

STATEMENT OF WORK

CT UPS BATTERIES INSTALLATION

GP25PR200H06

INDIAN HEALTH SERVICE

PINE RIDGE HOSPITAL

PINE RIDGE, SD

JANUARY 2025

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STATEMENT OF WORK

CT UPS Batteries Installation
Pine Ridge Hospital
Pine Ridge, SD

1. Project Description

A. Title: CT UPS Batteries Installation

B. Location: This project is at the Pine Ridge Hospital in Pine Ridge, SD.

C. Period of Performance: 365 calendar days from Notice to Proceed.

D. Description: The purpose of this project, as outlined in the Statement of Work, is to replace the old batteries in the CT UPS machine. The installation of these batteries is necessary to proceed with the factory startup as mandated by the manufacturer. This Uninterruptible Power Supply (UPS) safeguards the CT machine during power outages, enabling it to shut down safely.

E. Background: The existing batteries were marked in the start-up documents and need to be replaced for the new UPS machine to operate. This startup is crucial as it activates manufacturer warranties.

F. Related Documents

1. NFPA 101 Life Safety Code – 2012
2. NFPA 99 Healthcare Facilities Code – 2012

G. Common Acronyms or Definitions

1. CO – Contracting Officer
2. COR – Contracting Officer’s Representative
3. ICRA – Infection Control Risk Assessment
4. PCRA – Pre-Construction Risk Assessment

2. Statement of Work. The contractor must follow all manufacturer specifications to ensure the products are installed correctly and function optimally.

Note: It is recommended that the contractor perform a site visit before bidding to fully understand the Statement of Work. Coordination with the COR is required.

The contractor shall provide all material, labor, equipment, and supervision required to accomplish the following:

- A. Warranty:** The contractor shall provide a 1-year labor and material warranty at no additional cost to the government, which provides for the repair of all work and equipment supplied under this statement of work.
- B. Batteries:** The contractor is responsible for removing the old batteries and installing the new ones. The new uninterruptible power supply (UPS) is an Eaton model 93PM-60-100. To ensure successful warranty activation and startup, the new batteries must be of the Eaton brand. The batteries should be VRLA-sealed batteries, and the model number will be specified as **PWHR12280W4FR**. Before the contractor orders any materials, the COR must approve the batteries.

- C. **Clean Up:** The site shall be cleaned daily. The construction areas involved shall be free of debris, rubbish, and scraps of leftover material upon project completion. Trash receptacles used for the collection of this debris and their removal from the project site shall be provided by the contractor. The contractor is responsible for disposing of all demoed products. The COR will inspect the site before final payment to ensure the sites return to their original condition before construction
- D. **Site Restoration:** The construction site shall be free of materials, debris, and rubbish. The contractor will be responsible for removing this debris and must restore the site to its original condition as approved by the COR.
- E. **Addition Facility Requirements:** The Contractor shall comply with the requirements during the pre-construction meeting. If required, ICRA and PCRA documents will be given after the pre-construction meeting.

3. Period of Performance.

- A. Time of the Essence: All time limits for milestones, if any, substantial completion, and completion and readiness for final payment as stated in the Contract Documents are of the essence of the Contract.
- B. The Work will be completed within *Three Hundred Sixty-Five (365) calendar days* after the Notice to Proceed.

4. Submittals

- A. Submittals shall be submitted for the following items and delivered electronically to the COR or designated PM for final approval before ordering new material or equipment.

- 1. Batteries

5. Schedule/Meetings

- A. The general contractor shall submit a detailed schedule to the COR for approval within (14) calendar days of the award.
- B. Pre-Construction Meeting: One Pre-Construction meeting shall be conducted before the construction of the contract.
- C. Progress Meetings: Progress meetings shall be conducted at regular intervals as merited by the progress of the work.
- D. Substantial Completion: One substantial completion meeting shall be held following notification of the COR by the General Contractor that the project is Substantially Complete.
- E. Final Completion: One completion meeting shall be held following the determination that the project is complete.

6. Miscellaneous

- A. **Occupancy of Government Facilities.** The contractor shall be responsible for properly informing the COR of any condition that would jeopardize the building or its contents, such as loss of heat, air conditioning, danger of pipes freezing, loss of electrical power, water, sewer, or failure of building security. The contractor shall provide details on the enclosure and roofing process and the status of the roofing installation schedule. Construction may need to occur after hours if patient care areas are significantly affected.
- B. **Correspondence.** All correspondence shall be addressed to the COR. Each letter, document, etc., shall contain the following information:

