

ANITA NGUYEN

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EDUCATION

Kingston University **Bachelor of Science, Psychology 2:1** **September 2016 - July 2019**
Notable Modules – Research Methods: A

Akademiet Sixth Form College **August 2015 - June 2016**
Psychology: A, Science: A-, Maths: A-, History: A, Norwegian Literature: A

PROFESSIONAL EXPERIENCE

Data Analyst **January 2020 - Present**
Rubix, Baker Street

- Performing initial analysis to assess the quality of the data
- Preparing comprehensive reports based on analysis to stakeholders
- Data Management, including creation, updates, and deletion
- Working closely with project managers to understand and maintain focus on their analytical needs, including identifying critical metrics and KPIs, and deliver actionable insights to relevant decision-makers

Research Assistant **May 2019 - November 2019**
Kingston University, London

- Designed, collected and analysed large datasets
 - Converted data into meaningful and actionable insights
 - Data Entry and Data Cleansing
 - Utilised SPSS, Excel, and Qualtrics to track and analyse data
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PROFESSIONAL SKILLS

- Statistical Knowledge
 - Attention to details
 - Numerical and Analytical skills
 - Data Visualisation and Report
 - Data Cleansing and Data Enrichment Techniques
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TECHNICAL SKILLS

- Great level of knowledge within Microsoft Office including: Word and PowerPoint
 - Advanced use of SPSS and Excel
 - Working knowledge of HTML, CSS, JavaScript and Python
 - Fluent in Norwegian and Vietnamese
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ACHIEVEMENTS

Code First: Girls

- Completed Code First: Girls coding course – introduction to web development (HTML, CSS, JavaScript)

Achieved Kingston Silver Award

- Achieved Kingston Silver Award for participating fully in university life, alongside academic courses

Second Place Winner at the UG Psychology Conference

- Received 2nd place for my dissertation project at Kingston University's UG Psychology Conference

President of the Psychology Society

- Helped to create a welcoming and fun place for new students

Course Rep & Module Rep

- Worked closely with staff in the Psychology department to improve the course and overall experience of the university

Volunteering

- KingstonHub Empower program: Helped to support young women as a mentor

References upon Request