

# How to conduct Cisco Virtual meetings

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## Quick guide: Joining through browser

Browse to <https://join.video.nets.eu/>

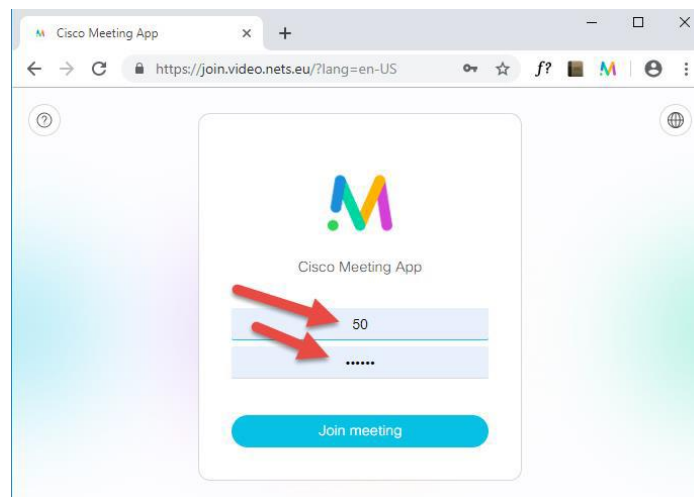
(Supported Browsers are: Edge Chromium, Firefox, Safari and Chrome)

You will be presented with a log-in prompt, where you can type in the meeting ID and pin. The meeting information is given in the virtual meeting room information:

Meeting50 join.nets@video.nets.eu +4722790011 IP 91.102.25.124 call ID **50**#PIN **123456**# (example)

The ID in this example is: 50

The PIN in this example is: 123456.



You can then input your name and press “join meeting”.

You have now joined the meeting.

## Quick guide: Joining through phone

Call one of our access numbers:

- +47 22790011 in Norway
- +45 44880011 in Denmark
- +46 86099511 in Sweden
- +49 69 7922 6910 in Germany

(If you are calling from outside the above countries, you can choose any one of them to call)

You will be presented with a log-in prompt, where you can type in the meeting ID and pin. The meeting information is given in the virtual meeting room information:

Meeting50 join.nets@video.nets.eu +4722790011 IP 91.102.25.124 call ID **50**#PIN **123456**# (example)

The ID in this example is: 50

The PIN in this example is: 123456.

You have now joined the meeting.

## Quick guide: Creating the virtual meeting rooms

### Booking a virtual meeting room in Nets

In Nets all virtual meeting rooms are available for booking through Pronestor – which is an add-on to Outlook.

### Booking a virtual meeting room in Concardis

Currently we have three public Nets meeting rooms available.

Webex01	- <a href="https://join.video.nets.eu">https://join.video.nets.eu</a> +496979226910 call I...
Webex02	- <a href="https://join.video.nets.eu">https://join.video.nets.eu</a> +496979226910 call I...
Webex03	- <a href="https://join.video.nets.eu">https://join.video.nets.eu</a> +496979226910 call I...

You can book these public rooms and you can see the status of the rooms like our own meeting rooms.

### Booking a virtual meeting room in Mercury

MPSI has 5 virtual meeting rooms are available for booking from Outlook room list:



In the meeting request you will find info on how to connect :

For example:

For connecting to a meeting use of these options:

- Browser: (<https://meet.mercury-processing.com>) only Chrome or Firefox
- SIP: ([virtual.room3@meet.mercury-processing.com](mailto:virtual.room3@meet.mercury-processing.com))
- Skype: ([virtual.room3@meet.mercury-processing.com](mailto:virtual.room3@meet.mercury-processing.com))
- H.323: (91.194.242.120##56753)
- Phone dial-in: +385 1 6456753

**Use Meeting ID: 56753**  
**Pin: 31082**

Sent by Microsoft Exchange Server 2016