**CURRICULUM VITAE**

**OF**

**JC MD ABDUR ROUF**

**Mailing and Present Address:**

Flat # A-6, House # 63, Road#14/1

Block # G, Niketon, Gulshan-1,

Dhaka-1212, Bangladesh.

Mobile: +8801714077177

E-Mail: rrinternational1969@gmail.com

**Career Objective:**

rokibul\_azad@yahoo.com

Accomplish a fast track career in an esteemed company, which has the opportunity for professional career development.

**Field of Experience:**

* Working as General Manager Operation with Virgo Fashion Limited (A 100% Export Oriented Towel Industry) a concern of Virgo Group from 15th April 2018 to date.
* Worked as a General Manager with Safreen Tex Ltd. (A 100% Export Oriented Towel Industry) From June 2009 to 10th April 2018.
* Worked as a Business Consultant with IPC CO., Ltd., Korea and Microvast, Inc. USA. From October, 2007 to May, 2009.
* Worked as a Marketing Manager with Akij Group. From March, 2000 to September, 2007.
* Worked as a Sales Manager with Han Yang Ink (BD) Ltd.(A Korea-Bangladesh Joint Venture Gravure Ink Project) From October, 1997 to February, 2000.
* Worked as an Area Manager with The ACME Laboratories Ltd. From March, 1992 to September, 1997.

**Responsibilities in Details:**

* Working as a head of operation of Virgo Fashion Limited. I looked after Operation, Production, HR & Administration, Compliance, Costing, International Marketing, Merchandising & Commercial, Export, Import, Purchase, Cash Incentive, Buyer’s Communication, Attending International Exhibition and Represent Company’s product and also looked after Banking on behalf of **Virgo Fashion Ltd.**
* I looked after International Marketing, Merchandising, Commercial, Export, Import, Administration, Production, Purchase of **Safreen Tex Ltd**.
* Also working with Foreign Buyer, Buying House, Shipping Line & Agent, C&F Agent, Banking (For L/C, P.O, BTB L/C and Cash Incentive etc. all), BOI, BTTLMEA, EPB, BTMA, MCCI, CCI&E, Fire Department, also worked with NBR, DCCI on behalf of **Safreen Tex Ltd**.
* I made plan and implemented strategy of the company and developed new business of **Safreen Tex Ltd**.

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* I worked as business consultant and looked after International & Bangladesh Marketing, Marketing Plan, and Sales record of products, Consumer list, Technical feasibility, Competitor's advantages, Market information and positioning of the products in the industrial market of **IPC CO., LTD., Korea & Microvast Inc., USA.**
* I looked after Marketing, Production, Purchase, Commercial, Import, Export and International business relation of **Nebula Ink Ltd of Akij Group**. Also worked with Foreign Investor, Shipping Line & Agent, C&F Agent, Bank, BOI, FBCCI, DCCI, CCI&E,Fire Department, NBR, Narcotics and Explosive Department etc on behalf of the company. I made plan and implemented strategy of the company and developed new businesses of the company.
* I looked after Marketing, Production, Purchase, Commercial, Import, Export and International business relation of **Han Yang Ink (BD) Ltd**. Also worked with Foreign Investor, Shipping Line & Agent, C&F Agent, Bank, BOI, FBCCI, DCCI, CCI&E,Fire Department, NBR, Narcotics and Explosive Department etc on behalf of the company. I made plan and implemented strategy of the company and developed new businesses of the company
* I visited doctors, pharmacies and sales pharmaceutical products of **The Acme Laboratories Ltd**. I promoted products and made plan of the company and supervised sales personnel for achieving target of **The Acme Laboratories Ltd**.

**Additional Experience:**

* I took three times training regarding Gravure Ink formula and technology from South Korea. I am well acquainted with Gravure Ink Formula; also have technical knowledge about Gravure Adhesive, Soft Packaging & Printing.
* I have visited more than 80 times abroad for attending of product related marketing, exhibition and seminar for obtain knowledge of the product which I deal in and strengthen business relationship with foreign companies.
* I took three month Managerial training when I was promoted as Area Manager by the Acme Laboratories Ltd.

**Achievement:**

* I was awarded “**One of the best Salesmen**” in the year of 1992 by The Acme Laboratories Ltd.

**Academic Qualification:**

* **MBA (Major in Marketing)**

American World University

Passing Year: 2006

Result 3.70 (Out of 4)

* **B. Sc. (Honors Physics)**

Dhaka College, Under Dhaka University.

Passing Year: 1990

Result: 2nd Class.

* **H.S.C (Science)**

Rajshahi Board

Passing Year: 1986

Result: 2nd Division

* **S.S.C (Science**)

Rajshahi Board

Passing Year: 1984

Result: 1st Division

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**Personal Profile:**

Name : Md. Abdur Rouf

Father’s Name : Late Abul Khair Mollah

Mother’s Name : Ohitun Nessah

Date of Birth : 29-04-1969

Nationality : Bangladeshi

Religion : Islam

Marital Status : Married

Blood Group : AB+ (Positive)

NID Number : 237 835 1734

Passport Number : EB 0482607

**Permanent Address:**

Vill: Gokul Nagar,

P.O: Khidirpur Bazar.

P.S: Atghoria,

Dist: Pabna, Bangladesh.

**Computer Literacy:**

* Excellent knowledge about computer and proficiency in Microsoft Word, Excel, e-mailand internet browsing.

**Language Proficiency:**

* Fluent in Bengali and English both Spoken and Written. Also Fluent in Hindi Spoken

**Declaration:**

* I declared that the above information is true to the extent of my knowledge.

**References:**

* 1.

Dr. Lutfor Rahman Khan

Chief Cardiac Surgeon.

Lab Aid Hospital.

Dhanmondi, Dhaka-1205.

Mobile: +8801713035970.

Relation: Cousin Brother.

* 2.

Ms. Rumman Akhtar Khan

Additional Secretary

Ministry of Public Administration.

Bangladesh Secretariat.

Mobile: +8801712038534.

Relation: Sister-in-law.

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**(JC Md Abdur Rouf)**

**Date:**

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