

Nelly Barrera

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Professional Summary

Motivated and detail-oriented **Enrollment Counselor** with a strong background in **software engineering, digital marketing, and customer communication**. Experienced in guiding hundreds of students through academic enrollment processes at BYU-Pathway Worldwide, with a passion for education, technology, and design. Adept at balancing multiple projects, building websites, creating marketing content, and delivering personalized support in English and Spanish.

Professional Experience

Enrollment Counselor — BYU-Pathway Worldwide (Remote) | Jan 2023 – Present

- Guide prospective and current students through application, registration, and transfer processes.
- Advise students on program options, tuition, and degree pathways with clear communication.
- Handle transcript evaluations, admissions, and troubleshooting with empathy and efficiency.
- Collaborate with teams to improve enrollment workflows and student satisfaction.

Interpreter (Medical & Construction) — Independent Contractor (Salt Lake City, UT) | 2021 – Present

- Provide accurate and culturally sensitive English–Spanish interpretation.
- Translate medical and construction terminology clearly and professionally.
- Maintain confidentiality and professionalism while facilitating communication.

Founder & Event Coordinator — Party Time Entertainment / Golden Charm Rentals (Salt Lake City, UT) | 2022 – Present

- Manage full-service event business offering DJ services, lighting, rentals, and décor.
- Design marketing campaigns, websites, and social media content to grow brand awareness.
- Coordinate logistics for weddings, corporate events, and community gatherings.

Education

Bachelor of Science in Software Engineering — Ensign College (Expected 2026)

Certificate in Digital Marketing — Ensign College

PathwayConnect Certificate — BYU-Pathway Worldwide

Projects & Academic Work

- Studio E: Creative Media & Podcast Production – Produced promotional content for Ensign College Studio E.
- RealEstate Java Project – Built and tested a multilevel inheritance hierarchy in Java.
- Dessert Shop Java Project – Designed a POS system using class inheritance and method overriding.
- React Portfolio Website – Developed an interactive portfolio showcasing technical projects.

Skills

Technical: Java, JavaScript, React, HTML/CSS, GitHub, Canva, Elementor, Google Suite

Languages: English (Fluent), Spanish (Native)

Soft Skills: Communication, Customer Service, Project Management, Leadership, Empathy

Awards & Achievements

- Recognized for outstanding student support and enrollment performance at BYU-Pathway Worldwide.
- Launched multiple small business ventures, including Party Time and Golden Charm Rentals.
- Developed multilingual communication resources for diverse student populations.

Additional Information

Interests: Reading romance and fantasy novels, travel, digital design, podcast production, entrepreneurship.