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| Local: 545 Locust Avenue, Apartment B • Morgantown, WV 26505 |
| HOME: 56 Cobblestone court • martinsburg, wv 25403  (304)-676-5498 • neo@neomelonas.com |

Education

West Virginia University Morgantown, WV 2005 to Present

*College of Business & Economics* *Graduation*: May 2010

*Bachelor of Science* *in* *Business Administration*

Dual Major: Management Information Systems (MIS) & Accounting

Relevant Curriculum

* Business Core 370 Honors: Managing Individuals & Teams
* Management 351: Database Management Systems
* Management 352: Application Programming
* Management 356: Computer Security
* Management 357: Information Ethics
* Accounting 441: Income Tax Accounting
* Accounting 451: Auditing Theory
* Independent Study: Rebuild Student Server

Professional Experience

Ross, Langan, & McKendree, LLP McLean, VA June 2008 – August 2008

*Accounting & Audit Intern*

* Managed work papers using CaseWare
* Completed financial statements
* Aided Partner and Audit staff in performing audits
* Prepared Form 990, Tax form for Not-for-Profits

WVU Honors College STP Morgantown, WV July 2007

*RA/Tutor*

* Tutored students in Pre-Calculus
* Created practice examinations
* Coordinated student transportation for trips

Daily Grind Martinsburg, WV May 2006 – August 2006

*Barista*

* Closely interfaced with customers
* Worked the espresso bar
* Processed transactions

Interests and Activities

* 2nd Place MISA Case Challenge – Spring 2009
* WVU MISA (Management Information Systems Association)
* WVU Honors College
* Presidential & Promise Scholarships
* Leader of Stalnaker & Dadisman Halls Math & Engineering Study Lab
* President of the Stalnaker Hall Myths, Legends, and Multicultural Club
* WVU Honors Student Association
* Tutor for WVU Athletic Department
* Beta Tester for Microsoft Windows 7

Technology Experience

Microsoft Office Suite 2003, 2007; Linux; Visual Studio C#; HTML; PHP; MySQL; CSS; Microsoft Visio; Microsoft Project; WireShark