

Matthew Kilcup

(602) 410-8882

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SKILLS/ACHIEVEMENTS

- Able to work with and manage many personality types.
- Strong work ethic, give my best effort, self-starter.
- Strong moral compass.
- Love to learn, especially technology (Enrolled in a coding and web development boot camp)

EMPLOYMENT

WebCreationUS, Project Manager

October 2018 to Present

- Act as a liaison between customers and their development team
- Update customers on the status of their projects, and provide feedback on their ideas.
- Create a relationship with the customer and the developer to help promote a quick and smooth project
- Learned to multitask on a larger level and check in periodically with customers to maintain a great relationship and make them feel appreciated/important

X-Terminator Termite Control, Manager

November 2015 to August 2018

- Taking phone calls in the field.
- Managing schedule for all employees.
- Performing inspections and treatments.
- Gained experience in time management, multi-tasking, submitting reports, and effectively communicating information to multiple parties while in the field.

X-Terminator Termite Control, Supervisor

January 2010 to November 2015

- Organizing work crew and supplies needed.
- Insuring treatments were completed in a timely manner in accordance with state law and company policy.
- Guarantee customer satisfaction with work.
- Experience assuming responsibility and encouraging strong work ethic.

X-Terminator Termite Control, Applicator/Inspector

June 1998 to December 2009

- Performing termite treatments.
- Inspect homes and/or commercial buildings for termites.
- Arrive at job-sites on time and complete work in a professional manner.
- Gained experience in hard work and pride in putting in a good day's work.

EDUCATION

North Canyon High School, Phoenix

Graduated, Earned academic letter

May 2000

University of Arizona Coding and Web Development Boot Camp

Attending (9/22/2018)

Graduating March 2019