

[Work passes](#) | [Employment practices](#) | [Workplace safety and health](#) | [Statistics and publications](#)
[eServices](#) | [Calculators](#) | [Forms](#) | [Newsroom](#)

Apply for levy waiver for migrant worker

You can get a waiver for your foreign worker levy payments only under certain specific situations. These include overseas leave and hospitalisation leave.

When and what you need to get a levy waiver

If the worker	You need
Attended the onboarding programme at the Onboard centre.	No documents needed. The levy waiver will be processed automatically.
Went on overseas leave for at least 7 consecutive days. Capped at 60 calendar days per calendar year.	No documents needed unless we ask you for it. Apply for the waiver after the migrant worker returns to Singapore. If the worker chooses not to return from their <u>overseas leave</u> , <u>cancel the Work Permit</u> before you apply for a waiver.
Was issued with hospitalisation leave by a Singapore-registered doctor from a local medical institution. Capped at 60 calendar days per calendar year.	Any of the following: <ul style="list-style-type: none"> • Medical certificate showing the period of hospitalisation leave • Hospital bills which reflect the admission and discharge dates
Was in the custody of the police or embassy	A letter from the relevant organisation stating the period of custody.
Has passed away	A copy of the death certificate.
Became a Singapore permanent resident	Any of the following: <ul style="list-style-type: none"> • A copy of the NRIC • Approval letter from the Immigration & Checkpoints Authority (ICA)
Is on board a vessel leaving Singapore's port for at least 3 consecutive days (for harbour-craft industry)	A declaration form signed by vessel captain from the Maritime and Port Authority of Singapore (<u>MPA</u>) stating the period the worker was on board the vessel.
Is a Malaysian serving National Service in home country/region (usually for 3 months)	All of the following: <ul style="list-style-type: none"> • A letter from the Malaysia Authority stating the period worker is required to do National Service • A copy of the National Service certificate of completion

When to apply

You can apply for the levy waiver only after the levy has been charged and it must be **within 1 year** of the levy bill.

Example

If the waiver period requested is from January 2022 (start month) to February 2022 (end month), you must submit the application by 31 January 2023.

How to apply

You can apply for levy waiver online for the below reasons:

- **Your worker went on overseas leave**
- **Other reasons**

Tip

For faster processing, please ensure that the requested levy waiver end date for multiple workers in the same application falls in the same month.

If the last day of the waiver period is in different months, we can only start to process your application from the 21st of next month following the **latest requested levy waiver end date**.

Example:

Worker details	Requested levy waiver period
Worker 1	1 January 2022 to 10 January 2022
Worker 2	25 March 2022 to 5 April 2022

If you submit a single application for the above 2 workers, we can only start to process your request from 21st May 2022.

Receive the outcome

The processing time is 12 working days if you submit your application from the 21st of next month following the latest requested levy waiver end date. We will email you the outcome of the levy waiver application after we have processed **all** the workers in the application.

Example

The latest requested levy waiver period in the application is from 25 March 2022 (start date) to 5 April 2022 (end date).

Date of application	Receive outcome
10 May 2022	By 7 June 2022 (21 May 2022 + 12 working days)
21 May 2022	By 7 June 2022 (21 May 2022 + 12 working days)
28 May 2022	By 14 June 2022 (28 May 2022 + 12 working days)

How to calculate the waiver

Amount waived = Monthly levy rate - Levy payable

Example

Scenario

- Waiver period: 1 – 15 September
- Worker's levy rate: \$600 monthly (or \$19.73 daily)

How to calculate

1. Count the number of days from 16 to 30 September where levy is payable, i.e. 15 days.
2. Find out the amount of levy payable using daily rate, i.e. 15 days × \$19.73 = \$295.95
3. Amount waived = Monthly levy rate - Levy payable
\$600 (monthly levy rate) - \$295.95 (levy payable) = \$304.05 (amount waived)

You can view the levy rates for the following sectors:

- **Construction**
- **Manufacturing**
- **Marine shipyard**
- **Process**
- **Service**