1. Date
 2. Project Numbers, Contract Number, Delivery Order Number, and Service Unit Name/Location.
 3. Name of those who were sent copies.
- C. **Superintendent.** The prime contractor shall have an onsite superintendent for this project while any work is being performed unless prior approval is granted from the COR. Progress reports shall be submitted daily.
- D. **Tribal Requirements.**
1. The Contractor and all subcontractors working on the Pine Ridge Indian Reservation must comply with the Indian preference and Indian preference program requirements administered by the Oglala Sioux Tribe Tribal Employment Rights Office (TERO).
 2. contractors and sub-contractors must submit an acceptable "Compliance Agreement" to the TERO office before commencing work. Copies of this form can be obtained from the TERO office.
 3. Contractors are strongly encouraged to contact the TERO office at (605) 867-5167 for an explanation of tribal requirements. Other fees may apply.
- E. **Construction Materials and Storage**
1. All materials shall be stored and handled according to the manufacturers' recommendations.
 2. **All materials shall be submitted to the COR for approval before ordering.**
 3. The contractor(s) shall be present and on-site to receive all construction materials, equipment, or products. IHS staff will not be present, responsible, accept, or provide offloading equipment for construction materials, products, or equipment. The contractor(s) is liable for properly receiving construction equipment, products, and on-site materials.
 4. The contractor(s) shall provide their means of storing any construction materials, products, or equipment required for installation. IHS staff will not be responsible or provide any means of storing construction material, products, or equipment before or during construction. All material, products, or equipment remain the contractor(s) property until all parties deem the project substantially completed.
- F. **Hours Of Operation**
1. The project shall start after the award and receipt of the Notice to Proceed
 2. The work hours shall be 8:00 am – 5:00 pm, Monday – Friday. Weekends and after-hours work may be available upon request.
7. **Payments to the Contractor**
1. The Government will pay the Contractor a fixed price, as indicated below, which will constitute total compensation for all Contractor professional and incidental services, travel expenses, and materials necessary to furnish the complete project as required and specified in this SOW.
 2. Progress payments will be paid following acceptance by the Government of that particular schedule item and a correctly submitted and approved invoice.

8. IHS Personnel

Contracting Officer's Representative (COR)

Stottin Newbrough will be designated as this Task Order's Contracting Officer's Representative (COR). His address and telephone are:

Stottin Newbrough
Great Plains Area Indian Health Service
Division of Facilities Management & Engineering
3200 Canyon Lake Dr.
Rapid City, SD 57702
Office: 605 945-5452
Stottin.Newbrough@ihs.gov

The Contracting Officer will document any change in COR designation in writing.

Facility Manager (FM)

Chance Knutson is the Facility Manager for the Pine Ridge Hospital. His contact information is:

Chance Knutson
Facility Manager
Pine Ridge Hospital
Office: 605-867-3042
Chance.Knutson@ihs.gov

9. Invoice Format

Invoice Processing Platform (IPP)

The Indian Health Service (IHS) is in the process of implementing an electronic invoicing system *In compliance with the [Office of Management and Budget \(OMB\) M-15-19](#) memorandum, Improving Government Efficiency and Saving Taxpayer Dollars Through Electronic Invoicing, directing Federal agencies to adopt electronic invoicing as the primary means to disburse payment to vendors. Invoices submitted under any award resulting from this solicitation will be required to utilize the Invoice Processing Platform (IPP) in accordance with HHSAR 352.232-71, Electronic Submission and Processing of Payment Requests.*

IPP is a secure, web-based electronic invoicing system provided by the U.S. Department of the Treasury's Bureau of the Fiscal Service, in partnership with the Federal Reserve Bank of St. Louis (FRSTL).

Respondents to this solicitation are encouraged to register an account with IPP if they have not already done so. If your organization is already registered to use IPP, you will not be required to re-register- however, we encourage you make sure your organization and designated IPP user accounts are valid and up to date.

The IPP website address is: <https://www.ipp.gov>

If you require assistance registering or IPP account access, please contact the IPP Helpdesk at (866) 973-3131 (M-F 8AM to 6PM ET), or IPPCustomerSupport@fiscal.treasury.gov

Should the contractor feel that use of the IPP would be unduly burdensome, their response to this solicitation should include an explanation of this position for a determination by the contracting officer.

10. Closeout Documents

The Contractor shall submit one hard copy set of all final, installed submittal items, accessories, and all installation/operation/maintenance documents to the facility manager. The final installed submittal package and O&M shall also be sent electronically to the COR.

Appendix A – Bid Schedule

CT UPS Batteries Installation – Pine Ridge Hospital

<u>Item</u>	<u>Description</u>	Est.	Unit	Total
		<u>Qty.</u>	<u>Unit</u>	<u>Cost</u>
1	Battery Installation	1	Job	\$
Total				\$

Appendix B – Existing CT UPS

