

## IIJS PREMIERE 2021 Exhibitor Manual

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Dear Exhibitors,

I'm happy to welcome you to the 37<sup>th</sup> edition of India's premium jewellery sourcing event IIJS Premiere 2021.

GJEPC strives diligently to offer quality in terms of product, exhibitors, visitors, and the show ambience. The enthusiastic response from 1300+ exhibitors and targeted 30000+ visitors has demonstrated this show's importance. A total of 360+ new companies have been allotted booths in this edition. We are expecting that the relocation of the show to Bengaluru will bring new retailers from Tier III and IV towns of southern India to the show.

IIJS Premiere stands tall for its eclectic mix of high-design jewellery to cater to a multitude of individual requirements. We chose to hold the show in September as it is a perfect time to replenish inventory for the biggest jewellery-buying occasions of the year.

The Bengaluru International Exhibition Centre (BIEC) has five halls spread across 77,200 sq m. The well-equipped and sophisticated infrastructure will also have a dedicated technology and business center; a multi-cuisine food court and multiple coffee shops across all the halls for everyone's convenience.

A special Design Pavilion will feature the works of hand-picked women entrepreneurs and budding jewellery designers and students in an endeavor by the Council to showcase the depth of India's jewellery design talent. There will also be a Crafts Pavilion to encourage the preservation of heritage crafts and help artisans to sustain.

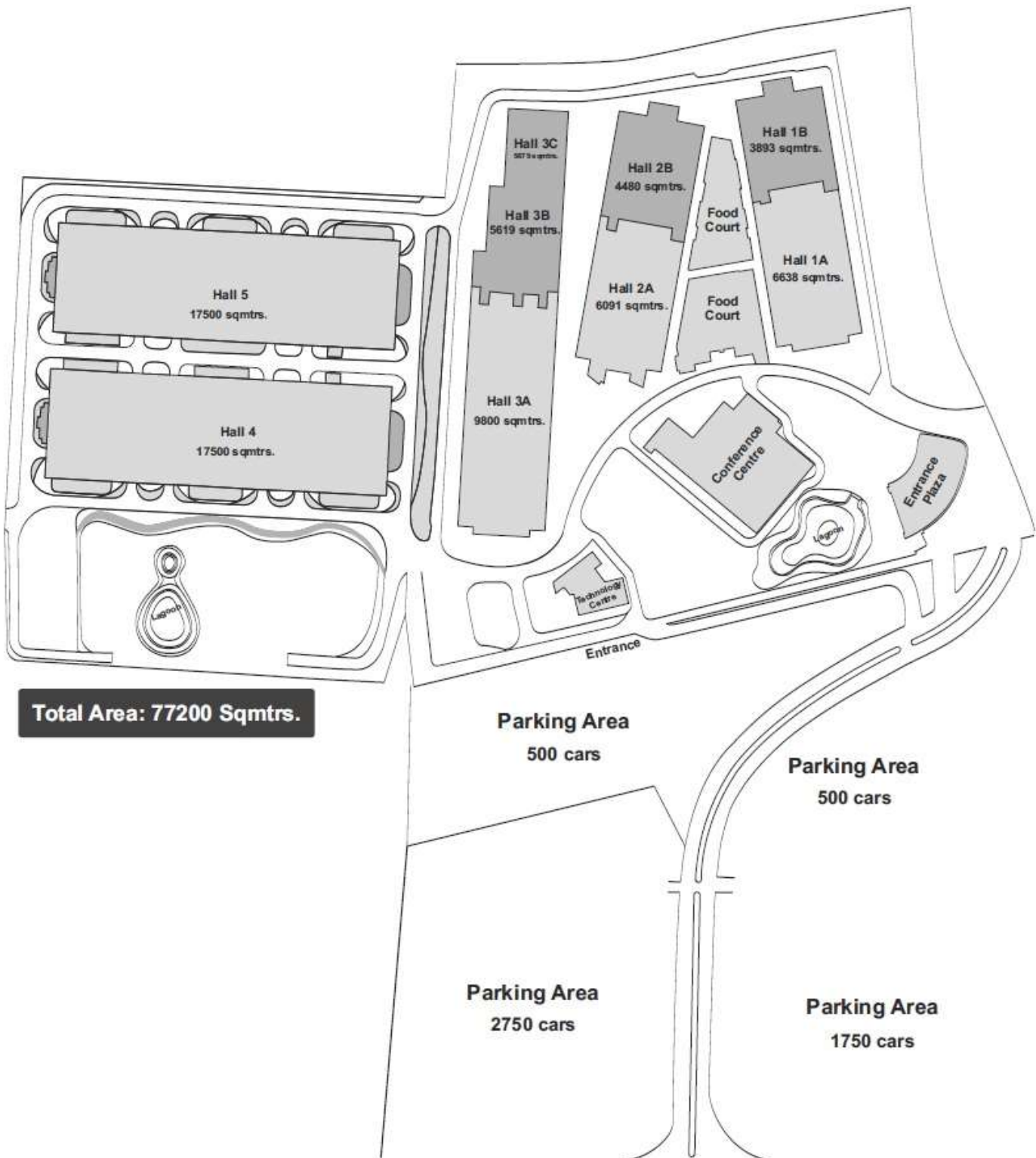
On the sidelines, the show will also hold Knowledge Seminars to address several industry issues, while a networking event will help you meet and greet your peers in a safe and secure environment.

The all-comprehensive show is an excellent platform that helps you discover new vendors, expand your network, and find out more about emerging, cutting-edge machines and techniques to power your future business.

On behalf of the Committee of Administration, the Exhibition Sub-Committee, GJEPC Secretariat and all the agencies working for IIJS PREMIERE 2021, I wish all participants and attendees good luck for the show.

**Shailesh Sangani**

Convener – Exhibition Sub-Committee (National)





**VENUE**

Bangalore International Exhibition Centre (BIEC)  
10th Mile, Tumkur Road, Madavara Post,  
Dasanapura Hobli, Bangalore 562 123

**SHOW DATES**

15<sup>th</sup> – 19<sup>th</sup> September 2021

**INAUGURATION**

The National Anthem will be played at 9.50 am on **15<sup>th</sup> September 2021**.

All exhibitors are requested to finish their booth setup by  
9.30 am and then attend the Inauguration Ceremony

**SHOW TIMINGS**

Wednesday	15/09/2021	10.00 am – 6.30 pm
Thursday	16/09/2021	10.00 am – 6.30 pm
Friday	17/09/2021	10.00 am – 6.30 pm
Saturday	18/09/2021	10.00 am – 6.30 pm
Sunday	19/09/2021	10.00 am – 5.00 pm

**VISITOR REGISTRATION TIMINGS**

Dates	Registration Timings	Entry in Exhibition Halls
15/09/2021	09.00 am – 05.00 pm	10.00 am – 5.30 pm
16/09/2021	09.00 am – 05.00 pm	10.00 am – 5.30 pm
17/09/2021	09.00 am – 05.00 pm	10.00 am – 5.30 pm
18/09/2021	09.00 am – 05.00 pm	10.00 am – 5.30 pm
19/09/2021	09.00 am – 04.30 pm	10.00 am – 5.00 pm

