

# Paper #137

April 2020

## 1 Summary

This sample aims at preparing the reader against glossophobia, the fear of public speaking, in academic presentations by educating them on the different kinds of presentations they could encounter as well as give tips on presenting visual aids. The author covers four kinds of presentations: conference, classroom, general audience, and research update presentations. Conference presentations are used by academics to present claims and describe areas of research. Classroom presentations are given to an audience, usually composed of students, to either lecture about a topic or for a student to demonstrate their knowledge over a subject matter. General audience presentations are meant to expose audiences to material they are not experts of. Research update presentations are meant for researchers to share their progress amongst their peers. In the last major section, the author explains how to use visual aids. Visual aids come as either slideshows or posters, and important aspects of these are: readability, effective communication through the medium, and a clean, consistent layout.

## 2 Contributions

This sample provides the reader with a concise overview of types of presentations they may be involved in. The sample also provides relevant information on what makes a visual aid effective.

## 3 Concerns

Though the title is "Presentation Skills", the main focus of this sample does not describe any skills related to presenting, rather just four types of presentations that one may encounter. Perhaps include how a presenter might go about preparing and presenting for each presentation type.

## 4 Significant Issues

I could not find any issues that I would deem to be significant in this sample.

## 5 Minor Issues

In the first few sections you are using quotes directly from your citations, but aside from citing it is standard to explicitly state from where said quote originated. This is done properly in other sections, such as in "General Audience Presentation" with the quote from the University of Washington about avoiding language that is too technical for an audience.

The introduction does a good job developing the sample in a direction that would tell a reader how to overcome their glossophobia, but feels like it is missing some tie in to how understanding presentation types accomplishes this.

In section 2.1, "Conference Presentations", the last line should be reworded as saying "the presenter in this format is usually a research group made up of several..." is not grammatically correct. Perhaps reword the line to say "...is usually from a research group..." instead.

## 6 Overall Statements and Conclusion

The readability, structure, and content of the sample are good, but not relevant to the title.