

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS  
OF  
BELLE CREEK METROPOLITAN DISTRICT NO. 1**

Held: Tuesday, August 15, 2019, at 5:30 p.m. at 10693 Belle Creek Boulevard, Henderson, CO

Call to Order

A Meeting of the Board of Directors of the Belle Creek Metropolitan District No. 1, Adams County Colorado, was called to order and held as shown above and in accordance with the applicable statutes of the State of Colorado, with the following Directors present and acting:

Eric Henderson, Barbara Southwell, Shannon Wester and Nephi Wright

Also in attendance were:

Laurie Tatlock, Mulhern MRE, Inc., Cindy Moris and Kim Montoya, YMCA, James Barth with American Handyman. Belle Creek residents: Kevin Vincel, 10644 Belle Creek Boulevard, and Sophie Martinez, 10758 Akron Street.

Declaration of Quorum/Director Qualifications/Disclosure of Conflicts

A quorum was present. It is the responsibility of each Director to disclose any matter of conflict of interest with the District to the Board prior to each meeting and any such potential conflict must also be filed with the Secretary of State. An annual Conflict of Interest Disclosure must also be filed with the Colorado Secretary of State

The Board reviewed the proposed agenda. Upon motion duly made, seconded and, upon vote, unanimously carried; the Board approved the agenda.

Administrative Matters

Draft minutes from the July 2, 2019 meeting of the Board of Directors were distributed before the meeting for review. Following discussion, upon motion duly made, seconded and, upon vote, unanimously carried, the minutes from the July 2, 2019 meeting were approved.

After review and discussion, upon motion duly made, seconded and, upon vote, unanimously carried, the payment of claims, checks numbered 8199-8218, with the exception of voided checks 8204 and 8210 and ACH payments to Xcel Energy on 07/16/2019 in the amount of \$87.89 and Marlin Business Bank on 07/15/2019 in the amount of \$324.46.

YMCA Report

YMCA staff reviewed their report with the Board. The Board asked if the hard drive was purchased for a District computer or for a YMCA computer and asked that YMCA staff prepare an inventory of the computers that are in operation along with ownership.

The Board reviewed the Access Control System proposals and asked that Cindy obtain a second proposal that compares apples to apples with the ProSec Integration proposal. Upon motion duly made, seconded, and upon vote, unanimously carried, the Board authorized expenditure of up to \$3,200 for Controlled Access for the new community room and the child care door.

The Board asked James Barth to focus on fixing the flagstone mountain/slide in the next few weeks.

### Management Report

Laurie Tatlock reviewed the Metro District Update, dated August 13, 2019 with the Board. The Board reviewed the proposal from Economy paving to repair the Family Center portion of the parking lot. Upon motion duly made, seconded, and upon vote, unanimously carried, the Board authorized expenditure of \$6,874 for parking lot repairs.

The Board reviewed the proposals for the Dayton median landscape installation and asked that staff obtain drawings to review before considering for approval.

The Board reviewed a notice from CDOT requesting that the District agree to the temporary closure of part of the walking path adjacent to Highway 85 when the US 85/104<sup>th</sup> Avenue improvement are constructed. Upon motion duly made, seconded and upon vote, unanimously carried, the Board agreed to the temporary closure.

### Appoint Board Member

Board President, Nephi Wright, certified that due to the vacancy on the Board, it was necessary to appoint a new director to act until the next regular election of the District to be held in May 2020; that nominations were open for appointment of a new director; and that upon approving vote of the Board, Kevin Vincel was appointed to the Board for a term ending May 2020.

### Oaths of Office

Kevin Vincel took his Oath of Office. This was affirmed by Laurie Tatlock, a Notary registered in the State of Colorado.

### Legal Matters

None.

### Other Business

The Board directed staff to look into the construction of a sidewalk adjacent to the dumpster enclosure as students and parents are cutting through. The Board also asked staff to set up a meeting with the Charter School to review the Shared Use Agreement and discuss concerns.

### Public Comment

Sophie Martinez updated the Board on her progress with the preschool.

### Director Items

Director Southwell asked that the September meeting start at 4:30pm to review expenditures vs. budget.

### Adjournment

Upon motion duly made and seconded, and upon vote unanimously carried the meeting was adjourned.

Respectfully submitted,

By: \_\_\_\_\_  
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL AUGUST 15, 2019 MINUTES OF THE BELLE CREEK METROPOLITAN DISTRICT NO. 1 BY THE BOARD OF DIRECTORS.