**CS 440 Meeting Minutes**

Group: 21 Date: 2/9/2019 Time: 5:00 PM Duration: 40 mintues.

Present, on time: All.

Present, not on time: NA

Absent: NA

Synopsis: In the second meeting, we gathered the Brainstorming ideas of all our group members to

decide the topic for Development project.

Recent Accomplishments: Looking at the brainstorming ideas, we have selected two topics out of four group members to decide for the final implementation report to be made for the Development project.

Current Activities: Setting out two different drafts and planning to work on pick one to create the project description which is going to due tomorrow.

Action Items: In this meeting, we made outline for the development project. We were confused between two ideas, so we created two different outline. From there, a rough draft was created. Now, we all will decide by the group majority to check which will be the best one. By that, we will describe our project description.