

ANITA NGUYEN

Location: London

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PROFILE

A recent BSc Psychology graduate with a 2:1 honours degree from Kingston University, looking for entry level Data Analyst opportunities. Through my studies and research assistant role, I have gained in-depth knowledge of research methodologies and developed statistical knowledge by working with large and complex datasets. I am a highly motivated and self-driven individual, with excellent communication skills – both written and verbal, I strongly believe that I would be an asset to your team.

EDUCATION

Kingston University **Bachelor of Science, Psychology 2:1** **September 2016 - July 2019**
Notable Modules – Research Methods: A

Akademiet Sixth Form College **August 2015 - June 2016**
Psychology: A, Science: A-, Maths: A-, History: A, Norwegian Literature: A

PROFESSIONAL EXPERIENCE

Research Assistant **Kingston University, London (present)**

- Designing, collecting and analysing large datasets
- Converting data into meaningful and actionable insights
- Data Entry and Data Cleansing
- Preparing comprehensive reports
- Utilising SPSS, Excel, and Qualtrics to track and analyse data

Waitress, Prinsdal Sushi **Oslo, Norway (2016-2019)**

- Ensured that customer service was up to a high standard
- Was responsible for handling money on a daily basis

Sales Assistant, Only **Liertoppen, Norway (2015-2016)**

- Worked on the shop floor and organised stock rooms
- Maintained merchandise to a high level of presentation
- Supported the management team in achieving targets

Social Worker, Bratromveien 3 **Tranby, Norway (2014-2016)**
Disability care homes for adults

- Was responsible for the safety of the patients
 - Supported the patients with all aspects of day to day life; such as cooking, washing, hygiene and cleaning of apartments
 - Regularly attended team meetings contributing my ideas on how to improve the environment for the patients
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PROFESSIONAL SKILLS

- Statistical Knowledge
 - Attention to details
 - Numerical and Analytical skills
 - Data Visualisation and Report
 - Data Cleansing and Data Enrichment Techniques
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TECHNICAL SKILLS

- Great level of knowledge within Microsoft Office including: Word, Excel and PowerPoint
 - Advanced use of SPSS
 - Fluent in Norwegian and Vietnamese
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ACHIEVEMENTS

Code First: Girls

- Currently completing a Code First: Girls coding course – introduction to web development (HTML, CSS, JavaScript)

Achieved Kingston Silver Award

- The Kingston Award recognises students who have participated fully in university life, alongside their academic courses helping students to develop skills and attributes that benefit their future lives and careers

Second Place Winner at the UG Psychology Conference

- Received 2nd place for my dissertation project at Kingston University's UG Psychology Conference

President of the Psychology Society

- Helped to create a welcoming and fun place for new students

Course Rep & Module Rep

- Worked closely with staff in the Psychology department to improve the course and overall experience of the university

Volunteering

- KingstonHub Empower program: Helped to support young women as a mentor

References upon Request