

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
OF
BELLE CREEK METROPOLITAN DISTRICT NO. 1**

Held: Tuesday, July 2, 2019, at 5:00 p.m. at 10693 Belle Creek Boulevard, Henderson, CO

Call to Order

A Meeting of the Board of Directors of the Belle Creek Metropolitan District No. 1, Adams County Colorado, was called to order and held as shown above and in accordance with the applicable statutes of the State of Colorado, with the following Directors present and acting:

Eric Henderson, Barbara Southwell, and Nephi Wright

Upon motion duly made, seconded and, upon vote, unanimously carried; the Board excused the absence of Director Shannon Wester.

Also in attendance were:

Laurie Tatlock, Mulhern MRE, Inc., Cindy Moris and Amy Ostendorf, YMCA, Heather Hartung, White Bear Ankele Tanaka & Waldron; and Sophie Martinez, 10758 Akron Street.

Declaration of Quorum/Director Qualifications/Disclosure of Conflicts

A quorum was present. It is the responsibility of each Director to disclose any matter of conflict of interest with the District to the Board prior to each meeting and any such potential conflict must also be filed with the Secretary of State. An annual Conflict of Interest Disclosure must also be filed with the Colorado Secretary of State

The Board reviewed the proposed agenda. Upon motion duly made, seconded and, upon vote, unanimously carried; the Board approved the agenda.

Administrative Matters

Draft minutes from the June 4, 2019 meeting of the Board of Directors were distributed before the meeting for review. Following discussion, upon motion duly made, seconded and, upon vote, unanimously carried, the minutes from the June 4, 2019 meeting were approved.

After review and discussion, upon motion duly made, seconded and, upon vote, unanimously carried, the payment of claims, checks numbered 8183-8198, and ACH payments to Xcel Energy on 06/17/2019 in the amount of \$251.71 and Marlin Business Bank on 06/13/2019 in the amounts of \$183.47 and \$481.27.

YMCA Report

YMCA staff reviewed their report with the Board. The Board will need to review expenditures to see if the gym window tinting is possible this year. Upon motion duly made, seconded, and upon vote, unanimously carried, the Board authorized expenditure of up to \$5,000 for new carpet to be installed after painting.

Management Report

Laurie Tatlock reviewed the Metro District Update, dated July 1, 2019 with the Board. The Board reviewed the proposal from EDI, Inc. to add the grass area and the pet waste station that is behind the townhomes on Belle Creek Boulevard and Longs Peak Drive, just south of the Community Garden and the 3 pet waste stations in the Richmond development to the scope of work that Environmental Designs, Inc. completes at a total cost of \$2,803.31 or \$280.33 per month to their other contracts. Upon motion duly made, seconded, and upon vote, unanimously carried, the Board authorized the added services.

Legal Matters

The Board will meet with the Covenant Enforcement Committee to discuss the proposals from the law firms that have submitted letters of interest to represent the District in their Covenant Enforcement lawsuits. Upon motion duly made, seconded, and upon vote, unanimously carried, the Board authorized legal counsel to hire the Adams County Sheriff to serve a contempt citation to the owner of 10853 Belle Creek Boulevard.

2018 Audit

Staff and the auditors have added a management's discussion and analysis as a supplement to the basic financial statements. Upon motion duly made, seconded, and upon vote, unanimously carried, the Board accepted the 2018 audited financial statements.

Other Business

The Board discussed and agreed to move the starting time for Board meetings to 5:30 pm. As *National Night Out* is scheduled for the regular board meeting date, the Board will hold a Special Meeting on Thursday, August 15, 2019 at 5:30 pm.

Public Comment

Sophie Martinez shared with the Board that she had designed her name and logo for the new preschool and would be submitting her licensing application to the State of Colorado next week.

Director Items

None.

Adjournment

Upon motion duly made and seconded, and upon vote unanimously carried the meeting was adjourned.

Respectfully submitted,

By: _____
Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL JUNE 4, 2019 MINUTES OF THE BELLE CREEK METROPOLITAN DISTRICT NO. 1 BY THE BOARD OF DIRECTORS.