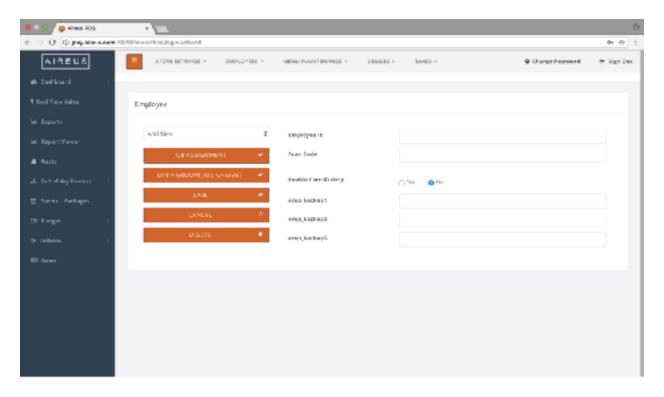


Employee HR- Adding new employee, Just simply put First Name and Last Name then Save. If you want to add Back Office Credentials just Select the Employee>Back Office Credentials



**POS ID-** Select the Employee, Enter the Employee ID. Save (This will be used on the POS) After making a POS ID, Select a **Job Assignment**. Ex. Server, Manager, Barista and Etc. If the restaurant have table layouts you can **assign a dining room** per server.