

School Profile for Agencies (2021/2022)

This profile is intended to give you all the information you need to represent **I.C.NAGOYA**.

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1. Contact Information

School Name	I.C.NAGOYA
Company Name	Global With us Co. LTD
Address	Meieki-Nagata Bld. 3-26-19 Meieki, Nakamura-ku, Nagoya 450-0002
Transportation	Get off at Nagoya station (JR, Subway, Meitetsu, or Kintetsu line) Come of the Exit U4 of Unimall & 1 minute on foot.
Open Hours	Weekdays: 9:00 to 18:00 Saturdays: 10:00 to 16:00 Closed on Sundays & National holidays
TEL	052-581-3370 (+81) 52-581-3370
FAX	052-581-3373 (+81) 52-581-3373
Email	agent@icn.gr.jp
Website	https://icn.gr.jp

2. General School Information

The “I.C.” of I.C.NAGOYA stands for “International Communication”.

It is the first Japanese language school in Chubu area authorized by the Ministry of Justice to accept international students.

Since Japanese courses started in 1983, more than 35 years have passed and students from more than 45 countries have already graduated.

Experienced teachers, through extensive practical activities guide students to enhance their communication skills not only in learning Japanese, but also to success in Japanese society.

Professional guidance on how to enter colleges/universities as well as support on getting employed are also offered from the initial stage. In addition, a variety of guidance for learning Japanese, living in Japan, and even about laws and regulations are offered to support students' lives abroad.

Graduates successfully continue their education at universities, graduate schools and vocational schools; some of them find employment in Japan, and others return to their countries to find employment at Japanese companies, etc.

High-quality Japanese lessons are provided based on the concept: “We teach people to think and act from a global point of view”.

2.1. Location

I.C.NAGOYA is located in front of Nagoya station, in the center of Nagoya city. There are many banks, post offices, restaurants, convenience stores, etc. in the surroundings, so it is a really convenient location and a good environment to live.

2.2. School Size and Facilities

School capacity: 300 students.

Number of classrooms: 12

Facilities:

- Room for self -study
- Free internet (Free WIFI available)
- Free study space

- Counseling room
- Automatic expending machine (coffee, tea, juices, etc.)
- Free study books, including JLPT and EJU books, CDs, DVDs to rent
- University and vocational schools' catalogs and higher education information
- Library corner with newspapers, manga and books about Japanese culture
- Information leaflets about Nagoya city and surroundings.
- Convenience store in the first floor, open 24-hour-day

Disabled Student Access:

- Building entrance: small ramp (5cm high) to enter
- Internal floors: some small floor height differences (5cm high)
- Classroom locations: 4th to 7th floor (all accessible by elevator)

