

Dear {Clients Name},

We are excited to welcome you to your personalized User Experience (UX) Meeting at our office. This meeting is a crucial step in ensuring your seamless transition into enjoying the full capabilities of your home technology.

Meeting Details:

- **Date:** {Proposed Date}
- **Time:** {Proposed Time}
- **Duration:** 2 hours
- **Location:** 139 Penn St. Westfield, IN. 46074

Purpose of the Meeting: During this meeting, we will:

1. **Set Up Your Streaming Services:** Input your user names and passwords for all video streaming services(Such as Netflix, Amazon Video, etc.).
2. **Create Your Savant App Login:** Connect you to the Savant system and demonstrate how to use the app.
3. **Configure Your Apple TVs:** Set up all video streaming apps and Home Kit for IP Control.
4. **Samsung Frame TV Setup:** If applicable, set up your Samsung Frame TV and show you how to control the artwork.
5. **Music Streaming Setup:** Configure your music streaming services and demonstrate app usage (Such as Apple Music, Pandora, Sirius/XM, etc.).
6. **WiFi Configuration:** Set up your home's WiFi name and password.

Preparation: To ensure a smooth and efficient meeting, please bring the following:

- **User Names and Passwords** for all your streaming services (both audio and video).
- **Phones and Tablets** that you will be using to control your home's technology.

Our goal is to have you fully connected to your WiFi and familiar with the operation of your TVs and Music systems by the end of this meeting. This preparation will allow you to move into your new home with confidence and ease, knowing that your home technology is ready for use.

Please confirm your availability by replying to this email, or call us at 317.896.1393 to reschedule if the proposed time does not work for you. We look forward to seeing you and helping you get the most out of your new home technology.

Best regards,