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## Settling-in Programme (SIP) for Work Permit holders

Non-Malaysian Work Permit holders in the manufacturing sector and construction, marine shipyard and process sectors must attend the SIP to learn about their employment rights and other useful information.

## At a glance

<b>Who must attend</b>	<p>All non-Malaysian Work Permit holders who are:</p> <ul style="list-style-type: none"> <li>• <b>Working in the manufacturing sector:</b> First time working in Singapore.</li> <li>• <b>Working in the Construction, Marine shipyard and Process (CMP) sectors:</b> First time working in Singapore or returning workers holding an in-principle approval (IPA).</li> </ul>
<b>When to attend</b>	<p><b>Workers in the manufacturing sector and female CMP workers:</b> Within 2 weeks of migrant worker's arrival in Singapore.</p> <p><b>Male CMP workers:</b> At the <u>Onboard centre</u> upon arrival.</p>
<b>Where to attend</b>	<p><b>Workers in the manufacturing sector and female CMP workers:</b> <u>MWC</u> Recreation Club @ Soon Lee</p> <p><b>Male CMP workers:</b> <u>Onboard Centre</u></p>
<b>Duration</b>	1 day.
<b>Is it mandatory</b>	Yes. Migrant workers must attend SIP before Work Permit can be issued.
<b>Registration</b>	<p>Register at <u>MWC website</u> <a href="#">🔗</a> if your workers meet any of the following:</p> <ul style="list-style-type: none"> <li>• In manufacturing sector</li> <li>• Female CMP workers</li> </ul> <p>Register for the <u>residential onboarding programme</u> if your workers are male CMP workers.</p>
<b>Languages</b>	<p>Conducted in worker's native language:</p> <ul style="list-style-type: none"> <li>• English</li> <li>• Bengali</li> <li>• Burmese</li> <li>• Mandarin</li> <li>• Tamil</li> <li>• Thai</li> <li>• Vietnamese</li> </ul>
<b>Documents required</b>	<p>Your worker must bring the following documents to the SIP class:</p> <ul style="list-style-type: none"> <li>• IPA letter – full set, employee's copy</li> <li>• Worker's passport</li> </ul>

## What is it

The SIP is a 1-day orientation programme to educate migrant workers on Singapore's social norms, their employment rights and responsibilities, Singapore laws and where and how to seek assistance.

The topics include:

- Introduction to Singapore
- Local practices and social norms
- Employment laws

- Employment rights
- Working safely and Work Injury Compensation Act
- Key laws
- Mobile application orientation
- Remittance and unlicensed money lenders
- Primary Care Plan and Medical Centres for Migrant Workers
- Preventive health and living safely tips
- Mental health
- **Recreation centres** in Singapore



## Related questions

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**Can my migrant workers be exempted from attending Settling-in Programme (SIP) as I have an urgent project for my migrant workers?**

**For registration of Settling-in Programme (SIP), when does the 14-day window start?**

**How do I change the date for the Settling-in Programme (SIP) for my migrant workers?**

**I am unable to book the preferred language class of the Settling-in Programme (SIP) for my workers at MWC Recreation Club @ Soon Lee. What should I do?**

**I received an email from MOM that my workers did not attend the residential Settling-in Programme (SIP) at the Onboard centre. What should I do?**

**My company is employing an existing non- Malaysian Work Permit holder from another company. However, the Work Permit Online (WPOL) system indicates that he needs to attend the Settling-in Programme (SIP). Can my worker be exempted from SIP?**

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