



Meeting Date: Today's Date

Agenda:

- Share Good news from the past 7 days. Can be one business, one personal. (5 minutes)
- Any Operations Review (5-10 minutes)
- Project Review - Review Each Project since the last meeting (5 minutes per project)
- Open Discussion (remaining time)

Attendance: Who attended this meeting.

Meeting Score: On a Scale from 1-10, please rate today's meeting. 1=Total waste of time - 10 being a very beneficial and productive use of time.

