Company Name Process Name Date Created Revision Number One-Touch Automation Update SOP PDFs in Client Map 8/23/24 1 Process Frequency (Dally/Weekly/Monthly/Project Based) As Needed Process Description Update the SOP PDFs for the Client Journey Map Who's Involved What are the Inputs? Name Department or Function Documents, SOW, Approval, Labor, Software, Etc. Ops New SOP PDF Who is Responsible? It lies will be broken. If you replace without following these steps leinks will be broken. Ops Ops Ops Who are the outputs (Period Standards of Completion or Deliverables) What are the outputs [Defined Standards of Completion or Deliverables] Who does the process transfer to next? Name Department or Function M2/A N/A N/A NA Department or Function M2/A N/A NA Department or Function M2/A N/A NA New Coppe Drive Location M2/A N/A NA New Coppe Drive Location M2/A N/A NA New Coppe Drive Location M2/A N/A NA NA NA N/A NA NA NA NA NA NA NA NA NA NA Associated Tuples Transfer to next? Name Department or Function M2/A N/A NA NA NA		SOP Tem	ıplate		
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