

# SAVITHRI DEVENDRA KAKKERI



## PERSONAL

**Name**  
Savithri Devendra Kakkeri

**Address**  
Belagavi  
59006 Karnataka

**Phone number**  
7899181008

**Email**  
savithrik9@gmail.com

**Date of birth**  
20-05-1979

**Place of birth**  
Karnataka

**Gender**  
Female  
**Nationality**  
Indian  
**Marital status**  
Married

## SKILLS

Microsoft Word and Excel School ★★★★

Event Coordination

Teacher and Student Development ★★★★★

Curriculum Development ★★★★★

Safety and security ★★★★★

Procedures

## LANGUAGES

English ★★★★★

Hindi ★★★★★

Kannada ★★★★★

Malayalam ★★★★★

Marathi ★★★★★

Tamil ★★★★

**A proven educator with a commitment to student growth, development, and academic excellence**  
Dynamic professional with expertise in leading bilingual, special, and regular education students, staff, and daily operations at a CBSE school. Focus on top academic performance and high standards of operation. Expertise in turning around low-performing schools. Demonstrated success in the development of key support services and instructional programs focused on academic improvement, strategic reform, and student achievement. Longtime educator and Principal capable of juggling multiple administration roles. An expert communicator who thrives in the student- and parent-facing roles, with an extensive record of student success and high rates of parent satisfaction.

### Areas of Excellence:

- Student Achievement
- Performance Management
- Data-Driven Decision
- Policies/Procedures
- Parental involvement
- Professional Development
- Civic Involvement
- Fiscal Management
- Community Partnerships

## PROFESSIONAL EXPERIENCE

### 2022- Present

#### Principal

Sri Chaitanya Techno School, Belagavi

### 2020- 2022

#### Principal

Cambridge Senior Secondary School, Dehradun, Uttarakhand.

### 2017 -2020

#### Principal

B.N.Khot International Public School, Anagawadi, Bagalkot (CBSE),  
Bagalkot

Manage daily activities and ensure continuous improvement at this CBSE urban school. Administer the school budget and expenditure authorization. Set rigorous expectations and implement the Whole School Improvement Plan with targeted performance goals and objectives aligned with the district's benchmarks. Standardize performance by creating a teachers' handbook focused on best practices and adherence to school policies and procedures. Foster inclusion through newsletters and bulletins; enhance school image by initiating community sponsored events.

#### Delivered Results:

- Make significant contributions to schools at the top in all aspects.
- Worked on getting CBSE on-demand affiliation and PU college permission (science and commerce)
- Hired and organized orientation of new teachers and staff.
- Worked on getting the Karnataka Xth state board exam centre and Examcentre for Navodaya Exams.
- Introduced Abacus, Vedic Math's, Robotics Lab and in the Abacus 10 Students had got the certification at National Level.
- Successfully worked on the segregation of teams and their planning in school admission campaigning in different districts.
- Observed and evaluated teachers in a classroom environment.
- Met with parents in the visit at the time of covid to discuss and get the updates of students academic performance.
- Established after-school study & worksheet programs: provided on campus supervision 2 days per week.
- Allotted even different mentors for online class supervisions for the HODs and used to get the updates.
- Worked on the full framework of setting up of the Residential school and in the catering department and also in the Montessori sections too.

- Introduced different aspects of teaching methods with different publishers and introduced different registers and methods from infers. Even different virtual workshops and seminars were been arranged for both students and teachers likewise like CED, PANCHATANTRA, CBSE workshops etc.
- Handled only Grade-8th English and 9th Economics and Business Studies.

**Notable Achievements:**

- Devised a school schedule that maximized math instruction time. Demonstrated the need for additional staff and reevaluated the use of financial expenditures to utilize additional staff to focus on science instruction for students in grades 3 to 5.
- Restructured the daily schedule to better utilize extracurricular staff and provide additional support for students not meeting benchmarks in math and reading.
- Designed a curriculum map to connect the teaching of social studies and reading to address the lack of time available to teach social studies content,

**2014 - 2017**

**Vice-Principal**

[Vidhyabhavan International Public School, Jamkhandi \(CBSE\), Jamkhandi](#)

**Delivered Results:**

- Worked closely with the principal on a daily basis to ensure the smooth overall operation of the school
- Supporting committees of staff and parents that function to improve the learning and social environment of the school for the students.
- Teaching classes, developing rapport with the students, handling discipline issues and filling in for the principal when required.
- Assisting in yearly teacher evaluations, assisting in providing guidance to staff and students and encouraging a positive climate in the school.
- Directing assemblies and other special gatherings of students for events throughout the year.
- Record keeping as required through the use of various logs, tracking records, computer programs, inter or intranet software or other programs.
- Acting as academic head of the school.
- Supporting teachers and coordinators on the content/curriculum/modules, their usage, applicability etc.
- Worked as In charge Principal and guided in the completion of the OASIS & Grade-9 registration work.
- Handled Grade-8 & 9 English Subject
- Collaborated with the school counselors to advise and support excessively.
- Provided chaperone supervision during dances, sporting events etc.