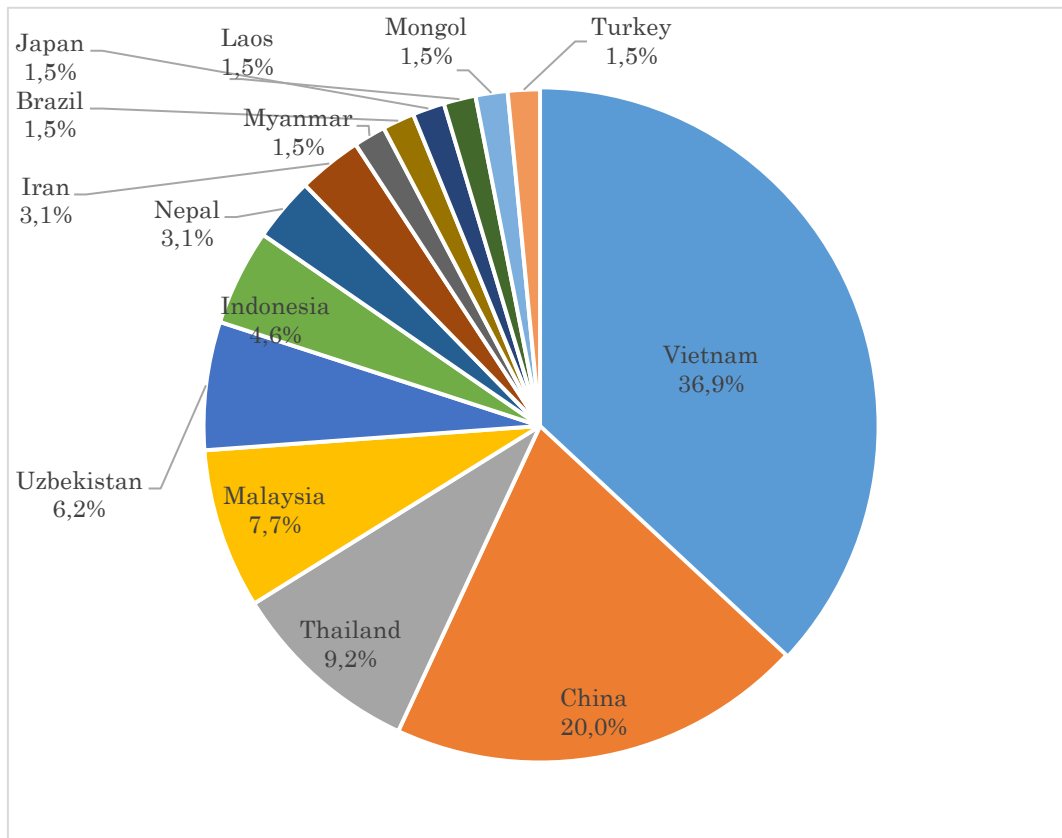
2.3. Student Demographics

Most students come from Asian countries, but we also have several students from Europe, America and Australia.

Male	31
Female	34

Average age : 22.4 years old

Under 19	32%
20 - 24	43%
25 - 29	17%
30 +	8%



3. About Japan and Nagoya

3.1. Japan

Opening Hours

Shops generally open 9am to 8pm every day. Convenience stores open 24 hours.

Banks open 9am to 5pm Monday to Friday, 9am to 3pm Saturday. Some ATMs open 24 hours.

Climate

Average temperature range:

Winter: 2-10 degrees C, 36-50 degrees F

Spring: 10-23 degrees C, 51-75 degrees F

Summer: 19-33 degrees C, 66-90 degrees F

Autumn: 10-23 degrees C, 51-75 degrees F

Rainy season: late June/early July. Summer, especially August, is quite humid.

Money

Credit cards can be used in most major shops, though some restaurants and many smaller shops do not accept them. Digital money is increasingly accepted.

Several ATMs, including the Post Office and 7-11 ATM networks, can be used to take out money from overseas bank accounts. Travelers checks can be used in only a few of the major shops, but can be cashed at banks.

3.2. Nagoya

Nagoya is located in the center of Japan and is one of Japan's three great urban centers (Tokyo, Osaka and Nagoya). Chubu Centrair International Airport is the source of information and culture, and Nagoya's vitality.

Nagoya is rich in culture, history and has developed as a "manufacturing" city, with strong connections to the automotive industry (world's leading companies such as Toyota Motor Corporation maintains its headquarters here) as well as aircraft and robot industries. It is a city that continue growing.

Living in Nagoya is relatively cheap compared to other big cities. It has green areas and historically valuable buildings in the city and suburbs, so it can be said that it is a good environment for long stays, such as studying abroad.

<https://icn.gr.jp/en/en-nagoyacharm/>

4. Yearly Schedule

There are 4 terms every year: April, July, October and January.

We have 9 levels and each level is 3 months.

Classes are on weekdays from Monday to Friday, 4 lessons a day.

1 lesson = 50 minutes.

**No classes during Japan national holidays.*

4.1. Course schedule for 2022

April course: April 5th to June 17th

July course: July 5th to September 16th

October course: October 5th to December 14th

January course: January 10th, 2023 to March 17th, 2023.

4.2. School term breaks

Between each term, there are term breaks (no classes) of one or 2 weeks.

In addition, there are 3 long holidays in Japan as below (2022):

Golden week holidays: From April 29th to May 8th

Summer holidays: From August 6th to August 14th

December ~ January holidays: From December 15th to January 9th, 2023.

4.3. First day Schedule

On the first day there is an orientation for new students that takes about 3 hours. It starts at 10 am, so students should come to school by 9:45 am. This orientation cover topics such as school policies, rules and regulations, class schedules, etc. After this guidance students have a Japanese level check and finally class placement is done.

Students buy the textbooks and pay the medical checkup* fee at that time.

