Neeraj Sharma

Address- H.N.728 5th Floor
Saraswati Vihar, Gurugram- 122001
Email – neerajkankauriya@gamil.com
Contact No-91-7895272496
Linkedin- linkedin.com/in/neeraj-sharma-27481b190

Summary

- 3 years of hands-on experience in Business Intelligence, reporting, and data analytics.
- Delivered 5+ end-to-end BI projects across HR, Finance, and Operations.
- Led a 4-member team to implement automation and process improvements.
- Proficient in Power BI, SQL, Excel, and ETL for dashboard and report development.
- Collaborated with global teams and clients for cross-functional analytics.
- Experienced in data cleaning, transformation, and visualization.
- Built scalable and secure dashboards using Power BI Service and Admin roles.
- Created BRDs, supported Agile sprints, and conducted UAT sessions.
- Collaborate with different teams, HR, Production, Finance and Accounting, Sales, and Marketing.

Technical Skills:

Analytical Tools	Power BI (Desktop, Service, Report Server), Tableau, Google Data Studio (optional), Advanced Excel, Cloud(Learning), Azure Data Factory(Learning).
Databases	MS SQL Server, MySQL, Oracle (basic), Data Warehouse Concepts, Excel Data Models
Business Tools	Azure DevOps, JIRA, SharePoint, BMC Remedy, Confluence
Languages	SQL (T-SQL, MySQL), DAX (Power BI measures), Python (Pandas, NumPy – beginner to intermediate), Shell scripting or basic Bash (optional for automation tasks)

Technical Core Competencies:

- Analysis, Diagnostic Analytics, Predictive Analytics, Business Analytics, AI Tool Exposure
- Data Modeling, Data Reporting, Data Visualization, Graph Creation, Data Mining, ETL, Data Flow
- Data Transformation, Data Cleansing, RCA, Logical Analysis, Data Migration, Troubleshooting
- Project Management, Agile Methods, Scrum Planning, User Story Creation, Project Problem Solving

Professional Experience:

OneStack Solution Pvt. Ltd.   Oct 2023 to Present
Role: Senior Operations Analyst (Assistant Manager)

- Managed a 4-member team focused on process optimization and automation.
- Utilized SQL, Power BI, and Python to develop data solutions and insights.
- Built interactive dashboards to support business performance tracking.
- Conducted A/B testing and led cross-functional data analysis for strategic decisions.
- Created BI Reports for HR Payroll Report, Attendance KPI, and Team Attrition.
- Implemented risk controls and performed cost analysis to support compliance and efficiency.
- Ensured data quality and governance across reports and tools.
- Delivered training sessions on tools and processes to internal stakeholders.
- Identified and executed automation opportunities to improve operational workflows.
- Developed/deployed a software update that reduced system errors and improved application performance.
- Create Data Modeling in the database and Power BI
- Design and develop BI reports, and Work on the Power BI Service as Admin.
- Share the dashboard with the management, clients, and users as per their roles and responsibilities.

Achievements:
- Successfully converted proof-of-concept dashboards into full-scale automated solutions using Power BI, helping leadership make faster decisions.
- Reduced 30-35% manual work effort and improved performance

Environment: Power BI, Tableau, SAP, Data Warehouse, ETL, Dataset, SQL Server, SharePoint, Excel, CSV files.

Indus Towers Pvt. Ltd.   **Apr 2022 to Mar 2023**
Role: Associate Data Engineer

- Started career in technical support and infrastructure, building a strong technical foundation.
- Developed core skills in SQL, Power BI, Oracle BI, and Advanced Excel.
- Supported system monitoring, application deployment, and issue resolution.
- Handled client queries using BMC Remedy and ESH Help Desk tools.
- Worked with cross-functional teams to troubleshoot and maintain system stability.
- Built a foundation in databases, data pipelines, and automation.
- Developed reports at Power BI Desktop and Tableau.

Environment: Power BI, ETL, Tableau, SQL Server, SharePoint, PDF files, Excel, CSV files.

Education:
- MCA - Computer Science, Chandigarh University – (Pursuing)
- BCA - Computer Science, Poornima University, Jaipur – 2021
- 12th (PCM), S.A.B Inter College, Agra-2018
- 10th from S.P.D Inter College, Agra-2016

Area of Interest:
- Business Analyst, Senior Business Analyst, Data Analyst, Lead Data Analyst, Power BI Developer, Power BI Admin, Power BI Lead, Tableau Developer, BI Developer, Analytics Consultant, Operations Analyst

Strengths:
- Strong communication, interpersonal, learning, and organizing skills matched with the ability to manage stress, time, and people effectively.
- Ability to learn new things and gain more knowledge. Quick learner and open to work in a flexible time zone.

Declaration:
- I hereby certify that the above information is true and correct to the best of my knowledge and belief.

Place- Gurugram
Date –   **(Signature)**