

Project Description / Purpose

Project Name:	<i>Health-Related Social Needs Screening and Referral</i>
Clinic:	<i>Chicanos Por La Causa – Centro De La Familia & Centro Esperanza</i>
Process:	<i>Health-related social needs Screening and Referral for Community Assistance</i>
TIP 2.0 Process Milestone:	<i>Milestone #3 – Implement process for screening for health-related social needs and connecting members to community resources to address those needs.</i>
Project Description / Purpose	
<i>Health-related social needs screenings like the PRAPARE are an important task for identifying the whole-person needs of our clients. The two Chicanos Por La Causa programs will implement the PRAPARE assessment during the client's intake and at least annually thereafter, based on clinical need of the member, to identify the client's health-related social needs. The purpose of this project is identifying a client's needs at the start of treatment to more quickly get them connected to community resources for assistance. This will allow the clinic to ensure a whole person-centered treatment approach. The success of this project will improve client health-related social need identification and connect more clients to appropriate community resources.</i>	

Project Overview

Problem Summary:	<i>Health-related social needs have a significant impact on the mental health state of the population. Increased stress among the population occurs when 1 or more areas of health-related social needs are lacking. The gap in client's getting these needs met, is inconsistent access or lack of knowledge of community services available to provide relief for families who need assistance.</i>
Desired Outcome(s):	<i>Increase the number of completed screenings and community referrals submitted through CommunityCares for clients to address health-related social needs.</i>
Benefits:	<i>The success of this project will increase our chance for identifying client health-related social needs and connecting them with appropriate community supports. Getting these basic needs met will allow clients to better focus on their mental health treatment and greatly improve their outcomes.</i>

Timeline

	Description of Task and Completion Dates
Task 1	<i>Train staff on how to assess health-related social needs using the PRAPARE tool. (July 31,2024)</i>
Task 2	<i>Train staff on how to use CommunityCares referral system. (July 31,2024)</i>
Task 3	<i>Implement conducting PRAPARE assessment at client intake and annually thereafter, or based on clinical need. (July 31, 2024)</i>
Task 4	<i>Quality Management team will conduct quarterly chart audits, looking for completed PRAPARE screenings and submitted referrals in the CommunityCares system. (August 31,2024).</i>
Task 5	<i>Evaluate client community referral success and identify any improvements needed. (September 30, 2024)</i>

Project Charter

Project Scope

In Scope Project Objectives
<i>The primary objective of this project is to use quality improvement strategies to improve the completed screening rates and completed community referrals for client health-related social needs.</i>
Out of Scope Project Objectives or Activities
<i>We are not addressing any problems related to community referral system CommunityCares, introducing any new screening protocol, hiring any new staff, or making any other major changes to the current protocol.</i>

Project Team

Team Lead:	<i>Ashley Schlieff, LPC</i>	Project Champion:	<i>Lora Sayles, LAC</i>
Process Owner:	<i>Kelly Harshberger, MEd</i>	Process Manager:	<i>Philip Witt, MBA</i>

Stakeholders			
Stakeholder	Title	Department	Organization
<i>Anokina Mirzapour</i>	<i>Lead Therapist</i>	<i>Centro De La Familia</i>	<i>CPLC</i>
<i>Beth Fish</i>	<i>Clinical Coordinator</i>	<i>Centro Esperanza</i>	<i>CPLC</i>
<i>Sarah Bourgoïn-Trottier</i>	<i>Clinical Coordinator</i>	<i>Centro Esperanza</i>	<i>CPLC</i>

Project Team Members	
Name	Team Role
<i>Ashley Schlieff, LPC</i>	<i>Implement Screening and Referral Process with Team.</i>
<i>Lora Sayles, LAC</i>	<i>Implement Screening and Referral Process with Team.</i>
<i>Philip Witt, MBA</i>	<i>Referral Tracking and Documentation Review</i>
<i>Kelly Harshberger, MEd</i>	<i>Task Submission</i>

Signatures

Process Owner	<i>Kelly Harshberger</i>
Project Champion	<i>Lora Sayles</i>
Team Leader	<i>Ashley Schlieff, LPC, BHP</i>