**Medical checkups are available only for students with a student visa.*

4.4. Japan National Holidays (2022)

Days	National Holiday
January 10th	Monday Coming of Age Day.
February 11th	Friday Foundation Day.
February 23rd	Wednesday Emperor's Birthday.
March 21st	Monday Vernal Equinox Day.
April 29th	Friday Showa Day.
May 3th to 5th	Monday-Wednesday Golden Week.
July 18th	Monday Marine Day, Sports Day
August 11th	Thursday Mountain Day.
September 19th	Monday Respect for Aged Day.
September 23rd	Friday Autumnal Equinox.
October 10th	Monday Sports Day.
November 3rd	Monday Culture Day.
November 23rd	Wednesday Labor Thanksgiving Day.

5. School Services

➤ **Free guidance**

Information sessions about studying Japanese, living in Japan, entering higher education, having a medical check-up and about part-time jobs are held for all new students once a course starts such as:

- ◆ Guidance and advice on how to study Japanese
- ◆ Guidance about entering college and vocational schools
- ◆ Guidance about life in Japan
- ◆ Guidance about part-time jobs in Japan
- ◆ Guidance about the medical check-up
- ◆ Guidance about laws and regulations
- ◆ Evacuation drills

Support in getting the “Permit for activities others than the status of qualification”, the “Extension of period of stay” and help in different procedures is also offered so that students can live safely during their study abroad.

➤ **Free counseling with teachers and staff members**

Careful attention, full support and professional advice is provided through regular personal interviews with teachers and staff members.

➤ **Free education seminars**

In the first semester, entrance examiners of universities, graduate schools and vocational schools are invited to hold information sessions at the school.

➤ **Free airport pickup**

➤ **Preparation courses for JLPT, EJU and for getting employment (Courses with an additional cost)**

In addition to the free guidance about the contents and how to apply to these exams: Japanese Language Proficiency Test (JLPT) and Examination for Japanese University Admission for International Students (EJU), there are special preparation courses with all the required support provided, including practice tests. There is also an especial

course for students who plan to work in Japan with preparation on writing curriculums, interviews, and practical business Japanese.

6. Courses

Our main course is called **Japanese Comprehensive Course**. Students enrolled in the Long-term course, Short-term course and Domestic course join automatically our **Japanese Comprehensive Course** and are placed in the appropriate class for their levels. They attend the same class but the only difference is the type of visa they have (student visa, tourist visa, working holiday visa or dependent visa, etc.)

This Japanese Comprehensive Course is for students with different goals: for example, students who want to study in a university, technical or vocational school and continue higher education in Japan, students who aim to work in Japanese companies abroad or companies in Japan, students who want to use proper Japanese in their daily life and students who aim to improve their Japanese ability.

Long-term course students, short-term course students, and domestic course students all attend the same class.

6.1 One year student visa course

A “student visa” is acquired with this course. It is a comprehensive course for students who want to learn Japanese as a means of communication while improving their reading, listening, writing and speaking skills, and also acquiring the knowledge and skills necessary to put them into practice in universities and Japanese society.

It consists in 40 weeks of our Japanese Comprehensive course divided in 4 terms of 10 weeks each with holidays at the end of each term and with intakes starting every firsts weeks of January, April, July, August.

It is possible to extend the course once in Japan up to a maximum of 2 years of study in total.

6.2 Arts&Design Special course

A new course that combines the strengths of our Japanese language school I.C.NAGOYA

and the strengths of the vocational school Nippon Designer Academy of Fine Arts* (NDA). From the first year of coming to Japan and while learning Japanese at our school, students can follow a specialized course in the field of art and have 20 lessons a year of the original curriculum of the vocational school. This course is recommended for students who want to continue higher education on arts such as illustration, design, photo and video design in Japan.

Some of the benefits of this course are the exemption from the NDA entrance exam, 200,000 yen off of the tuition fee for the first year for NDA after graduating from our school, and Japanese learning support by our teachers even after entering the vocational school.

*Nippon Designer Academy of Fine Arts 日本デザイナー芸術学院
<https://www.ndanma.ac.jp/nda>

6.3 Other Courses

I.C.NAGOYA is always changing and improving as the world does too. There are a variety of new courses focused on students' different learning needs. All of these courses are related to Japanese and Japan culture.

