

Neysa Porter

215-882-2512

Philadelphia, PA 19146

porterneysa@gmail.com

<https://www.linkedin.com/in/neysa-porter>

EDUCATION

East Stroudsburg University

May 2023

Bachelor of Science in Business Management

Minor in Graphics and Web Design

GPA: 3.3

WORK EXPERIENCE

Ren/Stellar Technology Solutions, Remote

August 2022-December 2022

Project Management Intern (fall semester)

- Transfer and track new project requests and updates on Smartsheet to Jira from clients that include Wells Fargo, JP Morgan, and other financial institutions
- Perform other related duties as assigned

Target, Philadelphia, PA

June 2021- Present

Fulfillment Operations Lead

- Lead and manage a department that generates about \$4 million of the store's revenue yearly
- Ensure all pick productivity expectations, Item Not Found goals, and Order Pickup Up/Drive Up timelines are met
- Direct the implementation of both inventory and procedures to maximize operating efficiency
- Document process strategies to achieve company goals and track performances

Sephora, Stroudsburg, PA

September 2021-May 2022

Beauty Advisor

- Achieved a monthly individual sales goals of \$5200
- Develop a consultative selling approach increasing store profitability by 29%
- Collaborate and assisted with the creation of promotional roll ups for 3 cosmetic lines and 2 fragrance companies

CERTIFICATIONS

University of Minnesota
Full Stack Flex Software Developer

August 2023

SKILLS

At least 2 years of experience with:

- JavaScript
- Jira
- APIs
- SQL
- Smartsheet
- Html/CSS
- GitHub
- Microsoft Office Suites
- Adobe Dreamweaver
- Adobe InDesign
- Adobe Illustrator
- Sublime

CLUBS/ ORGANIZATIONS

Tri-Alpha Honor Society

December 2022

- First generation college students with a GPA of a 3.2 & up