

Outcomes Student Action Plan

Setting Goals

Student Name**Program**

Setting goals and creating a plan

It's time to start setting goals. Consider using the SMART mnemonic:

S	Specific / significant
M	Measurable / meaningful
A	Attention / action-oriented
R	Relevant / rewarding
T	Time-bound / trackable

What kind of work would you like to be doing professionally?

What kind of company / job interests you? Why?



How are you aligning yourself with them?

What are the top 5 objectives your next position should entail?

Long-term goals

Start with setting your long-term goal(s). What would you like to achieve in your career, what level would you like to reach?

What are your goals?

How will you reach them?

Why are they important?

When will you accomplish them?



Short-term goals

Then think about your short-term goal(s). Keeping goals small and incremental allows for greater reward. These goals contribute to achieving your long-term goals.

What are your goals?

How will you reach them?

Why are they important?

When will you accomplish them?

What resources will be necessary to achieve these goals?

Who can help you? How?

Have you scheduled a one-on-one with your career coach? Is it time for another meeting?