**2011 - 2013**

**School Coordinator**

[Vidhyabhavan International Public School, Jamkhandi \(CBSE\), Jamkhandi](#)

**Delivered Results:**

- Served as a qualified administrative leader through conception and implementation of educational programming while maintaining an outstanding record of student success.
- Served as chairman of key school wide decision-making committees, promoting exceptional key staff members to leadership positions.
- Committed to bring reform in the education field and help in excellent communication, interpersonal and leadership skills and always trying a new concept in different methodology for the improvement and development of the school.
- Conducted periodic meetings with the departmental coordinators.

- Responsible for the supervision and general discipline of the school.
- Monitoring the registers maintained by the coordinators.
- Organizing annual functions, external competitions and external examinations.
- Interacting with parents and guardians as and when required.
- Be in charge of Lesson plan preparation and delivery to the teachers in the school, preparation of the school timetable, allocation of duties and teaching load to the teachers, and shall provide necessary facilities to the teachers in the discharge of their duties and conduct of school examination.
- Handled Grade-8 & 9 std English & Social Science.
- Communication with the examination cell regularly about the needs, success and general operation of the school.
- Conducted girl's welfare club with Rotary club once a month.
- Through prior experience and Masters level study, developed extensive knowledge of creative and innovative teaching and administrative practices used to educate children from diverse backgrounds of culture, language, education attainment and physical/emotional needs.

#### **2010 - 2011**

##### **Pre-Primary & Primary Trainer**

[Sai Sankalp school, Madhur Kandi, Jamkhandi, Jamkhandi](#)

- Worked with the teachers to set up the proper foundation for the primary and pre-primary teachers
- Methodologies and psychological were been guided to teachers for understanding the kids and thereby apply the strategically and academic plans.
- Play way methods were been introduced using different modules.
- Grandparents Day, Graduation Day, colours day likewise theme wise were been introduced along with the parents/guardians involvement

#### **2004 - 2008**

##### **Teacher & Primary Coordinator**

[Royal Palace School, Jamkhandi\(CBSE\), Jamkhandi](#)

- Taught Pre-primary and primary classes EVS and English Subjects
- Trained few teachers computer base
- Motivated teachers in communicating in English with the staff where in few of them were even perfect in speaking even.
- Innovative teaching methods and creative methods of teachings and worksheets were been created and applied to students.
- Weekly assemblies by students too were performed were songs, skits, dialogues of different languages too were introduced by students (Odiya, Tamil, Malayalam & Marathi) at different occasions.
- Trained other teachers in emphasizing the importance of classroom control.
- Worked closely with other teachers to ensure all the avenues of the curriculum are met and delivered from the students.
- Cross checked the answer sheets, report cards and notebooks and updated the Vice –Principal.



#### **EDUCATION AND QUALIFICATIONS**

**Master in commerce (M.com)**  
[Bangalore University, Bangalore](#)

**Bachelor of Education**  
[J.S.S. College, Rani Chennamma University Belagavi, Belagavi](#)

**Bachelor of Commerce**  
[Mahatma Gandhi University Kottayam, Kerala, Kottayam, Kerala](#)



## CERTIFICATION

- Have undergone the job training of ACT(Academy of Creative Teaching) under Mr Gururaj Karajgi's observation.
- Centre of Excellence in Education
- Awarded as Dynamic Principal for Excellence In Academics, from EDUFEED at Law Bhavan, Chandigarh, Punjab.
- IECS SCHOOL LEADERSHIP Certificate at India International Centre, New Delhi
- Artificial Intelligence, NEP, experimental learning, Creating Happy and Empowering Environment for persons with special needs in schools, Education crisis, Understanding good leadership for schools, Leadership in contemporary times- Emerging Trends, Competency based education for school leaders, CBSE Initiatives- Post pandemic All were conducted by CED(Centre of Education Development ), Noida.



## LETTER OF INTRODUCTION

### **Letter of Introduction About Mrs. Savithri Devendra Kakkeri**

I believe that the goal of education is to provide students with a solid academic foundation that will enrich their lives and encourage them to be active, appreciative, and critical thinkers. Educational experiences should challenge and engage students as they achieve their full academic promise and progress on a scholastic journey as lifelong learners. Schools should also provide students with opportunities to take risks and discover new things in a safe and secure environment. A strong advocate of student service, I feel another goal of education should be to encourage students to take responsibility and to give back to the community in meaningful ways. Lastly, I think that another goal of education should be to foster intellectual curiosity and to instill intrinsic motivation and the genuine desire to learn.

Throughout my life, teachers have always been positive role models and mentors for me and I am grateful for their guidance and support. I am confident in my ability to identify and integrate the strengths and abilities of each of my students and offer them individualized assistance and mentorship. As a firm believer in holistic education, I will work hard to ensure that all students are given opportunities to advance themselves, not only cognitively, but also socially and emotionally. I believe that now more than ever, especially in urban centers where parents may or may not figure prominently in the education of their children, teachers act in loco parents for their students. While this is an enormous responsibility, the rewards of making a tangible difference in the life of a child are incalculable

I would welcome the opportunity to discuss the position further and trust that my resume will best outline my major achievements and how I would be able to bring value to your organization.

In addition to the skills listed, I also have an excellent work ethic, personality and a tenacious attitude.



## DECLARATION

I hereby declare that the above-mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above-mentioned particulars.

Date:

Place: Karnataka, India

**(Savithri Devendra Kakkeri)**