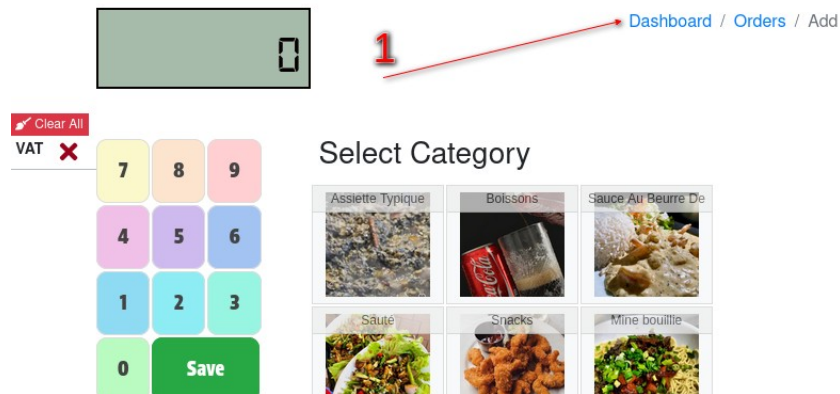


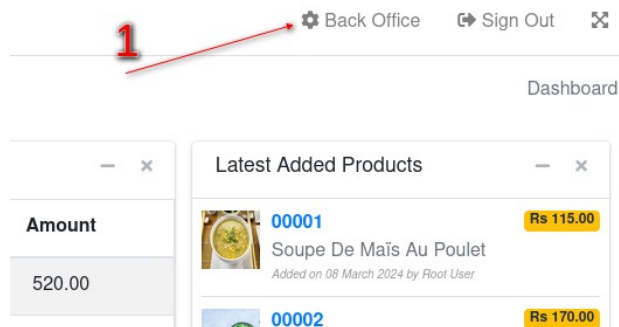
How to Change a User's Password

Requires Admin Level

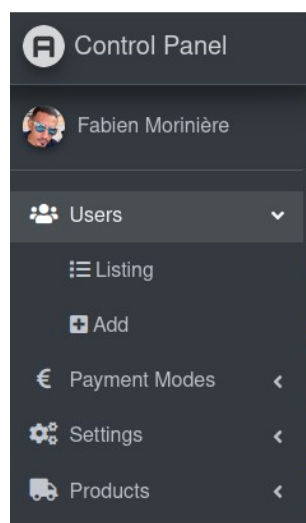
After login, you will land on the Add Order page. Click on Dashboard on the top right



Now click on Back Office



Navigate to Users > Listing



Click on edit for the user to want to edit or change their password

⌵

⏪ Back ⏴ Sign Out ⌵

Users

[Dashboard](#) / [Users](#)

+ Add

START TYPING...

Name	Username	Email	Department	Level	Status	Last Access	Actions
Fabien Morinière	fabien	fabienmoriniere007@gmail.com	Store	Admin	Active	2024-03-11 14:11:10	<div><div>Edit</div><div>Permissions</div><div>De-Activate</div><div>Delete</div></div>
Ashvin Normal	kush	ashinfo2@intnet.mu	Store	Normal	Active	2024-03-11 02:23:54	<div><div>Edit</div><div>Permissions</div><div>De-Activate</div><div>Delete</div></div>
Ashvin Admin	kushadmin	ashinfo@intnet.mu	Store	Admin	Active	Never	<div><div>Edit</div><div>Permissions</div><div>De-Activate</div><div>Delete</div></div>

Now enter your password twice

Password management

Leave empty for no change in password

New Password

Please enter your new password

Confirm New Password

Please confirm your new password

enter your password here twice

Click on Update to save your changes