable opportunity of hearing, convert the membership of an Ordinary Member into an Associate Membership, if his performance as an exporter of the product has, during the financial year immediately preceding been below the average mentioned in clause (b) of article 3.2.

11 PRIVILEGES OF MEMBERS

11.1 Ordinary Members

Without prejudice to any other rights conferred on Ordinary Members by the Memorandum of Association of the Council, but subject to the other provisions of these articles, Ordinary Members shall have the following rights and privileges, namely:

- (a) right to stand as a candidate, and to vote at the election of the members of the Committee and the right to vote on all matters brought before a meeting of the Council, provided there are no arrears of subscription or other dues or charges payable by them to the Council on 1st April in the year of voting;
- (b) right to requisition a meeting, as provided in these articles;
- (c) right to receive the annual reports of the Committee, on payment of the prescribed fee;
- (d) right to receive publication of the Council, on the prescribed conditions; and
- (e) right to use all such facilities as may be made available to such members by the Council from time to time, on the prescribed conditions.

11.2 Associate Members

Without prejudice to any other rights conferred on Associate Members by the Memorandum of Association, of the Council, such members shall have the following rights and privileges namely;

- (a) right to receive the annual report of the Committee, on payment of the prescribed fee;
- (b) right to receive publications of the Council, on the prescribed conditions;
- (c) right to use all such facilities* as may be made available from time to time, on the prescribed conditions.

* Facilities such as

- i) Any event/ exhibitions in India/abroad,
- ii) Delegations,
- iii) Buyer Seller Meets,
- iv) Annual Awards
- v) Receipt of Solitaire International, Ideal Cut & Circulars
- vi) Attending Seminars & Workshops
- vii) Recommendation letter for visa
- viii) Permissions for Hand carry for foreign exhibitions etc.

11.3 Nominated and Co-opted Members

A nominated or co-opted member shall have no right to vote

13. SUSPENSION OF PRIVILEGES.

13.1 Non-payment of subscription.

If a member (Ordinary or Associate) fails to pay his annual subscription by the 30th April of the year for which it has become due, then

- (a) he shall not be entitled to exercise any right or privilege as such member and
- (b) the committee may suspend his membership, which suspension shall remain operative until he pays the arrears and the Committee accepts in writing such arrears and restores his membership after revoking his suspension

End.

ANNEXURE – 2 (Chennai)

Procedure for remittance of Membership Fee for renewal

Members are requested to follow the guidelines given below carefully in their own interest and in case of any difficulty you may contact the Council immediately.

1. The payment challan duly stamped and receipted by the Bank at the address mentioned on the Challan may be submitted to the Council office.
2. Members located in Chennai are required to make the payment at the following branch of Corporation Bank only.
Corporation Bank, 41, Venkatanarayana Road, T.Nagar Branch, Chennai – 600 017.
3. **The membership will be issued only after the payment is credited to the bank account of the Council and NOT ON THE BASIS OF DATE OF CHALLAN for Cheque/DD/PO deposited in bank.**
4. **If the Cheque is dishonored or returned by bank then the membership will be invalid with immediate effect.**
5. **In case any member requires membership certificate urgently they should make the payment of membership subscription by demand draft or pay order in favor of The Gem & Jewellery Export Promotion Council in the concerned bank. (Please write your company's name and contact no on back side of the DD/Pay Order).**
6. The challan can be printed from the website in triplicate, and should be submitted along with the membership fees at the Corporation Bank as mentioned in point 3 above.
7. The copy received from the BANK after payment can also be sent by e-mail to Council. However kindly mention the Membership Number in the subject line for ready reference.
8. Members are requested to keep one photocopy of the Challan for their own record.
9. Payment Challan must be completed fully without leaving any blanks.
10. Declaration of exports/imports incorporated in the body of the challan itself should be signed by the proprietor/partner/ director as the case may be, under the stamp of the firm and submitted without fail. Every such self declaration shall be construed to be true & valid by the Council and thus relied upon for dissemination under an order of the Govt. authority or like body. The Members explicitly agrees to indemnify and keep the Council indemnified, safe and harmless from and against any and all third party claims arising out of such dissemination of the declaration or

ANNEXURE – 3

LIST OF COUNCIL'S REGIONAL OFFICES

Chennai

The Gem & Jewellery Export Promotion Council
Ankur Plaza III Floor, 113 (Old No 52) G.N. Chetty
Road. T. Nagar Chennai - 17.

New Delhi

The Gem & Jewellery Export Promotion Council
F 17-18, Flatted Factories Complex, Jhandewalan,
New Delhi - 110 055.