**ORGANIZER****THE GEM & JEWELLERY EXPORT PROMOTION COUNCIL****Head Office and Registered Office**

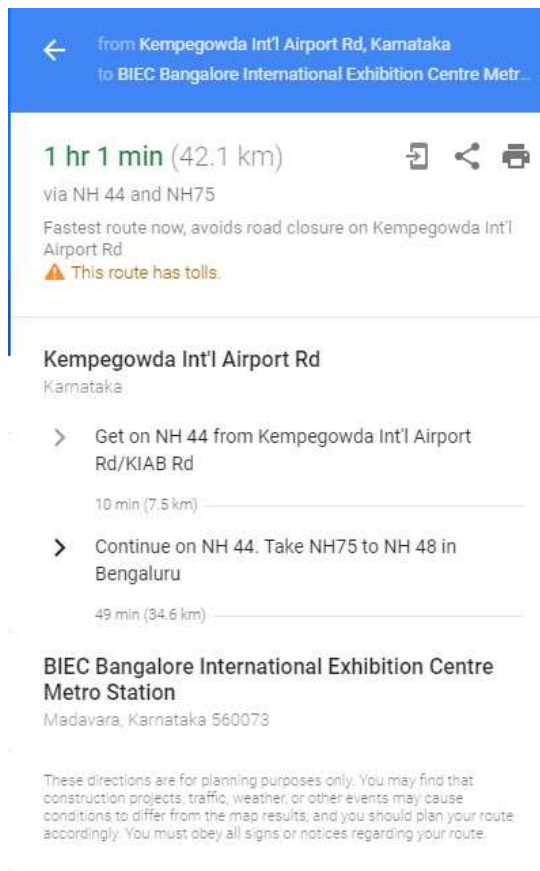
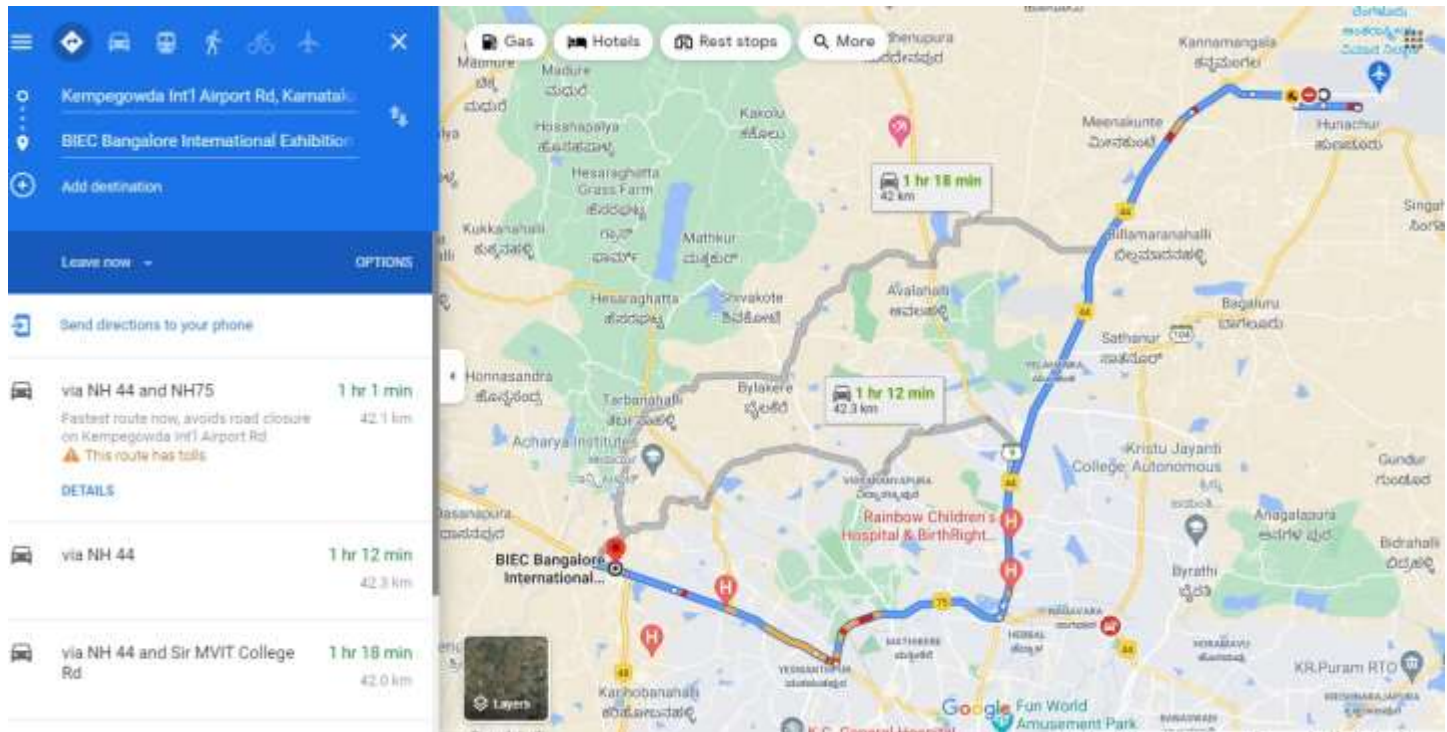
Office No. AW 1010, Tower A,  
Next to ICICI Bank, Bandra-Kurla Complex,  
Bandra (East), Mumbai

Tel: +91 - 22 - 26544600 Fax: +91 - 22 - 26524764

Email: [iijs@gjepcindia.com](mailto:iijs@gjepcindia.com) Website: [www.gjepc.org/iijs-premiere/](http://www.gjepc.org/iijs-premiere/)



Directions from Kempegowda International Airport to Bangalore International Exhibition Centre.



## DIRECTIONS TO BIEC FROM KEMPEGOWDA INTL AIRPORT

**A. New Venue & New Floor Plan:**

IIJS Premiere 2021 will be held at a new venue BIEC which is in the heart of the Bangalore city. The venue is spread across 72000 sq.mtr. The floor plan is designed as per the requirement & the overall spread of section across all the halls

**B. New Safe Options:**

GJEPC has introduced new safe option for the exhibitors. These will be Centrigrade model by Godrej & Boyce which are not heavy as like the earlier ones & are available at economical rates.

**C. Safe Payment through online mode:**

The payments for safe rental to be done via NEFT only. Exhibitors need not submit the DD of the safe rental charges as was done earlier. However, exhibitors will have to submit the bond on ₹ 200 stamp paper

**D. Digital Badges:**

This year, considering spread of pandemic, Council has introduced Digital Badges which can be downloaded on your smartphones. No badges like previous years would be issued.

**BOOTH DECORATION TIMINGS & SCHEDULE**

Exhibitor should report to the site & commence their Booth's decoration / window's display work as per the timings given below:

Section	To commence Booth Decoration work by	To complete Booth Decoration work by.
Gold Jewellery, Diamond & Colorstone Jewellery Section, International, Loose Stones & Machinery Section	14 <sup>th</sup> September 2021. 10.00 a.m.	14 <sup>th</sup> September 2021. 6.00 p.m.

All items like computers/printers/display material/trunks/brochures/flyers etc. will ONLY be allowed during setup period i.e. on 14<sup>th</sup> September 2021.

**(All exhibitors are required to complete their booth decoration on 14<sup>th</sup> September 2021, by 5.00 pm, thereafter the halls will be closed & sealed.)** Air-conditioning at the exhibition halls will be available during the show days only.

(Exhibitor Cars move in / move out with car stickers ONLY)

Exhibitor cars will only be permitted up to the entrance of the halls on 14<sup>th</sup> September 2021 between 10 am to 5 pm and 19<sup>th</sup> September 2021 after 5:00 pm to 8:00 pm.



## SECTION – 2 – ONLINE FORMS & SERVICE INFORMATION:

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### Exhibitor Manual Online Forms Checklist & Deadlines

Online Exhibitor Manual Forms are live from 12<sup>th</sup> August 2021

FORM NO.	FORM NAME	TYPE	END DATE	Surcharge / Remark
Form No. 1	Compulsory Catalogue Entry	Submit Online only	21st August 2021	
Form No. 2	Exhibitor Badges / Car Passes	Submit Online & Online Payment	21st August 2021	
Form No. 3	Stand fitting Services	Submit Online & Online Payment	21st August 2021	
Form No. 4	Stall Layout	Submit Online only	21st August 2021	
Form No. 5	Safe Leasing Facility	Submit Online & Payment with Print acknowledgement	21st August 2021	Surcharge Post Deadline
Form No. 6	Stand Cleaning Services	Submit Online & Online Payment	21st August 2021	
Form No. 7	Wired Internet Connection	Submit Online & Online Payment	21st August 2021	
Form No. 8	Electronic Surveillance	Submit Online & Payment with Print acknowledgement	21st August 2021	Direct Payment to official Agency
Form No. 9*	Undertaking of Jewellery Fineness	Print & submit to GJEPC	21st August 2021	
Form No. 10	Stall Allotment Letter	Online Download Print	21st August 2021	Available after Approval of Form no. 4
Form No. 11	Exhibitor Clearance	Online Download Print	19 <sup>th</sup> Sept 2021	

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### Compulsory Catalogue Entry (Form No. 1)

This form is mandatory for entry in the Show Catalogue for Information purpose. In case exhibitor do not submit the online form with details as mentioned in form, then the information given in previous edition or with basic contact information as given by the exhibitor in the application form will be used. Exhibitors should take advantage of this publicity and information medium by giving full details on time.

Please note that the Exhibitor badges form will be accessible only once the Form No. 1 Compulsory catalogue entry has been submitted online. The deadline for submitting online for **Form No. 1** Compulsory catalogue entry is 20th Aug 2021

## 10.1 Booth Look & Feel

**All exhibitors would be provided with prefabricated Booths as done in previous editions**

All booths will be prefabricated as per the theme, look & feel of the show and there is no scope of custom-made construction on RAW SPACE for the entire show. Minimum basic furniture will be provided for each booth.

