

Group Contract Template - VIA Engineering Guidelines

Group Contract

Group Name: **Group 2**

Date **20.02.2022**

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These are the terms of group conduct and cooperation that we agree on as a team.

Participation: We agree to....

All the group members agree to participate in the classes and the group meetings. If one group member misses 3 class lessons or 2 group meetings without a good reason, the exclusion of the member from the group will be discussed.

During the 2 weeks project work all the group members will be available for the group work and it is preferable for all the members to remain in Denmark in that period of time.

Communication: We agree to...

Agree and make compromises whenever a problem occurs.

Every group member should communicate directly when they are confronting an issue with one or the rest of the group members.

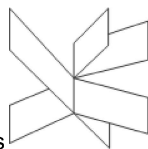
Meetings: We agree to....

Everyone needs to come prepared for the group meetings.

English has to be used as a means of communication when there is at least one person who is not native in the language spoken.

Every group member should be on time for the group meetings (it is allowed max 15 min to be late for meetings)

If a group member is more than 15 minutes late for a meeting, they will have to bring chocolate for the group at the next meeting.



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Conduct: We agree to....

Every group member will have to treat each other with respect, no name calling, and no offensive words are allowed to be used between the group members.

Every group member will do their best to help the other group members when it's needed with school related topics.

Every group member should look for help from their group members if needed with his/her tasks.

Each team member should work on their specific tasks and if the person does not comply with fulfilling them or asking for help, group expulsion should be considered by all team members.

Conflict: We agree to....

Conflicts between the group members will be resolved by discussing the issue in a meeting, first internally within the group members and if the problem is not resolved the issue will be discussed in a meeting together with the supervisors.

Conflicts will be handled with respect and in an appropriate manner.

Deadlines: We agree to....

All the group members agree to keep the deadlines that are set in the group and the deadlines that are set for the project and hand-ins.

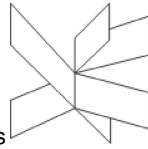
If a group member thinks that they will not be able to finish his/her task within the deadline, then he/she must seek help (in good time) from the other group members.

If a group member considers that the task is too difficult for him/her or that they are not able to do that amount of work, he/she must discuss this issue with the other group members.

Every group member is responsible to follow up on their own tasks, work or deadlines.

Other Issues:

We are not allowed to share any group documentation or the group's project with people outside the group, except the teachers.



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Group member's name	Student number	Signature
Tomas Ondrejka	304150	Tomas Ondrejka
Tabita Roxana Varlan	304181	Tabita Roxana Varlan
Khaled Hammoun	275241	Khaled Hammoun
Luis Fernandez Ponton	304272	Luis Fernandez
Agostina Mezzabotta	305170	Agostina Mezzabotta
Ioan - Vlad Dirlea	304182	Ioan - Vlad Dirlea
Adriana Grecea	304149	Adriana Grecea
Morten Frederik Hansen	304668	Morten Hansen
Stefania - Gabriela Tomuta	304173	Stefania - Gabriela Tomuta
Georgiana Ion	304216	Georgiana Ion
Adrian - Gabriel Vaitis	304486	Adrian - Gabriel Vaitis
George Eduard Andronache	304460	Andronache George Eduard