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Security bond requirements for migrant worker

You must buy a security bond for each non-Malaysian worker you employ. You can buy the bond at any bank or insurance company.

What is a security bond

A security bond is a binding pledge to pay the government if either you or your worker breaks the law, **Work Permit conditions** or **security bond conditions**. The bond is in the form of a banker's or insurer's guarantee.

You must buy a \$5,000 security bond for each non-Malaysian Work Permit holder you employ. You cannot ask your worker to pay for the bond.

When to buy the bond

Before your worker arrives in Singapore, you must:

- 1. Buy a security bond.
- 2. Get your insurer to send us the security bond details. It takes up to 3 working days.
- 3. Ensure that the security bond takes effect when your worker arrives.
- 4. Log in to WP Online to check the security bond status and print the security bond acknowledgement letter. Send your worker a copy of the letter.

If you do not complete the steps above, your workers will be refused entry into Singapore and you will have to pay to send them home immediately.

When will the bond be discharged

You will be discharged from the security bond liability for a worker only if you meet all of these conditions:

- · You have cancelled the Work Permit.
- · The worker has returned home.
- You did not breach any of the conditions of the security bond.

If all conditions are met, the security bond will usually be discharged one week after the worker left Singapore.

You'll be notified by post when the security bond is discharged.

When the bond will be forfeited

Your security bond may be forfeited if any of these happens:

· You or your worker violates any of the following:

- Work Permit conditions
- Security bond conditions
- You don't pay your worker's salary on time.
- · You fail to send your worker home when the Work Permit is expired, revoked or cancelled.
- Your worker goes missing.
- You did not send your construction, marine shipyard or process sector (<u>CMP</u>) worker for onboarding at the <u>Onboard</u> <u>centre</u>.
- You did not apply for your worker to enter Singapore under the <u>pre-departure preparatory programme</u> (PDPP), where required and available at their source country/region before entering Singapore.

You will not be liable for your workers' violations (such as those relating to pregnancy) if you can prove that you have:

- Informed them of the Work Permit conditions they must comply with.
- · Reported a violation when you first become aware of it.

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