## 10.2 Basic Booth Equipment Package

Exhibitors will be provided the Booth Panels, Fascia and full Carpet Flooring along with the following accessories and furniture:

Gold / Studded Jewellery / International / Loose Stones (HALL NO 2, 4 & 5)					
Sr.no.	Display/Furniture details	9 sq mtrs	18 sq mtrs	27 sq mtrs	36 sq mtrs
1)	Octonorm top glass showcase with 1m chanel LED Profile 18 W (2nos), 2 arm/joota lights 5 W (Yellow/White) & lockable storage	1 no.	2 nos.	3 nos.	4 nos.
2)	Octonorm tall Glass Showcase with 1m chanel LED Profile 18 W (2nos), 2 arm/joota lights 5 W (6nos), 6 arm/joota lights (Yellow/White) & lockable storage	1 no.	2 nos.	3 nos.	4 nos.
3)	Octonorm table (All side Open)	1 no.	2 nos.	3 nos.	4 nos.
4)	Novia Chairs	4 nos.	8 nos.	12 nos.	16 nos.
5)	16 W LED for general lighting (White/Yellow)	6 nos.	12 nos.	18 nos.	24 nos.
6)	Dustbin with Lid	1 no.	2 nos.	3 nos.	4 nos.
7)	Door (36 Sq Mtr & above)	NA	NA	NA	1 no.
8)	Plug Point 15 amp (Multi Socket)	2 no.	4 nos.	6 nos.	8 nos.
9)	Carpet - Non-Woven (Synthetic Carpet)	1 no.	1 no.	1 no.	1 no.

Gold / Studded Jewellery / International / Loose Stones (HALL NO 2, 4 & 5)					
Sr.no.	Display/Furniture details	45 sq mtrs	54 sq mtrs	72 sq mtrs	108 sq mtrs
1)	Octonorm top glass showcase with 1m chanel LED Profile 18 W (2nos), 2 arm/joota lights 5 W (Yellow/White) & lockable storage	5 nos.	6 nos.	8 nos.	12 nos.
2)	Octonorm tall Glass Showcase with 1m chanel LED Profile 18 W (2nos), 2 arm/joota lights 5 W (6nos), 6 arm/joota lights (Yellow/White) & lockable storage	5 nos.	6 nos.	8 nos.	12 nos.
3)	Octonorm table (All side Open)	5 nos.	6 nos.	8 nos.	12 nos.
4)	Novia Chairs	20 nos.	24 nos.	32 nos.	48 nos.
5)	16 W LED for general lighting (White/Yellow)	30 nos.	36 nos.	48 nos.	72 nos.
6)	Dustbin with Lid	5 nos.	6 nos.	8 nos.	12 nos.
7)	Door (36 Sq Mtr & above)	1 no.	1 no.	1 no.	1 no.
8)	Plug Point 15 amp (Multi Socket)	10 nos.	12nos.	16 nos.	24 nos.
9)	Carpet - Non-Woven (Synthetic Carpet)	1 no.	1 no.	1 no.	1 no.

Gold / Studded Jewellery / International / Loose Stones (HALL NO 3)						
Sr.no.	Display/Furniture details	9 sq mtrs	18 sq mtrs	27 sq mtrs	36 sq mtrs	45 sq mtrs
1)	Top glass showcase with 1m chanel LED Profile 18 W (2nos), 2 arm/joota lights 5 W (Yellow/White) & lockable storage	1 no.	2 nos.	3 nos.	4 nos.	5 nos.
2)	Tall Glass Showcase with 1m chanel LED Profile 18 W (2nos), 2 arm/joota lights 5 W (6nos), 6 arm/joota lights (Yellow/White) & lockable storage	1 no.	2 nos.	3 nos.	4 nos.	5 nos.
3)	Table (All side Open)	1 no.	2 nos.	3 nos.	4 nos.	5 nos.
4)	Novia Chairs	4 nos.	8 nos.	12 nos.	16 nos.	20 nos.
5)	16 W LED for general lighting (White/Yellow)	6 nos.	12 nos.	18 nos.	24 nos.	30 nos.
6)	Dustbin with Lid	1 no.	2 nos.	3 nos.	4 nos.	5 nos.
7)	Door (36 Sq Mtr & above)	NA	NA	NA	1 no.	1 no.
8)	Plug Point 15 amp (Multi Socket)	2 no.	4 nos.	6 nos.	8 nos.	10 nos.
9)	Carpet - Non-Woven (Synthetic Carpet)	1 no.	1 no.	1 no.	1 no.	1 no.

Gold / Studded Jewellery / International / Loose Stones (HALL NO 3)						
Sr.no.	Display/Furniture details	54 sq mtrs	72 sq mtrs	108 sq mtrs		
1)	Top glass showcase with 1m chanel LED Profile 18 W (2nos), 2 arm/joota lights 5 W (Yellow/White) & lockable storage	6 nos.	8 nos.	12 nos.		
2)	Tall Glass Showcase with 1m chanel LED Profile 18 W (2nos), 2 arm/joota lights 5 W (6nos), 6 arm/joota lights (Yellow/White) & lockable storage	6 nos.	8 nos.	12 nos.		
3)	Table (All side Open)	6 nos.	8 nos.	12 nos.		
4)	Novia Chairs	24 nos.	32 nos.	48 nos.		
5)	16 W LED for general lighting (White/Yellow)	36 nos.	48 nos.	72 nos.		
6)	Dustbin with Lid	6 nos.	8 nos.	12 nos.		
7)	Door (36 Sq Mtr & above)	1 no.	1 no.	1 no.		
8)	Plug Point 15 amp (Multi Socket)	12nos.	16 nos.	24 nos.		
9)	Carpet - Non-Woven (Synthetic Carpet)	1 no.	1 no.	1 no.		

**BOOTH PACKAGE FOR MACHINERY & ALLIED SECTION**

Machinery & Allied Section (HALL NO 1)					
Sr.no.	Display/Furniture details	9 sq mtrs	18 sq mtrs	27 sq mtrs	36 sq mtrs
1)	Top Glass Showcase 2 arm/joota lights & lockable storage (Yellow/White)	2 no.	4 nos.	6 nos.	8 nos.
2)	Table (All side Open)	1 no.	2 nos.	3 nos.	4 nos.
3)	Chairs	4.nos.	8 nos.	12 nos.	16 nos.
4)	16 W LED for General Lighting White/Yellow	6 nos.	12 nos.	18 nos.	24 nos.
5)	Dustbin with lid	1 no.	2 nos.	3 nos.	4 nos.
6)	Plug Point 15 amps	1 no.	2 nos.	3 nos.	4 nos.
7)	Carpet - Non-Woven (Synthetic Carpet)	1 no.	1 no.	1 no.	1 no.
8)	Ceiling Grid	1 no.	1 no.	1 no.	1 no.
9)	Fascia with print on all open sides (as per orientation)	As per stall area & orientation	As per stall area & orientation	As per stall area & orientation	As per stall area & orientation

Machinery & Allied Section (HALL NO 1)					
Sr.no.	Display/Furniture details	45 sq mtrs	54 sq mtrs	72 sq mtrs	108 sq mtrs
1)	Top Glass Showcase 2 arm/joota lights & lockable storage (Yellow/White)	10 nos.	12 nos.	16 nos.	24 nos.
2)	Table (All side Open)	3	6	8	12
3)	Chairs	20 nos.	24 nos.	32 nos.	48 nos.
4)	16 W LED for General Lighting White/Yellow	24 nos.	24 nos.	24 nos.	24 nos.
5)	Dustbin with lid	5 nos.	6 nos.	8 nos.	12 nos.
6)	Plug Point 15 amps	5 nos.	6 nos.	8 nos.	12 nos.
7)	Carpet - Non-Woven (Synthetic Carpet)	1 no.	1 no.	1 no.	1 no.
8)	Ceiling Grid	1 no.	1 no.	1 no.	1 no.
9)	Fascia with print on all open sides (as per orientation)	As per stall area & orientation	As per stall area & orientation	As per stall area & orientation	As per stall area & orientation

**Note:**

- Corner booths will have fascia on both / all open sides with fascia boards carrying the Company's name. Where Exhibitors are occupying 2 or more adjoining standard booths, the partitioning panels in-between the booths shall not be erected unless requested by the Exhibitor.
- Extra Furniture: Order for any extra furniture, please refer to **Form No. 3** Stand fitting services

**Fascia: A uniform size of fascia will be provided to all the Exhibitors**

**Domestic Exhibitors:** Please note that the fascia name for Indian Exhibitors in all the Section will be exactly as per the Company name mentioned in their **membership form**.

**For Overseas Exhibitors,** it will be exactly as mentioned in the space application form. No Changes are allowed. Number of Signage's for the booths will be provided to each Exhibitor by the Organizers. Exhibitors must adhere to the specifications of putting up these Signage's.

### 10.3 Booth Layout (Online form No. 4)

- 1) Exhibitor may opt for standard basic layout as given in online **Form No. 4** stall layout form or may upload customized layout with standard fittings.
- 2) In case of customization layout should be in grid of 1 meter X 1 meter only.
- 3) In case of any additional furniture ordered, it is mandatory to mention the placement of the additional furniture in the customised booth layout.
- 4) Please take note of top grid for lighting positions provided as shown in standard layout please take note of grid while customizing your layout & lighting position.
- 5) The deadline for submitting online for **Form No. 2** Booth layout is 21st August 2021
- 6) **Repositioning of lights inside display showcase**  
Exhibitors in all the categories of stalls would be allowed to reposition the lights inside the display showcases. For this Exhibitors need to inform the organizers by 21st August 2021. Please note that the charges for the repositioning of the lights is ₹ 1000/- per showcase.

