

DAILY TIME RECORD



Name GEORGE DAN GIL DURAN ID No. 0828
 For the Month of AUGUST 2018 Regular Days: 8am-5pm
 Official Hour for Arrival and Departure Saturdays:

Day	AM-in	AM-out	PM-in	PM-out	Undertim	Remarks
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16	07:57	12:06	12:32	5:00		
17	07:59	12:04				240HALF DAY-PM
18						
19						
20						LEAVE
21						HOLIDAY
22	08:11	12:01	12:31	5:00	11	
23	07:53	12:02	12:32	5:01		
24						LEAVE
25						
26						
27						HOLIDAY
28	08:00	12:05	12:32	5:01		
29	08:01	12:00	12:31	5:01	1	
30	07:59	12:01	12:33	5:04		
31	07:58	12:00	12:35	5:01		

OB 0 LV UT 4h 12m

I herby certify on my honor that the above is true and correct report of the hours of worked performed, record of wich was made daily at the time of arrival and departure from the office.

GEORGE DAN GIL DURAN

In-Charge

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