TOYOTA TANZANIA LTD.

TOYOTA Customer Order

9370

															_		
PM .	к	GR	w	R Interna	I Appoir	ntment	v	Walk-in	F	Repair Or	der No.:					Date :	00 / 00 / 0000
D pinton									:	Service I	nvitation	Fa	iled	Succ	eed	Date :	00 / 00 / 0000
Pick-u	ib	D-t 00	/00/0000		Ti					В/О	Parts					Staff Name	
Recep	otion	Changes	/00/0000		Time:	:			Appointment Confirmation						Staff Name		
			/00/0000		Time:				Parts Ordered					Staff Name			
Deliv	ery	Changes			7 mile	•				Parts Confirmed					Staff		
Customer Information Vehicle In								tion				Pı	reviou	ıs Service	Inforr	mation	
Name					Vehicle Reg. No.						Jol Typ		Lore	m ipsum		VO No.	Lorem ipsum
Address	Address				Model (Year)						Ode Rea				Pay	ment	
Mobile TEL No.	1234567	89012345	Available Time	Date: 28/02/2001 Time:	Model Code						Re (Data &			00/00	/0000		
Home TEL No.	TEL No.				VIN No.						Del. (Data & Time)		00/00/0000		0/0000		
Office TEL No.	Office By Others				Color Code		E/G No.			rem	Car Wash					olaced arts	
Email					Sale Date		DLR Code				SA	A.			TE	ЕСН	
					SSC / SC Info.		NA Op.				Tec	:h					
Others					Completed Op. No.						Adv	ise					
		Custo	mer's Reque	st / Concerns (in c	ustomer words)						Reques	st For TA				Appoin	tment
									Date Date					28/02/20			
									Т	Гime				Time			
														Staff Name			
		Job D	etails / Par	s Replacements			Pai	rts No.		Quan	tity	Labor	Hours	;	ı	Estimati	on
									+								
									+								
									I								
							Labor			Parts Total	2000			Gran			

	Walk	-around Check		Floor Mat C	ondition	Conf	firmation			Reception	
		Tools		Good	No Good	Replaced Parts	Yes	No	Date 00/00/0	0000	
<u> </u>		Cig. lighter		Non-Genuine	Not Fixed	Car Wash	Yes	No	Time		
	3	Spare Wheel		Double Mat	Others	Valuable	Yes	No			
9 6		Radio/Cassete	[Lorem ipsum dolo		Protective Covers	Seat	Floor				
		Lights Condition		sit assumenda asper	-	.,	Access	ories	Staff		
		Fire Extingusher		Payment Method		Memo	Installa	tion	Name		
		Damages / Dent		Cash	Credit Card						
		No of Keys		Cheque	Others						
		Inspected By :- Lorem ipsum d sit amet consectetur adipisicin		[Lorem, ipsum dol	or sit amet						
		elit.	g	consectetur adipision	cing elit.]						
Odometer			Km	Fuel	E I I I F	I have received explaination of	of and agreed to th	e items listed above	e, and accept these te	erms and conditions.	
Reading-in				- 30		Customer Signature Date: 00/00/0000					

TERMS & CONDITIONS: Vehicles and contents are stored and driven by our staff at owner's risk. No responsibility attaches to us for loss by frost, fire, burglary, theft, accident, delay due to nonavailability of material or other causes whatsoever.

If further essential work is required we will proceed at our discretion. New parts will be supplied and fitted as required. Estimates are provisional and not binding.

All manufactured goods supplied subject to the terms & condition laid down by the manufacturer. CASH ON DELIVERY: Unless credit arrangement satisfactory to ourselves have made in advanced. An express mechanics lien is hereby acknowledge to secure the amount of repairs thereto.

"I/We authorise the itemised work to be carried out on the above vehicle and agree to the terms & condition printed herein. I/We will be responsible for payment of this account at your customary rates Tel: +255 27 2544092

Owner Authorisation: LP.O No. Lorem ipsum dolor

Vehicle Registration No. : Lorem ipsum dolor

TOYOTA TOYOTA TANZANIA LTD

Customer Care : 0786 869 682

Service Advisor Phone:

Tel: 0786 TOYOTA

N.B. PLEASE KEEP THIS CARD IN A SAFE PLACE IN YOUR INTEREST YOUR VEHICLES KEYS WILL NOT BE RELEASED UNLESS THIS CARD IS PRESENTED.

Please remove all valuables from your vehicle.

For information on progress of your Job or Vehicle, please call Service Advisor above.