### 10.4 Extra Furniture Requirement (Online form No. 3)

For any extra furniture requirements, kindly refer to Form **No. 3** Stand fitting services. It is strongly recommended that any extra furniture requirements should be ordered well in advance to avoid the surcharge as well as non-availability of required furniture. **All orders made onsite will be with 50% surcharge & subject to availability. Order Form without payment will not be accepted.**

It may be noted that furniture should be ordered online by submitting **Form No. 3** Stand fitting services, Payment for the same can also be made online. In case of any additional furniture ordered, it is mandatory to mention the placement of the additional furniture in the customised booth layout.

The deadline for submitting online for **Form No. 3** Stand fitting services is **21st August 2021**

Exhibitors are requested to handle the stand – fitting contractor's material with due care. Exhibitors will be liable to pay for any damages done by them directly to the stand fitting contractor. It must be ensured that no pins or screws are drilled into the booth panels.

Sr. No	Particulars	IIJS Premiere 2021	
		Hall 2, 4 & 5	Hall 3
1	Novia Chair	400	400
2	Bar Stools	750	750
3	Table (with 3 Side Close Panel)	600	600
4	Desk Table with Lockable storage (octonorm)	900	900
5	Glass Round Table	900	900
6	Top Glass Showcase with 1m channel LED Strip (2 Nos), 2arm / joota (COB LED) Lights & Lockable storage (Yellow / White)	2800	4000
7	Tall Glass Showcase with 1m channel LED strip (6 Nos), 6 arm/joota (COB LED) lights & lockable storage (Yellow / White)	5000	6000

8	Single Glass Shelf	300	300
9	Brochure Rack	600	600
10	System Panel	1000	1000
11	Folding Door	2500	2500
12	Dustbin	40	40
13	Plug Point	300	300
14	16 W LED for general lighting (White/Yellow)	300	300
15	Table (without panel)	700	700
16	70W LED Metal Halide (White)	1000	1000
17	70W LED Metal Halide (Yellow)	1000	1000
18	100W Comptalux Spot - Yellow Lights	300	300

#### **STALL/PANEL BRANDING**

All the panels of the booths can be used by exhibitors for their branding. No panels will be reserved for organizer's branding

**Exhibitors are not allowed to add/paste any additional branding on Furniture.**

**Panel Branding size** - 2.34m x 0.91m (viewable area)

**Branding Medium – Self-Adhesive Vinyl**

## **11**

### **Electrical & Power Supply Information**

#### **11.1**

#### **Basic Electricity Entitlement**

Lights/Power plug points will be provided strictly as per the type of booth allotted. See **Table** under the heading “**Basic Booth Equipment Package**”. The electricity consumption charges for the spotlights mentioned in the table are included in the participation cost paid at the time of booth booking.

Each booth will be provided with electrical connections and will be allowed a maximum consumption of **1200 watts**. **Earthing is a must for every type of electrical connection and accessory fitting.**

Exhibitors are strictly advised NOT to directly draw electricity from the BIEC Complex (BIEC) Distribution Boxes. If detected, these would be immediately disconnected by the BIEC / Organizer's electrical engineers. The Organizers as per the Exhibitors requirement (up to the stipulated maximum load) will supply electricity.

The Organizers electrical engineer will check all electric fittings and circuits. Due to limited availability of electricity at the venue, exhibitors should not exceed their basic entitlement of electricity as per the table given below:

<b>Area (Sq. Mts.)</b>	<b>Basic Entitlement for the booth</b>
<b>9</b>	1000 W
<b>18</b>	2000 W
<b>27</b>	3000 W
<b>36</b>	4000 W
<b>45</b>	5000 W
<b>54</b>	6000 W
<b>72</b>	8000 W
<b>108</b>	12000 W



## 11.2 Electrical Guidelines

- **Exhibitors may please note that Personal lighting is strictly NOT ALLOWED.** The organizers reserve the right to remove/disconnect electrical connection of **Personal light**.
- One power socket is provided per stall. The socket shall be used for connecting laptop / computer / TV screens etc. The socket should not be used for electrical equipment such as Electric Kettle etc.
- Whenever exhibitors ask for extra furniture the light will come with the extra furniture.
- Electricity will be supplied only through the Organizer's official contractor appointed by the Organizer. No multi-plug can be used by any Participants Exhibitor.
- Exhibitors are strictly advised NOT to directly draw electricity from the venue Distribution Boxes. If detected, these would be immediately disconnected by Organizer's electrical engineers.
- Exhibitors CAN NOT use their own electrical fittings and light & furniture.
- Each booth will be provided with electrical connections of two 6 amp plug points which should be utilized only for Laptop/ Mobile Charging & Diamond Lamps only. If used for electrical fittings or lights, then it would be immediately disconnected by Organizer's electrical engineers.
- An inspection team comprising of representatives from the stand contractors, the Organizer and Electrical Consultant will be responsible for recording the power consumption of each of the stalls.
- Plasma TV and other display Equipment's to be installed at the booths: Exhibitors who will be installing Plasma TV or other display equipment's in their booths are requested to indicate the position of those display equipment's in their customized booth layout to be submitted with **Form No. 2** to the Organizer. If not submitted, Organizer will not be responsible to displace if its own signage's and banners later, if the same are found to be obstructing those displays installed at the booths by the exhibitors.
- Any decision of the organizer's & electrical consultant on the exhibitor's booth electrical work will be final and binding.
- Organizer will not be responsible for any loss of exhibitors' or contractors' material before, during or after the show which includes booth decoration and dismantling period.

## 11.3 Covid-19 Guidelines & Common Rules & Regulations

**All Exhibitors must strictly adhere to the following rules and regulations:**

### **SOP for Covid-19 to be followed by Exhibitors**

- Persons above age of 65 years, persons with co-morbidities, pregnant women are advised to stay at home
- All the exhibitor & their staff should maintain appropriate distance between themselves & with the visitors
- Exhibitors should have hand sanitizers at the entrance of their booths
- The exhibitors should always wear masks
- All exhibitors should compulsorily wear gloves while dealing with products to be showed to the clients
- All the products to be properly cleaned with sanitizers (or solutions that do not affect the product) before handing the goods to the clients & keeping back in their showcases
- Exhibitors should frequently sanitize their hands with alcohol-based sanitizers even though hands may not be visibly dirty
- Exhibitor should follow respiratory etiquettes involving covering your mouth & nose with tissue

- paper/handkerchief while coughing & sneezing & disposing off used tissues.
- Spitting is strictly prohibited
- Exhibitors should be responsible to avoid crowding of visitors in their respective booths. Only limited no of visitors as per booth size to be allowed entry in their stalls
- Installation of Arogya Setu App is mandatory

All booths will be prefabricated as per the theme, look & feel of the show and there is no scope of custom-made construction on RAW SPACE for the entire show. Minimum basic furniture will be provided for each booth. The exact drawings & designs of the Booths will be sent to you later.

- **Branding on the panels of the Tall Glass Showcase & the Top Glass Showcase is not permitted. The glass panels of the showcases can be covered by the sectional branding artwork provided by the Organizer.**
- For those companies displaying products other than Gems & Jewellery in Jewellery & Loose stones section, the Organizers reserves the right to close the booth without any notice to the Exhibitor.
- Customization of booths with personal fittings & Furniture is not permitted.
- Blatant display of rates not allowed.
- No projection will be allowed which may cause any obstruction to the neighbouring stalls.
- Playing of loud music is not allowed, Obstructing items are liable to be removed without warning.
- Exhibitors will be held liable and will be fined for any damage caused to the exhibition site, by them. Please note that for any damages, the Organizer will charge the exhibitor concerned to the extent of the damage caused.
- Hanging of decorative materials such as banners or wires from the ceiling of the exhibition halls is strictly prohibited.
- All the decorative material should be placed within the booth space. Exhibitors are requested to hold demonstrations and presentations in their own booths, keeping enough room for their audience so that the audience's interest is focused at the individual booth and they do not disturb the gangway.
- Exhibitors are requested to keep the dustbins outside their booths when they leave the booths at the end of the show every day. Housekeeping personnel will be cleaning the passages and gangways and **NOT IN THE BOOTHS** of the exhibitors. Any exhibitor who wants to clean the interiors of their booths needs to apply for the same by submitting **Form No. 6** to the Organizer. The Housekeeping personnel will be cleaning the inside of the booths only in presence of the exhibitor's representatives.
- Exhibitors are responsible for the removal of all trash at the close of the exhibition. Large volumes of waste – any items including catalogues, books, etc. remaining in the booths will be regarded as trash, and exhibitors will be charged for its/their removal.
- Smoking is strictly prohibited in the entire Exhibition Area, which includes all Exhibition Area, Cafeterias/Coffee shops, Registration Area and Business Centre and Toilets.
- Loose stone section: Exhibitors of this section will be allowed to exhibit ONLY Loose Stones (i.e. loose Diamonds & loose Gemstones). No other section exhibitors will be permitted to display loose stones other than in the loose stone section.
- A detailed customized layout of the booth including the safe placement must be submitted to the Organizer's office before **21st August 2021**
- Any kind of Food is strictly not allowed inside the exhibition halls **as the cafeteria/coffee shops will have breakfast, lunch & snacks facilities throughout the show timings.**

## 12.1 Safe Leasing Facility & Charges (Online form No. 5)

All Exhibitors would compulsorily have to hire a safe from M/s. Godrej, the official safe suppliers. It may be noted that hiring, safe should be ordered online by submitting **Form No. 5** for safe rental facility. Orders for the Safe/s must be placed immediately to avoid surcharge on late orders.