- **Short-term course (90 days of temporary stay permit)**

A comprehensive course for 3 months or even less, getting a temporary visa (90 days). Students can improve their Japanese skills in general and take advantage of better employment opportunities.

- **Domestic course (working holiday visa, dependent visa, etc.)**

People who are already living in Japan and have a visa other than student visa such as working holiday visa or dependent visa. Students can attend this comprehensive course for 6 months or longer.

- **Experiencing Japanese culture and language**

Students learn the Japanese language in the morning for 3 hours and they experience traditional and modern Japanese culture in the afternoon for 2 hours. In this course, students can ***learn and have fun.***

This course is for students from beginner Japanese level to a pre-intermediate level from one week program to four weeks program. (From 31,000 yen. (Not including accommodation))

- **Private Lessons**

Order-made lessons for people who cannot attend group lessons usually because of their busy schedule. Students can choose the lessons contents and schedule. **(8,500yen / 90 mins)**

- **Online Lessons**

Same as Private lessons but they are “online” by ZOOM, messenger, etc. These order-made lessons are suitable for people who cannot come every day to Nagoya to attend group lessons. They can choose the lessons contents and schedule. **(4,000yen / 50 mins)**

7. Application System

7.1 Application for 1 year Student Visa Course

- **Application Period**
 - **April course:** From second week of September to second week of November.
 - **July course:** From third week of January to third week of March.
 - **October course:** From second week of March to second week of May.
 - **January course:** From third week of July to third week of September.
- **Requirements to apply**
 1. Completion of a 12-year education or equivalent.
 2. A clear and proper purpose of studying Japanese.
 3. A financial statement showing sufficient funds to cover all of the applicant's expenses (including tuition fee) for the duration of the course at I.C.NAGOYA.
 4. A Japanese level certificate (at least JLPT N5) or a Japanese course certificate.
- **Application Procedures**
 1. Complete the "Questionnaire" and send it to our school.
 2. After checking it the school will give you an "Application form".
 3. Interview with applicants
 4. Submit the required documents and pay the Selection fee.
 5. Documents are evaluated by our school and Immigration Office.
 6. Issue of the Certificate of Eligibility.
 7. Pay the school fees and I.C.NAGOYA will give you the Certificate of Eligibility.
 8. Apply for a Visa at the nearest Embassy / Consulate of Japan.
 9. Issue of Visa.
 10. Arrive in Japan and attend our course.

7.2 Application for Arts&Design course

- **Course and application deadline***
 - First week of November of the year before
- **Requirements to apply:** Same as the 1 Year Student Visa Course

- **Application Procedures:** Same as the 1 Year Student Visa Course

8. Classes

8.1 Class Levels

Levels	JLPT	CEFR	Study Contents
Level 1	N5	A1	【Elementary】 Learning pronunciation, Hiragana, Katakana, basic kanji, grammar and honorific forms, students will be able to communicate in daily life.
Level 2	N4	A2	
Level 3	N3	A2~ B1	【Pre-Intermediate】 Strengthen the ability to express simple phrases according to situations. Also study basic expressions which will be introduced during the intermediate level.
Level 4	N3	B1	【Intermediate】 Strengthen the vocabulary and grammar through topics outside daily life. Learn how to express yourself more naturally and accurately.
Level 5	N2	B2	
Level 6	N2	B2	【Pre-Advanced】 Learning how to use more advanced vocabulary and complex expressions in order to enhance comprehension and communication abilities in a wide variety of situations in life.
Level 7	N2	B2	
Level 8	N1	B2~C1	【Advanced】 Learning expressions from topics in all fields, including current events ones in order to be able to understand university lectures and social life.
Level 9	N1	C1	

8.2 Class hours

✧ **Morning class 9:00 - 12:40 (4 class hours)**

1) 9:00 - 9:50 2) 9:55 - 10:45 3) 10:55 - 11:45 4) 11:50 - 12:40

✧ **Afternoon class 13:10 - 16:50 (4 class hours)**

1) 13:10 - 14:00 2) 14:05 - 14:55 3) 15:05 - 15:55 4) 16:00 - 16:50

It is not possible to choose the class hours. Students are placed in the morning or in the afternoon class depending on their Japanese level after having the level check test.

Class hours of the level that the students are placed in after the placement test will be the same throughout the course. However, if the students cannot go to the next level and have to repeat the level, the class hours may change.

