

NEHA SONI

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Rae Bareli, Uttar Pradesh



EXPERIENCE

Rodez Web Technologies

Lucknow, Uttar Pradesh

Front-End Developer

August 2024 – Present

- Assisted in developing the responsive web interface.
- Translated user and business needs into functional front-end design using HTML, CSS, JavaScript.
- Made the Login page and their follow up pages for E-commerce, Skincare Website and Portfolio Website.

Rodez Web Technologies

Lucknow, Uttar Pradesh

QA Engineer

August 2023 – July 2024

- Assisted in manual testing of software functionality, identifying and tracking of Bugs.
- Developed technical expertise to test and debug software
- Created test scripts and Manual Tests to Detect Errors
- Collaborated with Developers and Business Analyst to validate product requirements

Inspecvision India Pvt. Ltd.

Noida, Uttar Pradesh

HR Executive

May 2020 - April 2022

- Led end-to-end HR functions including Non-IT and IT Recruitment, Training & Development, and Employee Induction.
- Negotiated salaries and managed onboarding processes to ensure smooth integration of new hires.
- Maintained compliance with labor laws and legal standards in all HR policies and procedures.
- Coordinated HR department meetings and managed general administrative tasks efficiently.

PRACTICE PROJECT

- **Expense Tracker:** <https://neha11993.github.io/Expense-Tracker/>
Front-End Development of Login Page, Registration, Forgot Password Page.
Used HTML, CSS, JS, Git Hub.
- **Portfolio:** <https://neha11993.github.io/My-portfolio/>
Responsive Portfolio Website with dark and light toggle button, hamburger-icon and download resume option. Used HTML, CSS and JS

TECHNICAL SKILLS

TOOLS: JIRA, GIT Hub, Microsoft Excel, Microsoft Word Eclipse, Microsoft Power Point, Power BI, Tableau.

PROFFESIONAL: Test Case Planning, Writing and Execution, Bug Tracking, Defect Reporting, testing like - Functional, Regression, Exploratory, Monkey, Smoke/Sanity, Black Box, GUI, Acceptance Testing, API Testing using POSTMAN.

PROGRAMMING: Python, SQL, HTML, CSS, JavaScript

INTERNSHIPS

A. **Indian Telephone Limited (ITI Ltd.)**

Jan 2019 – April 2019 (4 month)

- Administered induction, orientation sessions, and completed joining formalities for new employees to ensure a smooth onboarding experience.
- Gained hands-on experience in employee record management and assisted in preparing offer letters for new hires.

B. **MP Birla Corporation**

June 2018 – July 2018 (2 month)

- Administered induction, orientation, joining formalities of the new employees.
- Learned about the Record management of employee, prepare offer letter of new employees.

COURSES AND ACTIVITIES

- Participated in UIDIA Data Hackathon 2026 (Online Hackathon on Data-Driven Innovation on Aadhaar).
- Data Science and Big Data through IGNOU via Swayam.
- Participated in event held under the auspices of DexterX in technical Fest at Atria Institute of Technology in 2015.

EDUCATION

Banasthali Vidyapith, Jaipur
MBA in HR and Marketing

2017-2019

Atria Institute of Technology, Bangalore
Bachelors Of Engineering in Electronics and Communication Engineering

2012-2016