**All the exhibitors are requested to take a note that no personal safes would be allowed other than the safes from the authorized agency appointed by the Organizer at the exhibition.**

**All orders made onsite, after the deadline of online exhibitor manual, will be approx. 100% surcharge on hiring cost of last deadline & subject to availability.** (Surcharges are considered in account of manufacturing, transportation & installation as last-minute requirement)

It is to be noted that for all exhibitors who opt for safe leasing from Godrej, an indemnity bond on a ₹ 200/- Stamp Paper must be signed & duly **Notary** to be submitted to the Organizer's office before the final deadline of **21st August 2021** by the exhibitors. The Safes would only be handed over on submission of this affidavit cum indemnity bond. **The payment for safe leasing to be made ONLY through NEFT. The details of payment submitted to be updated in the online exhibitor manual**

Exhibitors need to select two authorized persons who will be responsible for collection of safe keys in online exhibitor manual form. To select the authorized persons their badges must have been applied in Exhibitor Badges **Form No. 4**.

**No Safe bookings will be accepted after 21st August 2021.**

### DIMENSIONS OF SAFE & CHARGES

Sr. NO.	Item Description	Size (in Inches)			Weight Kgs	Charges (₹)
		Height	Width	Depth		
1	FR 40	30	23	23	145	11,800/-
2	FR 1060	49	23	23	236	19,100/-
3	FR 1360	61	27	23	316	27,900/-

### Safe Leasing Charges for International Exhibitors (US \$)

Sr. NO.	Item Description	Size (in Inches)			Weight Kgs	Charges (\$)
		Height	Width	Depth		
1	FR 40	30	23	23	145	169
2	FR 1060	49	23	23	236	273
3	FR 1360	61	27	23	316	398

\* No TDS to be deducted / All safes will be supplied with wooden pedestal of height approx. 100mm.

### IMPOTANT RULES & REGULATIONS

#### 1) Submission of Layout of Godrej Safe Placement:

Exhibitors must submit the booth layout giving the location of safes to be placed in position. Doors (with door opening position) and spaces within the booths should be planned, constructed and marked on the layout to allow free positioning of the safes that have been ordered. Godrej will deliver and place the safe in the booth as per the layout submitted.

**2) Re-Shifting of Safe Placement:**

Exhibitors will be charged additionally for re-shifting of Safes after placement of safes as per submitted stall layout. The Organizers will not be held responsible for adhering to any changes thereafter

**3) Collection and Deposit of Safe Keys:**

Safe keys will be handed over ONLY to the authorized person/s, from the exhibiting company. Verification of the authorized personnel will be done jointly by Godrej and the Organizer at the service counters, which will be in each section of the respective halls. Kindly check if the name/s and photograph/s of the person/s that will be responsible for collecting the Safe Keys from Godrej have been submitted. (Only these persons will be authorized to collect the duplicate keys, in case of loss or theft of keys, on written applications).

**Additional charges with regards to Safe Keys for the following services**

Sr. No.	Job Description	Safe Model No. FR 40 & 1060	Safe Model No. 1360, Def 61
1	Loss of Key / Duplicate Key from Godrej (Per Key)	₹ 5,200	₹ 5,200
2	Replacement of Lock with new set of keys	₹ 6,200	₹ 8,200
3	Damage / Breaking Lock (force-opening)	₹ 18,000	₹ 28,000
4	Re- Shifting charges(if required)	₹ 3,500	₹ 3,500
5	Loss of key pouch	₹ 200	₹ 200
6	Any other service jobs will be charged extra at actual. Other Govt. Levies & taxes will be extra.		

**Service Booths exclusively for Safe leasing facilities:**

A booth to service the safe leasing facility will be located at the venue in Hall no. 1, 2, 3, 4 & 5 kindly contact your respective service section manager.

## 12.2 Move in and Move out Information for depositing Valuables

**Timing for Deposit of Valuable Merchandise (Pre-Exhibition): 14<sup>th</sup> September 2021. 10 am – 6 pm**

Vehicle entry on the above days will be permitted for cars that display the Exhibitor Car Stickers only. Exhibitors can use this car prior to the show to deposit merchandise as per the timings given above.

**Timings for bringing in Valuable Merchandise (Only on Day 1 of Exhibition):**

From 7.00 am on Day 1 of the Exhibition (15<sup>th</sup> September 2021), the Organizers have planned for armed cars to be provided by the Official Freight Forwarders to those Exhibitors who wish to carry valuable merchandise to their respective Halls. Charges for the same can be obtained directly from the Freight Forwarders

**Timings for display of Valuable Merchandise (15<sup>th</sup> – 19<sup>th</sup> September 2021):**

Exhibitors will be allowed to enter the BIEC premises from 7.00 am onwards on Day 1 of the exhibition to display their merchandise. From Day 2 onwards, exhibitors will be allowed to enter the premises from 8.00 am onwards.

**Timings for taking back Valuable Merchandise & dismantling of booths (Post Exhibition):**

**Last Day of the Show – 19<sup>th</sup> September 2021, 5.30 pm - 9.00 pm**

Vehicle entry on the above day will be permitted outside the halls after 5.30 pm onwards for cars that display the Exhibitor car stickers only. Exhibitors can use this car for the removal of merchandise as per the timings given above. Exhibitors are strongly advised not to leave any of their goods unattended after 5.30 pm on the last day of the Exhibition.

Date: \_\_\_\_/09/2021

To,  
The Executive Director  
The Gem & Jewellery Export Promotion Council.  
Mumbai

Sub: Permission for allowing us to carry back valuable items out of the Exhibition Hall during the exhibition days of IIJS PREMIERE 2021.

Dear Sir,

In reference to the subject of this letter, please permit us to carry back valuable items out of the Exhibition Hall. The details of our company are as under:

Name of the Company: \_\_\_\_\_

Address of the registered office: \_\_\_\_\_

Authorised Person: \_\_\_\_\_ Stall No/s: \_\_\_\_\_

We certify that the above information is true and correct and we request you to allow us carry back, the following goods/Valuable items for sample lines / stock refresh or replacement / repairs, out of Exhibition hall No. \_\_\_\_\_.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

We hereby declare that the above goods/valuable item are carried out by us from the Exhibition Hall no. \_\_\_\_ at our risk and responsibility and the Organizer or any official agency appointed by Organizer shall not be held responsible or liable in this regard.

We further declare that in case the Organizer or any official agency appointed by Organizer is held liable or responsible in this regard, we shall indemnify the Organizer and keep the Organizer indemnified and safe and harmless at all times, against any and all claims, liabilities, damages, losses, costs (including reasonable legal fees), charges, expenses, proceedings and actions of any nature whatsoever made or instituted against or caused to or suffered by the Organizer directly or indirectly by any reason whatsoever.

**Important Instructions:**

1. Exhibitors will be allowed to Move In & Out the goods/Valuables during exhibition days strictly as per below mentioned timings only.
  - Bringing the goods/ Valuables inside between 8:00 am to 6:00 pm
  - Taking back the goods/ Valuables for sample lines / stock refresh or replacement / repairs from the stalls will only be permitted after 5:00 pm
  - Exhibitors will have to submit the declaration on their company letterhead duly stamped & signed in original for taking back their valuable. The letter will be acknowledged by the respective service stall and the exhibitors will have to submit a copy of this letter to security at the Exit gates of their respective Halls.

Name of Partner/Director: \_\_\_\_\_

Signature of Partner/Director: \_\_\_\_\_ Date: \_\_\_\_\_ Company Stamp: \_\_\_\_\_

**13.1 Exhibitor Badges Entitlement (Online form No. 2)**

Each exhibitor will be entitled to get free Exhibitor Badges & Exhibitor Management as per the table given below for personnel managing their booths. Exhibitors are requested to submit online **Form No. 2** with the names of their personnel who will be present during the exhibition at their booth/s, together with one recent coloured passport

size photograph, enabling the organizers to issue photo identity badges. Exhibitors should note that without a proper photograph on the badges, no one will be allowed to enter the halls / man the booths.

