

**Department of Homeland Security
U.S. Customs & Border Protection
Office of Field Operations (OFO)**



Statement of Work

For

***Maintenance and Repair of Security CCTV Alarm and Closed Circuit Television for
the Port of New Orleans Permanent Seizure Vault***

FY25-PR#20149523

**Area Port of New Orleans
Custom House
FP&F Permanent Seizure Vault
423 Canal Street, Room 118D
New Orleans LA, 70130**

December 4, 2024

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1.0 BACKGROUND

U.S. Customs and Border Protection (CBP) is responsible for enforcing Federal laws that govern the importation and exportation of merchandise and for deterring illegal entry of aliens into the United States.

Since March 2010, CBP has been operating the seized property storage area in the FP&F Permanent Seizure Vault, 423 Canal Street, Room 118D, New Orleans, LA 70130. Access to these rooms is highly controlled, as is the knowledge of what they contain and how they are protected.

The CBP Office of Field Operations (OFO), New Orleans Field Office has a requirement for the maintenance, repair and installation of the Alarm/CCTV System located in the FP&F Permanent Seizure Vault as outlined in Section 2.0, Scope of Work; and at the address stated in Section 6.0, Place of Performance. The purpose of this Statement of Work (SOW) is to ensure the U.S. Customs and Border Protections location, specified in this SOW, is serviced and the selected contractor meets all state and federal regulations.

2.0 SCOPE OF WORK

This SOW (Statement of Work) provides the requirements for maintenance and repair of the Alarm/CCTV System located in the FP&F Permanent Seizure Vault. The contractor is to provide installation and monitoring of the existing alarm system, provide all materials, labor, equipment, transportation and supervision to fully repair and return to operational status the alarm and CCTV systems at the location stated within this SOW. This will also include exchange, and delivery of all materials and equipment. The contractor will provide services for this maintenance when requested by one of the Contracting Officers Technical Representative (COTR) as outlined below under section 3.0.

3.0 CONTRACTING OFFICERS TECHNICAL REPRESENTATIVE (COTR)

The Contracting Officers Technical Representative for this project will be:

James Brown
SPS Officer
423 Canal Street, Room 118D,
New Orleans, LA 70130

Phone: 956-455-7338
Email: JAMES.JR.BROWN@cbp.dhs.gov

John Ervin
Supervisory SPS Officer
423 Canal Street, Room 118D
New Orleans, LA 70130

Phone: 504-670-2044
Email: john.l.ervin@cbp.dhs.gov

4.0 A

4.0 APPLICABLE DOCUMENTS

The contractor shall comply with commercial standards wherever practicable.

5.0 PLACE OF PERFORMANCE

The U.S. Customs and Border Protection –Office of Field Operations (OFO) at the Port of New Orleans has one location.

The POC representative, location and quantities are as follows:

Location:

*to be maintained and serviced upon request

Name	Location
FP&F Permanent Seizure Vault	423 Canal Street, Room 118D New Orleans, LA 70130

POC: John Ervin, Supervisory SPS Officer, Phone: 504-670-2044

6.0 PERIOD OF PERFORMANCE

Services shall be in effect from Sep. 24th, 2025 through Sep. 23rd, 2026.

7.0 SECURITY

Any information made available to the contractor by the Government shall be used for the purpose of carrying out the provisions of this contract. This information shall not be divulged or made known in any manner to any persons except as may be necessary in the performance of the contract. In the performance of this contract, the contractor assumes responsibility for the protection of the confidentiality of Government records. There are no specific security classification level requirements associated with this procurement action. Information is deemed unclassified.

8.0 ENVIRONMENTAL MANAGEMENT

In order to comply with federally mandated environmental preference programs and Department of Homeland Security (DHS) “Green Procurement Program” (GPP) policy, US Customs and Border Protection requires the use of environmentally preferable products and services. These program elements include: recovered material products, energy and water efficient products, alternative fuels and fuel efficiency, bio-based products, non-ozone depleting substances, priority chemicals, and environmentally preferable products. These program elements are described on the Office of the Federal Environment Executive website (<http://www.ofee.gov>)

9.0 SPECIAL CONSIDERATIONS

9.1 Changes to the SOW

No changes to this SOW or cost increases shall be incurred without the written prior approval of the Contracting Officer as coordinated by the COR. Any Changes or cost increases will not take effect until the Contracting Officer executes a written modification.

10.0 LOCAL PORT CONTACT

Questions and concerns shall be directed to the local Port of New Orleans point-of-contact as designated below:

Carol Kerr Borne
Supv.Mission Support Specialist
U.S. Customs and Border Protection
423 Canal Street, Suite 237
New Orleans, LA 70130
Phone #: 504-670-2302
E-mail: carol.kerr-borne@cbp.dhs.gov