Instructions for:

Edit a profile in the NextGen Database

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This is a unique searchable database of researchers from Canadian universities, colleges, research institutes, think-tanks and civil society organizations – all working on issues related to global and national sustainable development. The NextGen Database also maps areas of research to the 2030 Agenda and the SDGs. It identifies how researchers in Canada contribute to the implementation and understanding of the SDGs. Find researchers or practitioner-researchers to collaborate with!

Follow the instructions below to edit your profile to the NextGen Database.

Please note: These instructions assume that you already have an account created. If you do have an account, but can't remember your password, there are instructions contained within this document on how you can reset your password.

Step 1: Visit the NextGen Database Website
To begin, visit the NextGen Database Website by following the link below.

https://nextgendatabase.ca/

Step 2: Sign In

In order to edit your profile, you will need to sign in to your account page.

If you previously created an account, but can't remember the password, follow step 2A to reset your password.

If you know your email and password, proceed to Step 2B to sign in.

Step 2A: Forgot your password

The system can reset your password in the event that you have lost or forgotten your login credentials. These instructions enable you to reset your password.

Click on the Sign In button at the top of the page

Click on the "Forgot Your Password?" link.

Enter your email address and click "Reset My Password"

You will now receive an email with a link to a reset password screen. Click on the link in the email.

Please note: the email may be in your Junk or SPAM folder. Please check these folders.

By clicking on the link in the email, you will be taken to a "Change your password" screen where you can create a new password.

When you fill out a new password and click on "Change my password" you will be taken to the My Account screen.

You can now proceed to Step 3.

Step 2B: Email and password are available

Step 2B: Click Sign in button at the top of the page

Complete the sign in form and by entering an email address and a password and selecting the "Log in" button.

Step 3: Select Edit My Profile from the My Account screen

Once you are logged in and at the My Account screen, to edit your profile select the "Edit Profile" button.

Step 4: Update your profile details

Fill in your updated profile details and hit "Update Profile" button at the bottom of the page.

Step 5: Complete – Your profile is now live

After your profile is updated you will be taken back to the "My Account Page". The changes to your profile will appear instantly in the database.

Step 6 [Optional]: View Profile

If you would like to see your profile, and how it appears in the database, you may click on "View Profile" from the "My Account" page.