- The badge holder must follow and adhere the rules & regulations & security procedures set by GJEPC to enter the exhibition halls.
  - GJEPC reserves the right to postpone or cancel or transfer or change date, time and the location of the Exhibition, and shall have no claims whatsoever in this regard.
  - Exhibitors must provide the below proof for registration of Exhibitor Badges
    1. **For Proprietor / Partners / Directors**
      - RCMC certificate / GST certificate / IEC Copy
    2. **For Direct Employees (On companies' payroll)**
      - Letter from the Partner/Proprietor/Director of the Company on the letterhead stamped and signed  
OR
      - CA Certificate  
OR
      - Salary Slip of each staff
    3. **For Indirect Employees (Karigars, Babus, Hostesses etc.)**
      - Letter from the Partner/Proprietor/Director of the Company on the letterhead, duly stamped & signed as per quota
- 3.1. Vaccination Certificate as "FULLY VACCINATED" to be uploaded. In case only 1 dose of vaccine received then RTPCR -ve test report 72 hours prior to the show to be submitted**
- 3.2. Vaccination Certificate to be uploaded on Form NO 12 after the exhibitor badges are approved**

**Please Note: The Exhibitor shall ensure that the staff nominated at the exhibition follows and adheres to the participation rules of the show and any violation of the said rules will lead to initiating disciplinary action against the Exhibitor / Employer.**

- **THE BADGES WILL BE IN DIGITAL FORMAT TO BE DOWNLOADED ON YOUR SMART PHONE.**
- GJEPC reserves the right to refuse admission/suspend entry to the show of any visitors, exhibitors or their representative and any other categories of badges for security reasons and/or creating disturbance or discomfort of any kind to the show, also GJEPC reserves the right to admit any pre-registered Exhibitor as per its discretion, even if the Exhibitor badges have been issued and paid for the show.
- Person under the age of 18 is NOT allowed to enter the show nor be the booth attendant/technicians/workers under exhibitor badge.
- Exhibitor fees once submitted will be non-refundable/non-transferable under any circumstances. Reasons like change of employment, transfer in service, cancellation of visit etc., will not be entertained.
- Exhibitor Badges will be issued as per the details mentioned in the Exhibitor Manual.
- The last day for applying Exhibitor Badges is 21st August 2021.
- **Only 2 replacement will be allowed at the rate of ₹ 500/- + Taxes per badge**
- **Any further replacement will be charged at ₹ 2000+GST per badge, to the maximum of 2 badges only. Further to this there will be no replacement badges issued.**
- The invoice will be issued after the show to the applicant company/firm as provided in the application.
- If in case any employee leaves the company, then it will be owner's responsibility to inform GJEPC to discontinue the Exhibitor badge of that employee



- Exhibitor should abide by the terms and conditions applicable for registration of Exhibitors set by “The Gem & Jewellery Export Promotion Council (GJEPC)”.
- Only Exhibitors who have been allotted a booth can register through online Exhibitor Manual.
- The badges for total manpower including hostesses/interpreters should be within the entitled quota of badges that each Exhibitor is allowed. Numbers for the same are stated in the below table. Any misuse of the Exhibitor badges will result in confiscation of the cards and disciplinary action against the Exhibitor / Employer will be taken.
- If your company becomes an exhibitor at IIJS PREMIERE 2021, then your visitor registration for IIJS PREMIERE 2021 will get automatically cancelled and fees paid will not be refunded or adjusted under any circumstances.
- Photography/Videography inside the exhibition is strictly prohibited. Council’s officials reserve the right to confiscate the camera/phone and further, if deemed fit cancel your registration.

No. of Booths	Area (Sq. Mts.)	Exhibitor Badge
1	9	3
2	18	6
3	27	9
4	36	12
5	45	15
6	54	18
8	72	24
10	90	30
12	108	36

**Note:**

The badges for total manpower including hostesses/interpreters should be within the entitled quota of badges that each Exhibitor is allowed. Numbers for the same are stated in the above table. Any misuse of the Exhibitor badges will result in confiscation of the cards

Entry Procedure into BIEC Complex (Code of Security **Level** comes into effect from **14<sup>th</sup> September 2021** onwards)  
Entry into BIEC Complex is strictly restricted. No exhibitor’s will be allowed to enter the exhibition halls without an official badge issued by organizers from **14<sup>th</sup> September 2021** onwards. Exhibitors should order the required number of badges by filling up **Form No 5**.

**MISUSE OF BADGE/S:** The entry badge is strictly personalized and non-transferable. Anyone caught trying to forge this badge or force entry will be liable for prosecution

## 13.2 Exhibitor Car Parking

Exhibitor Cars move in / move out with car stickers ONLY. Exhibitor cars will be permitted within the venue.

**Exhibitor Car Parking:** Exhibitors’ vehicles can park their cars on first come first basis in the specified parking area of **VIP Ground** from 14<sup>th</sup> September 2021 onwards till 19<sup>th</sup> September 2021 if the IIJS PREMIERE 2021 car sticker is displayed prominently on their car screen.

**The parking of vehicle will be based on first-come-first-served basis. In case of non-availability of parking space, in spite of having parking stickers pasted on the front wind screen, vehicles will not be permitted within the premises**

**Please note that the parking of the vehicles is at Owner’s Risk and responsibility and the Council or any official agency appointed by Council shall not be held responsible or liable in this regard. In case the Council or any official agency appointed by Council is held liable or responsible in this regard, we shall indemnify the Organizer and keep the Organizer indemnified and safe and harmless at all times, against any and all claims, liabilities, damages, losses, costs (including reasonable legal fees), charges, expenses, proceedings and actions of any nature whatsoever made or instituted against or caused to or suffered by the Council directly or indirectly by any reason whatsoever**

### 13.3 Exhibitor Car Stickers

Each exhibitor will be entitled to get Complimentary Car Parking stickers as given below for parking their cars in the Exhibitors' Parking Section. Exhibitors should order the required number of Car sticker by filling up **Form No. 2** along with the Car number. All domestic exhibitors will be sent their exhibitor badges/car stickers/food coupons by courier only. All international exhibitors will have to collect their exhibitor badges/car stickers/food coupons from the venue. All the exhibitors are requested to paste their stickers on the front glass (from inside) which has to be visible to the security personnel. This is mandatory for all the exhibitors.

No. of Booths	Area (Sq. Mts.)	Number of car Passes
1	9	1
2	18	2
3	27	3
4	36	4
5	45	4
6	54	4
8	72	6
12	108	8

**"PARKING AVAILABILITY IS ON FIRST COME FIRST BASIS."**

**Any cars found inside the BIEC, (other than in the designated parking areas) with or without car stickers will be towed away.**

Entry Procedure into BIEC Complex (Code of Security **Level** comes into effect from 13<sup>th</sup> **September 2021** onwards)  
Entry into BIEC Complex is strictly restricted. No exhibitor's cars can enter the exhibition premises without an official Car sticker badge issued by organizers from 14<sup>th</sup> **September 2021** onwards. Exhibitors should order the required number of Car passes by filling up **Form No 4**.

### 13.4 Shuttle Bus Services

Bus Shuttles will be provided to Exhibitors from the official hotels to the venue and back, at specific timings. Please check with the respective hotels for the same.

Bus Shuttle services will also be available for exhibitors from the SRPF Ground to the venue. Please check the website for the **Shuttle Bus schedule**

## 14 Stand Cleaning Services (Online form No. 6)

Any exhibitor who wants to clean the interiors of their booths needs to apply for the same by submitting the online **Form No. 16**. The Housekeeping personnel will be cleaning the inside of the booths only in presence of the exhibitor's representatives.

The rate for the service is charged per exhibitor as given below:

Sr. No.	Area	Rate (Exclusive of Tax)
1	9 to 18 Sqmt Area	1250/-
2	27 Sqmt Area	1500/-
3	36 to 45 Sqmt Area	1750/-
4	54 to 108 Sqmt Area	2250/-

### The Housekeeping Services include

- Wastepaper Basket Clearance
- Table-top cleaning
- Dusting of the stall space
- Vacuum cleaning of the stall area
- **Housekeeping services DO NOT include showcase & glass cleaning.**

The services can be availed at either of two timings – 08:00 am to 09:00 am OR 06:00 pm to 07:00 pm the same timing will be followed for all the five days.

- Kindly submit **Form No. 6** in online exhibitor manual with your preference of timing before 20th Aug 2021. Payments can be made online only on the portal along with the print acknowledgement of application submitted online.
- Payments once made are not refundable.
- Any complaints regarding the Housekeeping Service / Personnel should be addressed to your Zone Manager at the Service Stall.

