Statement of Work

P1MI Theater Screen and Masking Warranty

C.1. OVERVIEW / BACKGROUND. The Library of Congress (Library) requires contractor support to continue an extended warranty service agreement with the installation vendor.

C.2. SCOPE. The offeror shall provide the Library with a continuing service agreement that covers one maintenance visit annually, all repairs and problems, and includes help desk support.

C.3. REQUIREMENTS

C.3.1. This service agreement shall include a yearly inspection of the masking system motors, tracks, screen, and masking fabric panels, as well as cleaning of the masking fabric panels and tracks of dust. Minor spot cleaning of fabric panels shall be performed as necessary.

C.3.1.1. Preventive maintenance visit includes all components of the screen and masking shown in the table below.

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| --- | --- | --- | --- |
| **Quantity** | **Manufacturer Part No.** | **Description** |  |
| 1 |  | Stewart Filmscreen Custom Theater  Projection Screen |
|  | | Model Name: AT 3.0 Masked Screen  Projection Type: Front Projection Seamless  Screen Material: UltraMatte 130  Perforation: CinemaPerf – Entire Screen  Material Overall Dim.: 256” x 383”  Grommet Spacing: 5.75” |
| 1 | LOC-TECH0001A/B/C/D | Rose Brand Controllable Motorized  4-Axis Masking System, top, bottom, bottom valence, left & right sides. Black, 22 oz Encore fabric masking panel, sewn flat, with motorized rigging |
| 2 | TSW-760-B-S | 7 inch touch screen, black smooth |
| 1 | CEN-SW-POE-5 | 5-Port PoE Switch |
| 1 | 9U1-R510-US00 | RUCKUS WIRELESS: Unleashed  – US00 ZoneFlex R510 Unleashed, dual-band 802.11abgn/ac Wireless Access |
| 1 | CEN-RFGW-EX | Infinite EX & ER Wireless Gate-  way |
| 2 | TST-902 | 8.7” Wireless Touchscreen using purchase card **\*One purchased from BASSEC after installation using purchase card** |
| 2 | TST-902-DS | Table Dock for TST-902 **\*One purchased from BASSEC after installation using purchase card** |
| 1 | DIN-AP3 | DIN Rail 3-Series Automation Pro-  cessor |

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|  |  |  |  |
| 1 | TSW-760-TTK-B-S | Tabletop kit for TSW-760 and TSS- | |

C.3.2. This maintenance plan shall include repair or replacement of any damaged or faulty products or equipment associated with this contract, inclusive of all labor and shipping costs, except where damage was due to negligent misuse or mishandling by the Library of Congress.

C.3.3. A report shall be provided following the service visit or any repairs documenting work accomplished.

C.3.4. Offeror shall provide all equipment and tools needed for service.

C.3.5. Precautions must be taken by offeror to prevent damage to carpet, stage, proscenium, screen, and theater.

C.3.6. A Contractor Personnel Safety Plan shall be provided identifying potential safety hazards in location of work to be performed.

C.4. CONTRACT PERFORMANCE

C.4.1. SCHEDULE OF EVENTS/DELIVERABLES

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| --- | --- | --- |
| Paragraph reference | Description of Event/Deliverable | Period of Performance |
| 3 | One-year extended warranty maintenance agreement | 6/15/2025-6/14/2026 |
| 3 | Option year 1 | 6/15/2026-6/14/2027 |
| 3 | Option year 2 | 6/15/2027-6/14/2028 |
| 3 | Option year 3 | 6/15/2028-6/14/2029 |
| 3 | Option year 4 | 6/15/2029-6/14/2030 |

C.4.2. QUALITY CONTROL. The contractor shall develop and maintain an effective quality control program (QCP) to ensure services are performed in accordance with this contract. The contractor shall develop and implement procedures to identify, prevent, and ensure non-recurrence of defective services. The contractor’s quality control program is the means by which it assures itself that its work complies with the requirement of the contract. Theater staff at the National Audio-Visual Conservation Center will perform quality control inspections following maintenance and repairs.

C.5. ADDITIONAL INFORMATION

C.5.1. PLACE OF PERFORMANCE. The work to be performed under the contract will be performed at the Packard Campus Theater, 19053 Mt. Pony Rd., Culpeper, VA.

C.5.2. HOURS OF OPERATION. The contractor is responsible for conducting business between the hours of 8:00 a.m. and 6:00 p.m. Mondays through Fridays (or other times as arranged by COR), except Federal holidays or when the Government facility is closed due to local or national emergencies, administrative closings, or similar Government directed facility closings.

C.5.3. Service provider must submit to Library of Congress Security Clearances. Service Provider personnel entering the Culpeper building must show credentials and sign in at the Security desk and may be asked to have packaged x-rayed or inspected upon arrival and departure.

C. 6. SPECIAL QUALIFICATIONS.

C.6.1. KEY PERSONNEL

C.6.1.1. Contract/Project Manager. The contractor shall provide a contract/project manager who shall be responsible for the performance of the work. The name of this person and an alternate who shall act for the contractor when the manager is absent shall be designated in writing to the contracting officer. The program manager or alternate shall have full authority to act for the contractor on all contract matters relating to daily operation of this contract. The program manager or alternate shall be available between Monday through Friday, between the hours of 9 a.m. and 4 p.m. for administrative calls, and between 8:00 a.m. and 6:00 p.m. when work is being performed onsite, except Federal holidays or when the government facility is closed for administrative reasons.

C.6.1.2. Technical Lead. If different than the project manager, the contractor shall provide the name of a technical lead for onsite work.

C.6.1.3. The contractor must submit resumes of key personnel who will be involved on this requirement. Key personnel resumes should demonstrate experience with movie theater screen and masking maintenance and repair, demonstrating successfully completed projects of a similar size and scope.