TOYOTA	Job Inst	tructions	;			9370			✓ F	PRIORITY	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	WAITI	NG
	и Пе	T] [Repair Order No	o.:		Date :	00/00/	0000
PM	_ K	WR	Internal	Арро	ointment	Walk-in	-	Name		, ipsum dolor.	Vehicle Reg. No.		39012345
Pick-up											Model		
Reception	Date : 00/0	00/0000		Time:	:	-		Address			(Year) Model		
посорион	Changes :										Code VIN No.		
Delivery	Date : 00/0	00/0000		Time:	Fime: :			Contact Info		Mobile Home Office Email			
Delivery	Changes :									thers	Color Code		
Job Details / Parts Replacements					No.	Quantity	ı	Labor Hours		Estimation		Result	
_													
_													
-													
-				Labor		Doute			Cuand				
				Labor Total	2000	Parts Total 2000			Grand Total				
Job Time	Р	lan	Ac	tual		Tech	nic	cian		ı	ocation C	ode	
Start Da	nte 00/00/0000	Time	: Date 00	/00/0000	00/0000						Key	Stall	
Changes			Time	:	: Test Drive			Problem Elin	ninated	Waiting For Service			
Completion Da	ate 00/00/0000	Time				Hours Clocked		Confirmed	Waiting For	յ For Washing			
Changes			Time	:	_	:							
Job Time		Plan				Actual		Je	ob Stoppa	ge Time	Custo	omer Con	tact
	Date 00/00/0		:	Date	0/00/0000	Time					Date 0	0/00/0000	
	Date 00/00/0	000 Time	:	Date		Time			:_				
Changes					0/00/0000						Time _	:	-
Additional Jobs					thers [Lo	rem ipsum dolor	si1	t amet.]			Staff Name		
Job Details / Parts Replacements					arts No.	Quant	ity	Labo	r Hours	Estimati	on	Resu	lt

Parts Total

2000

Labor

Total

2000

Rescheduled

Grand Total

Parts B/O Status

Dist ETA

00/00/0000

Cash Wash			Plan	1				ctual	ı	Staf	f Name	Post Service Follow-up					
vvasn	Date	00/00/00	00 Ti	me	:	Date	00/00/0000						Date 00/00/0000	Time:			
		-	1	Cleanl	liness (Ext	ernal /	Internal)	2	1) Done By				Mobile Home	Office Email Others			
				Pro	tective Co	ver Re	moval					Contact Info.	Owner Family	Others ()			
	Pre Delivery Confirmation			Oute	er Mirror / Seat Position												
	Clock Or Audio Adjustment					2 Confirmed By			Actual	Date 00/00/0000	Time:						
		Floor Mat Proper Installation Symptom Resolution [GR]								Satisfied	Dissatisfied						
	domete		Symptom Resolution [GR] Km				Km	_				Customer Care Qaulity	Price				
Job	Comple	tion	Date	00/00/0000		Time			Staff Name			Results	Technical Qaulity (FIR)	Facilities ()			
	Jenread				ils Explain	ation	·		Locati	cation Code		Results	Others				
lo	b Resul	ts		Invoice E	xplainatio	n				Key	Stall						
	plainati	-		Floor Ma	t Confirm	ation			Waiting								
					Symptom tion w / C		ution [GR] er		For Delivery				Staff Name	Confirmed By			
ı	Delivery	/	Date Time::						Staff Name								
				Owner		F	amily										
	Customer		Others (Lor	rem ipsum	n, doloi	r sit.)		_				Customer's Preference and Choices					