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### Wired Internet Services (Online form No. 7)

GJEPC provides free wi-fi services to its exhibitors to stay connected with its clientele, update their stocks, place orders etc. However, off late exhibitors were facing difficulties in using the wi-fi facility due to technical network coverage issues of heavy load on the band-width etc. at the venue. Hence, GJEPC is providing option of Wired Broadband Internet Connection Service with below bandwidth options. Exhibitors may apply for the service by submitting the online **Form No. 7**, along with specified documents. The rates are as mentioned below.

LAN Connection for IIJS PREMIERE 2021		
SR.NO		
	Particular	Rate Per Day
1	1 MBPS	INR 2700
2	2MBPS	INR 3220
3	4MBPS	INR 5040

Please note that the above rates are excluding govt taxes

#### **Note:**

Organizer refuses to accept any liability for damage caused as a result of disruptions and breakdowns involving the Wireless Internet Connection on the part of the network operator or due to unauthorized, private WLAN users on the exhibition area.

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### Undertaking of Jewellery Fineness Certificate (Online form No. 9)

This form is mandatory for exhibitors participating in jewellery section for giving an undertaking that the jewellery product on display is strictly in accordance with the fineness marked/specified on the jewellery. Kindly note, Dual Marked jewellery is not allowed for display at the exhibition.

The deadline for submitting **Form No. 6** undertaking of jewellery fineness certificate is 20th Aug 2021.

All Exhibitors can handover their exhibit items to official freight forwarders to take out of exhibition hall after the Exhibition is officially closed on the last day. Exhibitors are required to submit Exhibitor clearance **form no. 11 in triplicates**, to the Zone Managers at the service booth & get acknowledgement for clearance.

Electronic Surveillance is available on rent through Official Agency. Exhibitor can avail of electronic surveillance security services - CCTV systems in their booths on rental basis.

CCTV Exhibitors						
Sr No	Company Name	Company Address	Bank Account details	Contact Person	Contact Number	Email ID
1	Spectra Services	707, Pride of Vakola Bldg, Vakola pipeline, Santacruz east, Mumbai-400055	Bank Account details: Canara Bank, Account num: 0119201002842, Bank: -Canara Bank Branch :- Vakola,Santacruz, IFSC code :- CNRB0000119	Mr Rajesh & MS Pushpa	88799 70901 / 98207 48996	<a href="mailto:nemarajesh8@gmail.com">nemarajesh8@gmail.com</a> , <a href="mailto:rajesh@spectraservices.co.in">rajesh@spectraservices.co.in</a>
2	Jaymit Security Systems Pvt. Ltd	19, Tinwala Bldg, Tribhuvan Road, Near Dreamland Cinema, Grant Road (East), Mumbai - 400 004	Jaymit Security Systems Pvt. Ltd Bank : Indian Bank , Branch : Prarthna Samaj ,IFSC Code : IDIB000P049 Account No : 417749843	Mr. Rajiv Mody / Mr. sanjeev Chavan	90046033 13 / 93231040 11 / 022 23864011	<a href="mailto:rajiv@jaymit.com">rajiv@jaymit.com</a> / <a href="mailto:sanjeev@jaymit.com">sanjeev@jaymit.com</a> / <a href="mailto:info@jaymit.com">info@jaymit.com</a>

CCTV EXHIBITOR SERVICES – IIJS PREMIERE 2021			
SR. NO.	ITEM	SPECTRA SERVICES	JAYMIT
1	02 nos. Indoor Dome Camera - to operate in regular lighting:	INR 10,000	INR 10,000
2	04 nos. Indoor Dome Camera - to operate in regular lighting:	INR 14,000	INR 14,000

3	06 nos. Indoor Dome Camera - to operate in regular lighting:	INR 18,000	INR 18,000
4	08 nos. Indoor Dome Camera - to operate in regular lighting:	INR 20,000	INR 20,000

**Please note that exhibitors can get their own systems for electronic surveillance however, exhibitors would require to submit the declaration on their company letterhead using non-official agency. The declaration is as under:**

Exhibitor Declaration for installing own Electronic Surveillance System in booth at IIJS PREMIERE 2021

We hereby declare that we are installing electronic surveillance system through private agency in our booth at IIJS PREMIERE 2021.

We hereby understand and agree:

1. That the power supply at our booth will be from 8:00 am to 8:00 pm only during exhibition period.
2. We are bound and liable to keep the CCTV recording for organizers till 20<sup>th</sup> October 2021 and provide to organizer on demand as and when required till the stipulated date.
3. We shall not hold the organizer responsible for, non-functioning of any such systems, equipment's or apparatus which will be hired/used for the abovementioned services/amenities/facilities.

#### **COMPANY INFO**

Person Name: \_\_\_\_\_ Designation: \_\_\_\_\_

Company Name: \_\_\_\_\_

Booth No: \_\_\_\_\_

\*Signature & Date: \_\_\_\_\_ Company Stamp: \_\_\_\_\_

#### **PRIVATE AGENCY INFO**

Person Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Contact (Mobile) No \_\_\_\_\_

## 19.1 LIST OF OFFICIAL HOTELS

Sr. No.	Name of the Hotel	Distance from BIEC (in Kms)	Rates in INR		Breakfast	Taxes
			Single Room	Double Room		
1	TAJ YESHWANTPUR	10	₹ 5,800	₹ 5,800	Included	Excluded
2	SHANGRI-LA HOTEL	17	₹ 5,500	₹ 5,500	Included	Excluded
3	JW MARRIOTT	20	₹ 5,500	₹ 5,500	Included	Excluded
4	ITC GARDENIA	21	₹ 5,500	₹ 5,500	Included	Excluded
5	THE RITZ CARLTON	20	₹ 5,500	₹ 5,500	Included	Excluded
6	THE TAJ MG ROAD	21	₹ 5,500	₹ 5,500	Included	Excluded
7	CONRAD	21	₹ 5,500	₹ 5,500	Included	Excluded
8	FOUR SEASONS	15	₹ 5,000	₹ 5,000	Included	Excluded
9	RENAISSANCE BENGALURU RACECOURSE	18	₹ 4,465	₹ 4,465	Included	Excluded
10	COURTYARD BENGALURU HEBBAL	18	₹ 4,017	₹ 4,017	Included	Excluded
11	ITC WINDSOR	18	₹ 4,500	₹ 4,500	Included	Excluded
12	THE FAIRFIELD BY MARRIOTT BENGALURU RAJAJINAGAR	15	₹ 3,150	₹ 3,150	Included	Excluded
13	THE CHANCERY PAVILION	21	₹ 3,125	₹ 3,125	Included	Excluded
14	THE LALIT HOTEL ASHOK BANGALORE	16	₹ 3,795	₹ 3,795	Included	Excluded
15	HOLIDAY INN BENGALURU RACECOURSE	18	₹ 3,350	₹ 3,350	Included	Excluded
16	HYATT CENTRIC MG ROAD BANGALORE	22	₹ 3,393	₹ 3,393	Included	Excluded
17	HOLIDAY INN EXPRESS, YESHWANTPUR	12	₹ 2,700	₹ 2,700	Included	Excluded
18	THE CHANCERY	19	₹ 2,233	₹ 2,233	Included	Excluded
19	IBIS	19	₹ 2,233	₹ 2,233	Included	Excluded
20	PRIDE HOTEL	21	₹ 2,500	₹ 2,500	Included	Excluded
21	RADISSON BLU ATRIA BENGALURU	19	₹ 4,018	₹ 4,018	Included	Excluded
22	THE LEELA BHARTIYA CITY	24	₹ 4,300	₹ 4,300	Included	Excluded
23	THE LEELA PALACE	25	₹ 4,800	₹ 4,800	Included	Excluded

The link to book hotel is as under:

<https://gjepec.org/iijs-premiere/official-hotels.php>



## 19.2 TERMS & CONDITIONS

- All reservations are routed from GJEPC website to the official hotel websites.
- Kindly, fill in all the necessary information & book the room.
- In case, the show is cancelled due to pandemic / covid- 19, 100% refund will be provided for all the hotel bookings made.
- If the guest is covid 19 positive & unable to travel, the entire booking amount will be refunded back to the guest (Authentic Govt Covid 19 positive report needs to be submitted to the hotel)
- 100% retention for the entire length of stay will be applicable in case of any No-Show
- 1 Night retention will be applicable for any cancellation/amendments post 10th September, 2021
- The Check In time at the hotel for all guests is 1400 hours (02:00 pm). Guests arriving prior to this time will be allocated rooms as soon as they become available. For all early check-ins, we recommend that rooms are reserved and paid for the night before in order to guarantee early check-in.
- The Check Out time at the hotel for all guests is 1200 hours (12:00 pm), late check outs will be subject to availability upon request which needs to be directly made to the hotel
- **In case of any change in the rate of taxes mandated by the Government at any future date, the same would be applicable and charged on the final billing by the hotel**

## 20

### Flower & Plants Rental (Online form No. 10)

**M/s. Poppy Petals** has been appointed as the Official Floral Agency for the supply of Flowers/Plants. Exhibitors may submit online **Form no.10**, to order/hire flowers, bouquets, etc., to decorate their booths. The Online order & Payment to be made latest by **21st August 2021**.

