



NANCY NGUYEN

0425 718 928

ngathuy3456@gmail.com

Wollongong, NSW, 2500

PROFESSIONAL SUMMARY

High energy, outgoing server with a dedication to positive guest relations seeks a position as a server in a fast-paced restaurant or bar. High volume dining, customer service and cash handling background. Detail-oriented and able to learn new tasks quickly and effectively.

SKILLS

- Proficient in POS system operations
- High-volume dining
- Able to work in a fast paced environment
- Delivers exceptional customer service
- Excellent multi-tasker
- Energetic work attitude
- Neat, clean and professional appearance
- Flexible schedule

EXPERIENCE

Ha Long Bay Restaurant

07/2023-01/2024

Front of House

- Achieve recognition as the top staff member of the year
- Greet and assist customers courteously, ensuring a welcoming atmosphere.
- Recommended additional items to boost restaurant sales.
- Address any customer concerns promptly and provide exceptional service.
- Serve orders promptly and meticulously, maintaining attention to detail.

North Beach Pavilion

03/2023-08/2023

Front of House

- Serve orders promptly with attention to detail.
- Process payments efficiently via POS system.
- Manage reservations and seating arrangements.
- Ensure cleanliness and organization throughout the shift.

EDUCATION

Bachelor of Computer Science -
University of Wollongong

2023-2026