TOYOTA Diagnostic Questionnaire								~	PRIC	ORITY	□ V	VAITING		
PM	K	GR	WR	Internal	Appointment	Walk-in	Repair Ord	ler No.:			Date :	00 / 00 / 0000		
Pick-up				Internal	Appointment		Nam	e L	orem, ipsu	m dolor.	Vehicle Reg. No.	123456789012345		
		Date : 00/0	00/0000		Time: :		Addre	acc .			Model (Year)			
Recepti (for Rep		Changes:			Time		Addit				Model Code			
		Date : 00/0	00/0000		Time: :		Conta	[Mobile	Home	VIN No.			
Delive (for Rep	-	Changes :	.,				Info							
Recepti									Acc	essories Insta	allation			
Delive	rv													
(for Diag														
					Symptoms And	l Conditions								
Category	En ₁	gine	Chassis	Electricit				Malfunctio	_			,		
	L No	oise	Vibration	Others ((Lighting	Flash	ning M	ultiple Flash	ning:)		
Ignition		anking (Yes N	o) □ No)				Low Engin	e Oil Pres	sure Warning	g Light			
From When		cently	1 Week A)	_	<u> </u>							
		vays	Occasiona				(Red)	High Engi	ne Coolan	t Temperatui	e Warning	Light		
Frequency		hers (Occusione)	Comy			Low Engin	e Coolant	Temperatur	e Warning	ight		
	Or	dinary Road	Highway	Slope		Indicator	(Blue)	2011 2119111		Temperatur		9110		
Place	Fla	nt	Rough/I	Dirt Bumpy		Lamp			·	G				
	O1	hers (<u>Θ</u> ! ∐	Electric Po	wer Steeri	ng System V	Varning Lig	nt 		
Weather	Fin O1	e hers (Cloudy		Snow Windy Temp (°C)		(ABS)	Anti-Lock	Break Syst	em Warning	Light			
		rwarding	Parking Constant	Backing-	_			Vehicle Sta	ability Con	trol System \	<i>N</i> arning Lig	lht		
							% <u></u>	SRS Warni	ing Light					
Driving	Shi	ft Position (Up Down		Fan Space	l Cotting	/ D Auto	Low	Mid	l High)		
Conditions Turning (Right Left) Traffic Jammed								ing (LOW	IVIIU	I nigii)		
	Number of Passengers ()								ner Recirculation Mode					
	Ve	hicle Load (kg)			(Aut			ß [] 🐝		% ³)		
	Tov	wing Load (kg)										
Memo : Test Drive						Lo	Location Code Date & Time Staff Nam					Staff Name		
			-				Key	Stall	Date	00/00/0000				
			<u> </u>			Waiting for Service			Time	:				

Diagnosis					Reprod	duction
Inspection Details					Yes	No 🗌
					Confirm s	
					Memo	
		Start	Date Time 00/00/0000	:		
		End	Date Time 00/00/0000	:		
Main Cause			DTC	Status	Freeze Fra	ame Data
Technical Info	ormation (Ref. No. :)	1		C/P/H	Available	e / N/A
		2		C/P/H	Available	e / N/A
		3		C/P/H	Available	e / 🔲 N / A
		4		C/P/H	Available	e / N / A
Job Instruction					Staff	Name
					Warranty (Yes / No)
					DTR (Ye	es / No)
	DIST Support					
	Memo			Date 00/00/00	Time :	
Request		Te	lephone Support	Staff Name		
Diagnosis				Date 00/00/00	Time 000:	
Repair Prediction			Visit Support	Staff Name		

Diagnostic Questionnaire Attachment - Symptom List

Name			Address		_		R	epair Or	der No.:	Date	0	00/00/0000		
Vehicle Reg. No.			Model (Year)		Model (Code)		V	IN No.		Color Code				
						FNICINIE								
		Nothing b	annone who	en ignition is turned on		ENGINE		Engino	cranks but will not start					
							Engine cranks, but will not start Engine cranks, but is hard to start (
No Star	rt			ine does not spin							sec)			
	Engine cranks slowly								need to be charged frequently					
		Stall (After					Over heating							
		Rough idle	e				Over cool							
		Surge					Overflowing or flooding							
		Stumble						Abnorr	mal exhaust gas (white, blue, bla	ack smoke)				
Genera	ıl	Hesistatio	n				Failed emission test							
		Poor acce	leration					Back fi	re					
		Lack / Los	s power				After fire							
		Excessive	knocking					Excess	ive fuel consumption					
		Engine Ov	errun (Run-	on)				Excess	ive oil consumption					
		Starter Ov	errun											
					c	LUTCH TRANSMISS	ION							
M /	T jump	os out of gear						A/Ts	lipping					
M /	T gear	grind / clash / in	nproper en	gagement				A/Ta	bnormal shift point [Includes imp	oroper kick	down]			
Cluto	ch slip	ping						A/Tw	vill not shift up / down					
Cluto	ch fails	to disengage						No for	ward or reverse movement (A /	T Only)				
Cluto	ch judo	der					A / T abnormal time lag (sec)							
[Exc	cludes	"General - Noise,	, Vibration"]				Excessive shock (A / T Only)							
Impr	roper	stroke [Includes o	clutch pedal	1			No lockup							
Shift	lever	sticks (A / T, M /	Т)				Improperlockup point							
						BRAKE								
Sque	eak No	pise						Brake p	pedal spongy					
Groa	an Noi	se						Brake p	pedal pulsation					
Brak	e drag	[Excludes parkir	ng brake]					Improp	oer stroke [Excludes parking bra	ake]				
Brak	es locl	k wheel premature	ely					Parking	brake does not hold vehicle					
Pool	brake	performance [Ex	xcludes parl	king brake]				Improp	per parking brake lever or pedal	stroke				
Pull 1	to the	right or left while	braking					Parking	prake does not release proper	ly				
						CHASSIS								
Unst	table s	teering [Vehicle v	wonder]					Steerin	g wheel hard turning					
Vehicle pulls or drift to the right							Steering loss of power assist							
Vehic	Vehicle pulls or drift to the left						Poor steering wheel return							
Steer	Steering wheel off-center						Excessive shock [General issue]							
Stee	ring sh	nock during over I	bumpy roac	l			Improper stroke [General issue]							
							Uneven vehicle height							