#### Name of the contact persons:

Hiral Chokshi: +91 9987577999  
Nikita Chokshi: +91 9833661555  
Ashok Chokshi: +91 9320377999  
Dhruv Mishra: +91 7021649656

#### ADDRESS :

Ground Flr, Parul Bldg, Veera Desai Rd, Andheri West, Mhada, Mumbai 400053

#### BANK DETAILS

Account holder: Poppy Petals  
Account number: 0155201002826  
Bank name: Canara Bank  
Branch: Khetwadi  
IFSC Code: CNRB0000155.

**Any types of Flower Décor on Fascia are not allowed.**

The List of plants & flowers for decoration is as under:

NO	ITEM DESCRIPTION	
		Rates (₹)
1	Ficus benjamina - pot size - 12", Height - 3' - 4'	12/-
2	Areca palm - pot size - 14", height - 4' - 5'	12/-
3	Ficus variegated - pot size - 8", height - 2' - 3'	12/-
4	Dracaena Plant - 8", height - 2' - 3'	12/-
5	Flower Arrangement of Roses - A	50/-



6	Flower Arrangement of Roses - B	70/-
7	Flower Arrangement of Carnations -A	75/-
8	Flower Arrangement of Carnations - B	90/-
9	Flower Arrangement of Lilium - A	105/-
10	Flower Arrangement of Lilium - B	140/-
11	Flower Arrangement of Anthurium - A	100/-
12	Flower Arrangement of Anthurium - B	150/-
13	Flower Arrangement of Orchids in a glass vase A	170/-
14	Flower Arrangement of Orchids in a glass vase B	200/-
15	Flower Arrangement of Birds of Paradise -A	150/-
16	Flower Arrangement of Birds of Paradise -B	200/-
17	5 Feet Long Flower Arrangement (Pedestal) - Exotic Flowers - A	824/-
18	6 Feet Long Flower Arrangement (Pedestal) - Exotic Flowers - B	1000/-
19	Arrangement Of Assorted Normal Flowers - A	160/-
20	Arrangement Of Assorted Normal Flowers - B	200/-
21	Arrangement Of Assorted Exotic Flowers – A	200/-
22	Arrangement Of Assorted Exotic Flowers – B	200/-
23	Tabletop Arrangement – A	100/-
24	Tabletop Arrangement – B	150/-
25	Arrangement for Exotic Flowers-A	200/-
26	Arrangement for Exotic Flowers-B	200/-
27	Décor for stall- A (cost per feet)	250/-
28	Décor for stall- B (cost per feet)	268/-
29	Décor for stall- C (cost per feet)	250/-
30	Décor for stall- D (cost per feet)	250/-

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## Stall Allotment Letter (Online form No. 17)

This form is applicable to all the exhibitors and will be available after approval of **Form No. 2**.

The stall allotment letter can be downloaded from the exhibitor manual after filling details in Form No 2 of the online Exhibitor Manual

### SECTION – 3 – OTHER SERVICES & OFFICIAL AGENCIES:

22

## Visitor Entry for National & International Visitor

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### Visitor Entry for International Visitor

#### i) Registration:

Entry for foreign buyers will be complimentary, if registered online until **19<sup>th</sup> September 2021**, Registration can be done online at <https://giepc.org/iijs-premiere/>

ii) **Spot Registration:**

Foreign buyers need to produce a valid photo identity (passport/ credit card/ driving license) and a business card.

## TV Visitor Entry for National Visitor

All Trade Visitors need to apply online on <https://giepc.org/iijs-premiere/> no physical submission of visitor registration form is accepted.

## 23 Freight Forwarding Agency

COMING SOON....

## 24 Trolley Services

Trolleys are available to exhibitors on request, at the venue. A refundable deposit of ₹ 500/- per trolley will have to be paid to hire the trolley services the same has to be return within 1 hour. The Exhibitor needs to submit a photo ID while availing Trolley Services. Exhibitors can contact the Trolley Counter onsite on **14<sup>th</sup> September** and **19<sup>th</sup> September 2021**.

## 25 Service Booths

Each Section has been provided with service booths of 18 sq.mt. (Marked as 'SS') these stalls are marked on the floor plan. Please refer to legend.

**LOCATION OF STAND CONTRACTOR SERVICES:** Stand contractor services will be available in Halls 1, 2, 3, 4 & 5 in Organizer service booths; Service can be availed of on a chargeable basis.

## 26 First Aid

Basic First Aid facilities are provided in all the Halls. An ambulance will also be present at the venue in case of an emergency. During the construction & dismantling period First Aid booth will be located at entrance of all the halls.

## 27 Cafeteria & Coffee Shops

All type of food including Jain food will be provided at the cafeterias in the exhibition. Breakfast/Lunch & Snacks will be available at all Cafeterias & Coffee Shops on all days of the show. Please note that breakfast will be available from 8 am – 10 am at the cafeterias from **14<sup>th</sup> – 19<sup>th</sup> September 2021**.

**Please note that no food coupons will be provided to exhibitors**

## 28 Security

Elaborate round-the-clock security arrangements including Electronic Surveillance have been made at the venue. Exhibitors should take care of their exhibits during the exhibition hours and not leave the booths unattended. Please read the Insurance Clause on "Organizers' Responsibility" mentioned in the space application form for IIJS PREMIERE 2021 (Point 12).

## 29 Hostess Hiring Services

Exhibitors can book Hostesses from the following agency. The Organizer has negotiated rates for the benefit of the Exhibitors.

M/s PARAKRAM PROMOTIONS

Address: 15/52 - A, Yogi Krupa, Manish Nagar, J.P. Rd, Andheri {West}, Mumbai - 400053

The Gem & Jewellery Export Promotion Council | IIJS PREMIERE 2021

Contact Person: Vaiibhav Padwanii & Jignna Padwanii  
 Cell Nos: 919892220355 / 919820333392  
 Email: - [jumping\\_penguins@yahoo.co.in](mailto:jumping_penguins@yahoo.co.in), [backup12.13@gmail.com](mailto:backup12.13@gmail.com)

Host/Hostesses required by exhibitors to assist them as stand attendants

Sr. No.	Category	Rate/Day (INR)	Shift
1	A +	Hostesses which are slightly glamorous, with reasonably good height, well-spoken in English, Hindi, Marathi & a little bit of Gujarati apart from being either Postgraduates or Graduates or currently in the Second Year or Last year of their graduation	INR 2111/- 8-hour shift
2	A	Hostesses which are marginally glamorous, polished personality, well-spoken in English, Hindi, Marathi & a little bit of Gujarati apart from being either Postgraduates or Graduates or currently in the Second Year or Last year of their graduation.	INR 2012/- 8-hour shift
3	B+	Hostesses which have Presentable looks, well-spoken in English, Hindi, Marathi & a little bit of Gujarati apart from being either Graduates or currently in the Second Year or Last year of their graduation.	INR 1911/- 8-hour shift
4	B	Hostesses which have Decent looks, well-spoken in English, Hindi, Marathi & a little bit of Gujarati apart from being either HSC pass outs or currently in the Second Year or Last year of their graduation.	INR 1811/- 8-hour shift
5	C	Hostesses which are simple looking, well-spoken in English, Hindi, Marathi & a little bit of Gujarati apart from being either HSC pass outs or currently in the Second Year or Last year of their graduation.	INR 1711/- 8-hour shift

The above agency can also provide models & male event staff (promoters) on request.

**Note:**

- Council has negotiated the rates for hiring of hostess solely to facilitate exhibitors desirous of hiring such service, hence council will not be held liable for & in any manner whatsoever”.
- Hiring of hostess from the agency will solely be governed by the service agreement executed/ terms agreed by the Exhibitor & Agency between themselves
- The badges for hostesses should be within the entitled quota of badges that each Exhibitor is allowed
- No models are allowed to display any Jewellery outside the perimeter of the booths

Exhibitors will have the flexibility to fill all the forms online related to the exhibition, from the official website: <https://giepc.org/iijs-premiere/> This website will keep you fully informed about the status of each form.

The website is now even more user friendly and offers a plethora of other information, such as:

- Online Exhibitor Manual
- Interactive Floor Plans
- Venue Details
- Badge Tracking
- Helpdesk
- News & Press Releases
- History of IIJS Premiere
- Buyer Seller Matching (Exhibitor Directory / OBMP)
- Mumbai Guide
- Highlight Updates
- International Visitors Registration ONLINE
- Privilege Visitors Registration ONLINE

- Seminar Information and Registration
- Hotel Reservation

Ask our specialized team for any further details you require. Visit the website or email your queries to: [iijs@gjepcindia.com](mailto:iijs@gjepcindia.com)