8.3 Class sizes

- **Maximum number of students per class: 20**
- **Average number of students per class: 15**

9. Cultural Activities and Excursions

- **Speech contests and project work presentations**

Through collaborative work and presentations in our speech contests and project works, we teach the "usable Japanese".

- **Study tours and field trips**

Through various activities, you can experience Japanese culture and society.

For example: Factory tours, disaster prevention workshops, interaction with local people outside the school (cooking class, sports competition, etc.), traditional cultural experiences, visit to shrines and castles, etc. Christmas and Halloween parties are also organized so students, teachers and staff can get a closer relationship.

10. Scholarships

- **I.C.NAGOYA Scholarship**

This is a learning incentive for students with excellent attendance, grades, and learning attitudes. Selected students receive a total of 30,000 yen for a three-month term. Up to 20 students are selected every year.

➤ **Japan Student Services Organization (JASSO)**

Outstanding students who continue higher education in Japan may be introduced to the Japan Student Services Organization (JASSO) to get a "scholarship" every month while studying at the universities or vocational schools in Japan.

11. Accommodation

11.1 School Dormitory

Our dormitory are located at a 10 minute-walk from the school and Nagoya station so students don't need to pay any transportation fees for coming to school. As they are located near Nagoya station, it is also easy to travel by Shinkansen, JR, Meitetsu, Kintetsu, Aonami line and subway.

Students can choose to live alone in the dormitory or to share it with another student with a minimum stay of 6 months at first. Facilities and equipment include unit bath·toilet, kitchen (IH compatible), refrigerator, electric kettle, air conditioner, bunk bed, desk, chair, bookshelf, desk lamp, storage case, vacuum cleaner, shared washing machine.

Bedding and daily items include comforter, Japanese soft mattress, mattress, sheets, blanket, pillow and covers, toilet paper, garbage bags, kitchen mat, etc.

There is no Wi-Fi in the room but a pocket Wi-Fi can be arranged upon request.

Please, let us know at least 2 weeks prior to arrival to Japan so we can make the order.

For details, please look at our home-page at the link below:

<https://icn.gr.jp/en/en-coursedescription/en-studentdormitory/>

11.2 Other accommodations

If needed and upon request, homestays, private room in a guesthouse or private apartment accommodations might be able to be arranged by the school. Please consult us case by case.

12. Airport Pickup

School staff go to **Chubu International Airport (NGO)** to pick-up new students. From the airport to the school, it takes about 28 minutes and it is a free service. Students are asked, if possible, to choose a flight that arrives on weekdays. Students have to pay only their own one-way fee to Nagoya station that costs 1,250 yen.

13. Payment Procedures

Once admission is confirmed and visa is issued, please make the payment of the school fees by bank transfer to the following account.

Bank Name	MUFG Bank, Ltd.
Branch Name	Shinnagoya-Ekimae Branch
Account Number	403-0074383
Account Name	I.C.NAGOYA
Bank Address	3-28-12, Meieki, Nakamura-ku, Nagoya-shi, Aichi, Japan
Swift Code	BOTKJPJT

14. Main Educational Achievements

- Many achievements such as consignment trainings for government agencies and companies.
- Japanese language course for international students.
- Japanese course for high school students' abroad (AFS program) to learn the language and culture of modern Japan.
- Japanese course for trainees in Aichi / Gifu / Mie Prefecture.
- Japanese course for corporate trainees.
- Business Japanese training for corporate expatriates.
- Japanese course for foreigners before been employed.
- Regional Internship Program for Career Development of Foreign Students from Asia (Japanese Ministry of Economy).

- Dispatch of Japanese language teachers to schools in Brazil.
- Japanese Language Training Program for Care Worker Candidates (Japanese Ministry of Economy)
- Japanese language school approved to join the "Job Hunting Support Project for Foreign Students Graduated from Overseas Universities" in Aichi Prefecture.

15. How to Market I.C.NAGOYA

- **The first Japanese school in Chubu area authorized by the Ministry of Justice to accept international students**

With over 35 years as a Japanese and Foreign language school, more than 1300 students have graduated and have been successful in their careers around the world.

We have many experienced teachers with great communication skills who are highly motivated to teach, which leads to students' satisfaction.

