



Lindsay Newell

Web Developer



765.639.4147



newell.linds@gmail.com

SUMMARY

Highly self-motivated and goal-oriented professional with a passion for problem solving. Pursuing a rewarding, long-term career that demands strong oral and written communication, organizational, and interpersonal skills. Detail oriented and resourceful in completing projects; able to multitask efficiently.

CAREER

2016 - 2020

Exhale Yoga Studio, LLC

CO-OWNER, YOGA INSTRUCTOR

- Maintain Squarespace website for the business
- Manage social media marketing & communications
- Brainstorm & implement marketing strategies to promote business growth
- Oversee daily operations and implement changes as necessary
- Create class sequences and lead yoga classes

2015 - 2016

Davidson Insurance, Inc.

ACCOUNT MANAGER/LICENSED PRODUCER

- Supports the producer in the sale of new business
- Accurately perform change requests and process new business
- Respond to requests from underwriting in a timely manner; following up with the producer and/or insured as needed to fulfill requirements

2013 - 2015

CNO Financial Group

WORKSITE ADMINISTRATOR

APRIL 2014 - DECEMBER 2015

- Focal contact and account manager for over 215 exacting worksite groups
- Provide weekly and monthly reports to upper management, sales team, and broker
- Conduct audits to ensure payments were processed correctly
- Collaborate with other departments to brainstorm and implement process improvement ideas

CUSTOMER SERVICE REPRESENTATIVE

FEBRUARY 2013 - APRIL 2014

- Process requests from customers while maintaining a high degree of efficiency and accuracy
- Use effective problem solving, critical thinking, and communication skills to resolve customer issues and complaints
- Mentor and coach existing and incoming employees to develop and improve performance on all levels

EDUCATION

CURRENTLY ENROLLED

ELEVEN FIFTY ACADEMY

- Web Development Course
 - HTML & CSS
 - Javascript
 - Bootstrap
 - React

2009

INDIANA UNIVERSITY BLOOMINGTON

- Bachelor of Arts
 - Major: Gender Studies
 - Minor: English, Human Sexuality