		ELECTRICAL	AL ACCESSORIES							
Batte	ery does not hold charging			Improper coming-out of lighter, ante	enna, audio					
Inacc	curate [Meter, Gauge, Clock, etc]			Poor sound [Horn, Radio, Buzzer, et	tc]					
Malf	unction of display incorrect		Distorted audio							
[Incl	ludes liquid crystal display, etc]		Engine check lamp "ON" [MIL "ON"]							
A/C	not cold enough			Tire pressure warning lamp "ON"						
[Exc	ludes gas leak -> General column]			Warning or indicator lamp "ON"						
Heat	ter not hot enough			[Excludes MIL ON and Tire pressure	e warning lamp]					
Inopo	erative when switched "ON"			Ineffective wiping or washing						
Cont	tinuous to operate when switched "OFF"			Light DIM or inoperative [Includes h	neadlamp, etc]					
Will	not maintain "ON" or "OFF"									
		N	NVH							
	Noise	Vibration								
	Steering wheel	D-Seat		P-Seat	Other seat					
	Shift lever	Door []		Floor []	Whole body					
Noise / Vibration	Dashboard	Center console		Air conditioning	Window [_1				
	Accelerator pedal	Break pedal		Clutch pedal	Wheels / Tire					
	Underneath	Under hood		In trunk	M/T	A/T				
	Others []								
		Hum Rattle		Chatter Grind	Knock	Squeak				
		Ping Whistle								
		GEI	NERAL							
Abno	ormal smell			Shudder, Excessive Vibration, Pulsat	ion					
Loos	sening or failing off			[Excludes clutch judder and A / T e	xcessive shock]					
Oil o	or Grease leak			Poor return of belt, Seat back, Turn	signal switch					
Oil e	entering			[Excludes brake and parking brake]					
Wate	er leak									
Wate	er entering			Abnormal and excessive noise [Other than E / G knocking, Clutch	-					
Leak	s - other [Air, fuel, exhaust gas, refriger	ant]		M / T gear noise, Break, Window	noise J					
Poor	Appearance		Grabs							
[Exc	cludes poor paint and plating issue]		Interference [Resulting in damage]							
Impr	oper closing and / or opening		High operating effort							
Ineffe	ective look [A / T shift, Door, Food, Belt,	Seat, etc]	Poor feeling of switches or controls							

	PAINT							
Bump		Overspray						
Scratched		Rust due to part installed damage						
Dent		Scratch by interference						
Panel wave	e	Glue adhered						
Rough / C	racking seam filler	Spot discoloration, Stain						
Metallic Mottling Orange peel, Poor gloss								
Thin Paint Cracking								
Polish mar	k [Swirl mark, Whitening, Fine streak]	Blistering						
Crater		Fading						
Poor Repa	ir	Chalking						
Seeds		Peeling						
Poor body	y sealer application	Rusting through						
Poor mast	ic sealer application	Rust on Hem / Joint						
Off - color	r	Rust spot						
Parting line	e defect for two tone color	Anti-Rust wax attach						
Stripe defe	ect							
Definitions :								
	Buzz : a vibrating sound like that of bees							
Chatter: light metallic sound								
	Click: a slight sharp sound							
	Clunk : a heavy sound like a metal door shutting							
	Grind : a sound like a stone rubbing against concrete							
NVH	Hiss : a sound like exhaling air through your teeth							
10011	Hum : like making a vibrating sound with your mouth closed							
	Knock : a sound like knocking on a door							
	Ping : light engine noise accompanied by acceleration, also known as pre-ignition							
	Rattle : a sound like shaking a cooking pot with a spoon in it							
	Squeak : a high - pitched sound like scraping a wine glass with a coin							
	Whistle : a high-pitched bird-like sound							
Symptom / Phe	nomenon Confirmation Diagnosis Result							
1. How to repro	1. How to reproduce the phenomenon & Result							
2. Occuring condition when reproducing it (E.g. : Vehicle Speed, Shift Position, E/G rpm, etc)								
3. Detailed diagnosis contents & result								
4. Photos / Vide	eo (Please take photo and/or video which is able to recognize the phenomenon)							
Done								
5. Repair histor	5. Repair history / Maintainance record (Please confirm repair and/or maintainance history around the affected area)							
Done								