- **Convenient location**

Nagoya is located in the central area of Japan, and our school and our dormitories are all just a few minutes' walk from Nagoya Station. Its location near industrial areas and cultural heritages is also an advantage for extra outdoor activities, as well as for sightseeing, as it is located between Kanto (Tokyo) and Kansai (Osaka). Prices are lower comparing to other big cities!

- **A wide variety type of courses**

We offer not only Japanese language courses (long-term, short-term, private, online), JLPT and EJU preparation courses, preparation to get employment and AFS programs (homestay), but also we offer other courses to experience the Japanese culture and a new one called Art & Japanese Language Course.

Since it is also a Foreign Languages school, students can study other languages such as English, Spanish, Chinese, Thai, Indonesian, etc. at the same school!

- **Academic and employment counseling support available**

Guidance and full support is provided so students reach their goals developing their

abilities.

Many information sessions are held to guide students not only on the Japanese language study, life in Japan and future career, but also to support them on part-time job and employment.

➤ **Off-campus learning and exciting events**

Students can experience Japanese culture and interact with local people, teachers and school staff who go all together to our field trips, study tours and many other activities and events planned throughout the year.

It is a multicultural environment to learn with friends from all over the world.

➤ **Reliable support staff**

Due to differences in culture and lifestyle, students may feel homesick, nostalgic, etc. when living in Japan. Besides classroom teachers, school staff members who have graduated from our school and can speak student's native languages are there to help students about anything at any time.

➤ **Comprehensive course and practical activities with carefully selected teaching materials (the latest in the market) and original supplementary materials**

Students learn not only the language, but also the culture, manners and traditions of Japan so they have a better understanding of the language.

With practical class activities such as group work and discussions students are able to use correct the Japanese.

➤ **A specially selected institution whose students are allowed to job hunt for up to one year after graduating**

In 2020, Aichi Prefecture fulfilled the essential requirements for employment support projects in the National Strategic Special Zones.

Our school is one of the three Japanese language schools in Aichi prefecture approved to join the "Job Hunting Support

Project for Foreign Students Graduated from Overseas Universities".

This project supports foreign students graduated from overseas universities and allows them to change their status of residence to "specific activities" after they complete their Japanese course at our school so they can continue job hunting for up to one year even after graduation. It is an advantage for students because they have more time to prepare for job hunting and also increased chances of landing a job. Educational background of university graduate or above is required.

16. Refund rules for payments

Refunded fees depend on the specific timing and situation. Refunds are handled strictly. “COE” means “Certificate Of Eligibility”, the government document that allows you to receive a visa.

【1】

Cancellation timing/situation	Refunded Fees	Remarks
Before COE is issued	All except selection fee	In the rare case that the COE is not issued and it is not due to the student problem the selection fee would also be refundable.
After COE is issued, before student applies for visa	All except selection/admission fees	Student must return COE and Letter of Admission before refund will be issued.
If COE was issued, but visa refused by embassy or consulate abroad		Refund after student returns Letter of Admission, and school confirms with embassy that the visa was not issued
After student receives visa but before coming to Japan		Refund after student returns Letter of Admission, and school confirms that the visa was not used
If the student receives the visa and comes to Japan but does not enter school, or drops out within first 6 months	Only tuition fee, materials fee and field trip fee from after first 6 months, minus admin fee*	If the school has reason to believe the student has caused any kind of problem (including legal or immigration-related) while in Japan, or if the school cannot confirm that the student has left Japan within 3 months, no refund will be made.
If the student drops out of school after 6 months	None	

Note that if the student arrives in Japan late, and therefore misses part of their study, no refund will be made.

* If student can prove early admission to a higher school or company in Japan: Admin fee is 10% of remaining tuition. Otherwise, admin fee is 20% of remaining tuition. Housing fees are

handled separately, depending on the specific accommodation.

【Supplementary provisions for refunding payments to dropouts】

(1) Refund time

If the student returns to his/her country of origin, the refund will be made after confirming the departure with the copy of the residence card. If the student stays in Japan, it will be refunded after confirming the change of residence status or admission to another school or university.

(2) Refund method

Bank transfer. The transfer destination shall be the designated account in the name of the financial supporter or the student himself / herself, and all transfer fees shall be borne by the recipient.

(3) Verification

When withdrawing from school, it is the student's responsibility to confirm with their financial supporter and guarantor in advance.