**Key Term Matching Answer Key**

**Exploring Microsoft Excel, Chapter 3**

1.Chart that groups columns side by side to compare data points among categories.

**F. Clustered column chart**

2.  Miniature chart contained in a single cell.

**Q. Sparkline**

3. Chart type that shows trends over time in which the value axis indicates quantities and the horizontal axis indicates time.

**M. Line chart**

4.  Label that describes the entire chart.

**E. Chart title**

5.  Label that describes either the category axis or the value axis.

**A. Axis title**

6.  Key that identifies the color, gradient, picture, texture, or pattern fill assigned to each data series in a chart.

**L. Legend**

7. Chart type that compares categories of data horizontally.

**B.** **Bar chart**

8.  Chart that shows each data point in proportion to the whole data series.

**N. Pie chart**

9.  Numeric value that describes a single value on a chart.

**I.** **Data Point**

10. Chart that contains two chart types, such as column and line, to depict two types of data, such as individual data points and percentages.

**G.** **Combo chart**

11. A circle that enables you to adjust the height or width of a selected chart.

**P.**  **Sizing handle**

12. Horizontal or vertical line that extends from the horizontal or vertical axis through the plot area.

**K.** **Gridline**

13. Chart type that shows the relationship between two variables.

**T.** **X Y (scatter) chart**

14. Group of related data points that display in row(s) or column(s) in a worksheet.

**J.** **Data series**

15. Window of options to format and customize chart elements.

**R.** **Task pane**

16.  Provides descriptive labels for the data points plotted in a chart.

**C.** **Category axis**

17. Section of a chart that contains graphical representation of the values in a data series.

**O. Plot area**

18. A container for the entire chart and all of its elements.

**D.** **Chart area**

19.  An identifier that shows the exact value of a data point in a chart.

**H.** **Data label**

20. Displays incremental numbers to identify approximate values, such as dollars or units, of data points in a chart.

**S.** **Value axis**