Checklist Template			
Company Name	**Checklist Name**	**Date Created**	**Revision Number**
One Touch Automation	Test Racks	6-6-24	1
Checklist Frequency (Daily/Weekly/Monthly/Project or Phase Based)			
Project Based			
Checklist Description			
Test Rack Checklist			

Who's Involved		When is the checklist needed?	
Name	**Department or Function**	**Example: Phase completion, proposal created, etc.**	
	Programmer	During the Rack Testing Phase	

What are the items?	
Item	**Completed**
Power Up Rack - Ensure each component Turns On	
Connect Ethernet from Rack Network Switch to DEB Panel Ethernet Feed	
Connect Audio Neutrik Feeds from Rack to DEB Panel Neutrik Connectors	
Ensure Rack is Online	
Verify all Components in Rack that can be connected to network are connected to Network	
Upload initial program into system	
Login to Savant App and Connect to Test Rack System	
Activate a Music Service on SMS (Tune In or other)	
Turn on the First 8 Audio Zones that are connected to Speaker Test Wall	
All Zones Properly Working?	
Unplug First 8 Zones and Plug in the Next 8. Turn on the Second 8 Audio Zones that are connected to Test Wall	
All Zones Properly Working?	
Continue until all Audio Zones are tested	
Plug in VOIP VOMs to Test Wall (3 at a time)	
Connect Blue Cat 6 Video Feeds from Rack to DEB Panel for cooresponding Video Test Wall Connections	
Ensure VOMs are communicating with 10Gig Switch	
Plug in Displays that go in the cooresponding rooms to the VOMs and to Control	
Verify Video Works at the Display	
Verify Control Works on Display	
Run Firmware Updates on Displays	
Repeat for all Video Zones	
All Video Zones Properly Working?	
Re-Pack VOMs into their Packaging and Label for the Rooms they are intended for	
Re-Pack Displays into their packaging and label box for room they are intended for	
Setup AVR for proper Speaker Layout for project	
Are all components controlled and operating as expected? Yes Move to next step. No Repeat until All Good	
Unhook Rack from DEB Panel, Coil Wires on top of Rack, Unplug Power	

Who does the process transfer to next?		
Name	**Department or Function**	**Milestone**
	PM	Rack QC