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eha D. Patel

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Technical Writer & Editor

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| STATEMENT | I articulate technical and specialist information for targeted audiences. Interviewing subject matter experts, such as engineers and scientists, and conducting extensive secondary research is how I gain insights that help me clarify complex information. I can work independently or part of a multifunctional team in deadline-driven environments. |  |

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| WORK EXPERIENCE | **Health Sciences Editor | UWorld | Dallas, TX** (January 2019 to present)   * Revise 30-45 USMLE, NCLEX, MCAT, CFA, SAT, ACT, and AP practice questions a week using AMA style, the *Chicago Manual of Style*, and product style guides. * Edit scientific terminology for spelling, punctuation, clarity, and consistency. * Provide editorial suggestions to physician, nursing, CFA, and CPA content writers for increased readability and optimized quality.   **Copywriter | Gorilla 76 | St. Louis, MO** (October 2017 to August 2018)   * Wrote and edited keyword-targeted white papers, case studies, articles, and web pages on medical devices, bioplastics, automation, injection molding, and 3D printing. * Ensured each deliverable aligned with strategy so the targeted B2B readers in the industrial sector converted into 1-4 sales-qualified leads each quarter. * Developed e-newsletters and email workflows on HubSpot with high click rates. * Interviewed design, sales, and application engineers to learn about technical topics. * Conducted brand positioning research by interviewing sales and marketing teams.   **Editorial Assistant | *International Journal of Acoustics and Vibration* (IJAV) | Auburn, AL** (June 2016 to May 2017)   * Substantively edited articles on sound and vibration using the *Chicago Manual of Style*, IJAV’s in-house style guide, and the Jet Propulsion Lab’s *Levels of Edit*. * Scheduled 12 to 18 of these edited articles to be published each quarter, which reduced IJAV’s 4-year backlog of submissions by roughly 30%. * Processed 10 to 15 article submissions each week, which included tracking writing decision letters and coordinating with authors, reviewers, and editors.   **Technical Communications Specialist | Center for Environmental Studies at the Urban-Rural Interface (CESURI) | Auburn, AL** (March 2017 to May 2017)   * Developed 4 user-friendly marketing materials for students and faculty in the form of newsletter, flyers, and brochures with Adobe InDesign and Microsoft Publisher. * Interviewed the 2017 featured principle investigator to outline her wetlands research for an online article that was published on CESURI’s website.   **Editorial Assistant | *Auburn Speaks* | Auburn, AL** (January 2016 to May 2016)   * Substantively edited and proofed 5 articles that outlined groundbreaking research on biofuels using the *Chicago Manual of Style* and *Auburn Speaks* style guide. * Ghostwrote 2 articles on how the Southeastern Partnership for Integrated Biomass Supply Systems raised awareness on breakthroughs in biofuels research.   **Manual Writer | TNO | Remote from Auburn, AL** (February 2016 to May 2016)   * Collaborated with a team to write and design the Oral Glucose Tolerance Test manual for TNO’s Microbiology and Systems Biology Department based in the Netherlands. * Conducted a usability test on 6 participants with Morae Recorder and Microsoft’s Product Reaction Cards to pinpoint instructions that needed to be revised for clarity.     **Marketing and Communications Intern | Jackson Zoo | Jackson, MS** (May 2015 to July 2015)   * Researched trends in the zoological industry for blog posts and press releases. * Helped the Marketing Director promote the Zoo’s Legacy Tile Program to sponsors. * Planned and volunteered at the Member Monday booth every week of the summer. |

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| AWARDS | **Department of English MTPC Fellowship | Auburn University MTPC program** (April 2016)   * Awarded to a first-year student for contributing to the department’s quality. |

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| Education | **University of Washington | Online** (Anticipated completion August 2019)   * Certificate in HTML5, CSS3 & Responsive Design for Web Development   **Auburn University (AU) | Auburn, AL** (August 2015 to May 2017)   * Master of Technical and Professional Communication (MTPC)   **University of Alabama at Birmingham (UAB) | Birmingham, AL** (August 2011 to April 2015)   * Bachelor of Arts in English with a Concentration in Literature, Departmental Honors * Bachelor of Science in Biology |

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| SKILLS | **Technical Writing and Editing Skills**   * Technical writing with a user-centered approach * Technical editing with style guides * Copywriting for engineers and managers * AMA, AP, Chicago, MLA, and APA style * Audience and buyer persona research * Usability testing | **Software Proficiencies**   * Microsoft Office Suite * Adobe Acrobat Pro * HTML5 and CSS3 * WordPress * Adobe InDesign and Adobe Photoshop * HubSpot * Morae Recorder |