

# Karlo Rodriguez

karlo\_rodriguez@karlostevenr.page | www.linkedin.com/in/karlorod | www.karlostevenr.page

## SKILLS & CERTIFICATIONS

**Certifications:** Google IT Support Professional; Microsoft Technical Associate for HTML & CSS, JavaScript; Microsoft Office Specialist for Excel 2016; Overdose Prevention & Response Training; First Aid/CPR/AED

**Skills:** Information Technology support; Microsoft 365/Google Workspace; Customer Service; Leadership/Communication; Writing; Childcare Experience; Teamwork

## EDUCATION

### **University of Washington Bothell**

Bachelor of Arts, Educational Studies; Minor in Child & Youth Development                      Expected, March 2026

**Relevant Coursework:** Digital Thinking, Research Writing, Teaching and Learning in a Multicultural Society, Computer Programming for Java, Introduction to Special Education, STEAM Education

## TEACHING EXPERIENCE

**Computer Programming Instructor**, Greater Maple Valley Community Center                      July 2023 – Present

- Created lesson plans, course materials, presentations, and taught JavaScript to several students.
- Taught lessons consisting of programming, U.S. Copyright, and ethical data/digital skills.

**Student Ambassador**, University of Washington Bothell    March 2024 – Present

- Ambassadors lead campus tours to prospective students and answer any questions about the university.
- Assists with front desk services and office-related tasks, for the Office of Admissions.

**Orientation Leader**, University of Washington Bothell    March – September 2023

- Assisted orientation-related programs for first year and transfer students and parent/families.
- Led small groups of 10-20 students through campus tours, activities, and student networks.

## PROFESSIONAL EXPERIENCE

**Student Technology Consultant**, UWB/CC Campus Library                                      October 2023 – June 2025

- Assist library patrons with printing services and technical support help for Mac/PC computers.
- Utilized customer service skills and assisted with circulating technology for library patrons.

**Jr. All Stars Recreation Leader**, City of Kent, Washington                                      September - June 2022

- Planned, organized, and led several activities from small games and exercise to cooking lessons for students aged 6-12.
- Programs consisted of 20-30 participants after-school and monitored/supervised students to maintain a safe play environment.