

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS  
OF  
BELLE CREEK METROPOLITAN DISTRICT NO. 1**

Held: Tuesday, November 5, 2019, at 5:30 p.m. at 10693 Belle Creek Boulevard, Henderson, CO

Call to Order

A Meeting of the Board of Directors of the Belle Creek Metropolitan District No. 1, Adams County Colorado, was called to order and held as shown above and in accordance with the applicable statutes of the State of Colorado, with the following Directors present and acting:

Barbara Southwell, Kevin Vincel, Shannon Wester, and Nephi Wright

Upon motion duly made, seconded and, upon vote, unanimously carried; the Board excused the absence of Director Eric Henderson.

Also in attendance were:

Laurie Tatlock, Mulhern MRE, Inc., Cindy Moris and Amy Ostendorf, YMCA.

Declaration of Quorum/Director Qualifications/Disclosure of Conflicts

A quorum was present. It is the responsibility of each Director to disclose any matter of conflict of interest with the District to the Board prior to each meeting and any such potential conflict must also be filed with the Secretary of State. An annual Conflict of Interest Disclosure must also be filed with the Colorado Secretary of State

The Board reviewed the proposed agenda. Upon motion duly made, seconded and, upon vote, unanimously carried; the Board approved the agenda.

Administrative Matters

Draft minutes from the October 1, 2019 meeting of the Board of Directors were distributed before the meeting for review. Following discussion, upon motion duly made, seconded and, upon vote, unanimously carried, the minutes from the October 1, 2019 meeting were approved.

After review and discussion, upon motion duly made, seconded and, upon vote, unanimously carried, the payment of claims, checks numbered 8239-8253, and ACH payments to Marlin Business Bank on 10/16/2019 in the amount of \$324.46, Xcel Energy on 10/15/2019 in the amount of \$53.61, KS State Bank on 8/31/2019 in the amount of \$683.32 and KS State Bank on 10/15/2019 in the amount of \$683.32.

The Board reviewed the 3<sup>rd</sup> quarter financial statements for 2019. After review and discussion, upon motion duly made, seconded and, upon vote, unanimously carried, the Board accepted the 3<sup>rd</sup> quarter financial statements for 2019.

YMCA Report

YMCA staff reviewed their report with the Board. Upon motion duly made, seconded and, upon vote, unanimously carried, the Board approved spending up to \$3,000 for a refurbished treadmill. The Board asked staff to have the elliptical fixed and look into the purchase of a quarterly maintenance contract for the fitness equipment.

The Board asked staff to make sure that the availability of winter break child care is advertised. They also asked that staff schedule the air duct cleaning and high dusting.

Upon motion duly made, seconded and, upon vote, unanimously carried, the Board approved spending up to \$1,000 to complete furnishing the meeting room.

Management Report

Laurie Tatlock reviewed the Metro District Update, dated October 31, 2019 with the Board. Upon motion duly made, seconded, and upon vote, unanimously carried, effective January 1, 2020, the Board approved increasing the fee charged for property transfer/status letter be increased from \$25 to \$75. Laurie Tatlock will schedule a Budget Workshop for the Board before the December 3, 2019 Budget Hearing.

Legal Matters

None.

Other Business

None.

Public Comment

None.

Director Items

Director Wester asked staff to look into purchasing and installing exterior holiday decorations at the Family Center. Director Wright asked that staff make arrangements for a staff appreciation dinner for family center staff, the Board and the Covenant Enforcement Committee on December 18, 2019.

Adjournment

Upon motion duly made and seconded, and upon vote unanimously carried the meeting was adjourned.

Respectfully submitted,

By: \_\_\_\_\_  
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL NOVEMBER 5, 2019 MINUTES OF THE BELLE CREEK METROPOLITAN DISTRICT NO. 1 BY THE BOARD OF DIRECTORS.