

# Neha Singh

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## Summary

Recent graduate with strong technical skills and written and verbal communication with excellent analytical, interpersonal and problem-solving skills. Motivated to gain experience in data analysis and related fields. And strong organizational abilities with success in managing multiple responsibilities and ability to multitask. Committed to utilizing my skills to further the mission of the company.

## Education Background

- **Arya Institute of Engineering & Technology and Management, Jaipur, Rajasthan** 2018-2022  
*Bachelor's of Technology*
  - Aggregate of 85%
- **Kendriya Vidyalaya No. 5, Jaipur, Rajasthan** 2018  
*Intermediate*
  - Percentage 80.60%
- **Kendriya Vidyalaya No. 5, Jaipur, Rajasthan** 2016  
*Matriculate*
  - Percentage of 95%

## Technical Skills

- MS- Excel
- SQL language and Database Management System (Theoretical Basic)
- Python(Pandas & Numpy)
- HTML(Basic)
- C language(Basic)

## Internships

- **Accenture Nordic (Consultant Virtual Experience Program) | Virtual Intern** Jan 2023 - Feb 2023
  - Learned about work-life of a consultant through real world case study.
  - Learned about client communication, setting priorities, project planning, outcome analysis, fixing errors and impact assessment.
  - Performed well designed guided tasks at the end of each learning to develop better understanding.
- **Techwhoop | Editing Intern** Nov 2022 - Dec 2022
  - Edited several articles for the websites of different genre such as technology, apps, games, bitcoin etc.
  - Learned about SEO techniques and applied them in several articles.
  - Learned about WordPress.
- **Woovly, India | Campus Ambassador** Feb 2020 - May 2021
  - Worked as a campus ambassador.
  - Promoted Woovly application among interested peers and influenced them to sign up.
  - Assisted team leader with marketing and promotion strategies.
  - Lead a team and allocated tasks to individuals.

## Strengths

- Logical ability and problem-solving
- Communication
- Project management
- Analytical mindset
- Critical thinking
- Attention to detail
- Easily adaptable
- Operations

## Achievements

- Represented my school at summit organized by Goethe Institute.
- I was a top performer in my internship.
- I got the opportunity to lead a team in my internship.

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Jaipur, Rajasthan

## CAREER OBJECTIVE

I am an organized, resourceful and proactive candidate with the ability to work under tight deadlines, capable of managing multiple priorities with a positive attitude, strong team work and willingness to receive additional responsibilities to meet the organization's mission and vision I am eager to contribute to team's success through hard work, attention to detail and discipline.

## EDUCATION

### Bachelor's of Technology

Arya Institute of Engineering Technology and Management, Jaipur, Rajasthan

- Aggregate of 85%
- Passed year 2022

### Intermediate

Kendriya Vidyalaya No. 5, Jaipur, Rajasthan

- Percentage 80.60%
- Passed year 2018

### Matriculate

Kendriya Vidyalaya No. 5, Jaipur, Rajasthan

- Percentage 95%
- Passed year 2016

## EXPERIENCE

### Campus Ambassador at WOOVLY INDIA

February 2020 - May 2021

- Promoted applications among interested peers and influenced them to sign up to through networking skills.
- Lead a team and allocated tasks to individuals.
- Assisted team leader with marketing and promotion strategies.

### Editing Intern at TECHWHOOP

November 2022 - December 2022

- Edited several articles for websites of different genres such as technology, apps, games, bitcoin, etc.
- Learned about SEO techniques and applied them in several articles. And learned about WordPress.

### Virtual Intern at Accenture Nordic (Consultant Virtual Experience Program)

January 2023 - February 2023

- Learned about consultant responsibilities through a real world case study.
- Learned about client communication, outcome analysis, setting priorities, fixing errors, project planning and etc.

## LINKS



<https://germanfunn.blogspot.com/>



<https://www.linkedin.com/in/neha-singh->

## SKILLS

- MS-Excel
- MS-Office
- Communication
- Marketing
- Collaborative team player
- Organizational skills
- Attention to detail
- Self-driven
- Creative thinking

## LANGUAGE

English ●●●●●●●●

German ●●●●●●●●

## INTEREST

- Reading
- Blogging
- Research & analysis
- Writing

## ACHIEVEMENTS

- Represented school on National level in German-India summit.
- I was a top performer in my internship.
- Got the opportunity to lead a team in my internship.