

# NEO

Maseru, Lesotho, 100

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# KHOTLE

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## COMPUTER SCIENCE GRADUATE

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High-energy and self-motivated worker. Passionate about leveraging the power of Machine Learning and Artificial Intelligence to drive innovation and solve complex problems. Offers excellent communication and eagerness to learn and is known for accomplishing objectives on time. Well-versed in virtual work.

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## Educational Background

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**University of the People**

**Jan 2020 - 2023**

**B.Sc. in Computer Science**

Pasadena, CA 91101, United States

- Sustained being an Honors List student (2021-2023)
- Achieved a Sustainability Badge for successfully completing a sustainability course (Jun 2021)
- Certified in Network and Application Security

## Work Experience

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**Technical Support Intern**

**Jul 2023 - Present**

GAOGROUP Inc. | United States

- Part of the Product Pages uploading team
- Uploaded the latest company articles on social media platforms, resulting in increased website engagement and higher user interaction.

**Virtual Assistant Instagram Page**

**Apr 2021**

Personal Project | Botswana

- Conducted target audience research and engaged actively with the audience to foster strong connections
- Expanded social reach through strategic outreach, networking, and the creation of compelling content
- Monitored social media performance to track and analyze results

**Architecture Internship**

**Oct 2018**

Sichombo & Assoc. Architects and Design Consultants | Botswana

- Assisted in the measuring of an existing building for architectural site plans renewal
- Drafted the interior elevations of office space for better functionality

## Skills & Proficiencies

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- Proficient in programming languages: Java, JavaScript, CSS, HTML, PHP, Python
- Experience with database management systems: MySQL
- Familiarity with software development tools: NetBeans, Visual Studio
- Strong problem-solving skills and ability to work in a team environment
- Excellent verbal and written communication skills
- Social media management skills
- Office administrative skills