



AMCEL – AMAPÁ FLORESTAL E CELULOSE S.A.

APPOINTMENT AND DUTIES OF THE PERSON IN CHARGE

After the appointment of the person in charge by the Data Protection Committee and the approval of the appointment by the Board of Directors, the function will be exercised by:

Name – Eduardo Lima Marques Junior

Position – Senior Systems Analyst

Sector -IT

In addition to acting primarily as a communication channel between AMCEL - Amapá Florestal and Celulose S.A., the data holders and the National Data Protection Authority (ANPD) the following are also the duties of the person in charge of processing Personal Data:

- 1.** Receiving requests and sending communications to the holders of personal data, providing the necessary clarifications and adopting the necessary measures to exercise the rights that the LGPD confers on him;
- 2.** Manage and update the data mapping;
- 3.** Send and receive any communications and demands from public authorities, including the National Data Protection Authority (ANPD), regarding data protection and take the necessary measures to comply with it, immediately reporting to the Data Protection Committee and other areas involved;
- 4.** Carry out, whenever necessary, impact assessments, writing the respective reports (RIPD's), obtaining the approval of the Board and transmitting the document to public authorities;
- 5.** Provide guidance to employees, third parties, suppliers and all other parts and units of the Company, on the best practices to be adopted in relation to the protection of personal data;
- 6.** Provide advisory support to the Privacy and Data Protection Committee in its deliberations and functions;



7. Provide support in the management of threats and incidents involving personal data, ensuring adequate treatment and communicating, within a reasonable time, the competent authorities and affected holders, whenever this represents a relevant risk or damage to the holders;

8. Promote actions and support inspection to ensure compliance with the terms of the Privacy and Data Protection Policies.

It is defined that the tool for exercising the rights of the holders will be the email **lgpd@amcel.com.br**, to be received by the person in charge and by the Data Protection and Privacy Committee.

The identity and all the contact information for the person in charge of processing Personal Data will appear on the official website of AMCEL - Amapá Florestal e Celulose S.A., in a clear and objective way.

Santana / AP, May/13/2021.

Directors:

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