## Project Description / Purpose

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| **Project Name:** | *Health Equity Data Analysis* |
| **Clinic:** | *CODAC (All Clinics and Specialties)* |
| **Process:** | *Incorporating health equity analysis into regular performance monitoring* |
| **TIP 2.0 Process Milestone:** | *5D: Identify health inequities* |
| **Project Description / Purpose** | |
| Health Equity analysis is a necessary activity to identify and address disparities between groups. The project will include developing a process wherein we identify what data (internal such as satisfaction, hospitalization, and mortalities; external HEDIS data) can be stratified, by which groups, and define how often this analysis will be completed, by whom, and how it will be shared and addressed. This will also allow us to identify shortcomings in our demographic data. | |

## Project Overview

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| **Problem Summary:** | *Enter description of problem or performance gap identified here. Include descriptions of the impact to staff and/or patients.*  There is currently no established internal process at CODAC for stratifying data analysis, sharing results, and addressing health inequities. As such, there may be existing health disparities between groups that are not being addressed. Additionally, the lack of documentation would result in significant delays or setbacks in the event of staff turnover. |
| **Desired Outcome(s):** | *Describe the desired outcome(s) of the project*  -Establish analysis and reporting process  -Identify opportunities for data improvement  -Begin stratifying data and addressing health inequities |
| **Benefits:** | *Enter a description of the expected benefits here*  Documented expectations to improve efficiencies of staff and improved health outcomes for all members |

## Timeline

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|  | **Description of Task and Completion Dates** |
| **Task 1** | *Population health team to review current data analysis/reporting to determine what can/should be stratified (June 15)* |
| **Task 2** | *Population health team to develop an internal Population Health Plan that outlines expectations of data stratification, reporting, improvement activities, and evaluation of activities (July 31)* |
| **Task 3** | *Choose a dataset to pilot and complete data stratification (Aug 15)* |
| **Task 4** | *Identify gaps/barriers and complete PDSA cycle(s) to address gaps/barriers (Aug 31)* |
| **Task 5** | *Adjust plan as needed (Sept 30)* |

## Project Scope

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| **In Scope Project Objectives** |
| *This project will involve establishing and documenting expectations for stratified data analysis of specific dataset related to population health and how any identified inequities will be addressed. It will also address issues of demographic data completeness.* |
| **Out of Scope Project Objectives or Activities** |
| *This project will not address inequities in staff satisfaction or experience. Any member health inequities that are discovered will be addressed, but are out of scope of this specific project, which is focused on developing protocol. It will also not address data collection.* |

## Project Team

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| **Team Lead:** | Nicole Huggett | **Project Champion:** | Amy Munoz |
| **Process Owner:** | Gaby Coronel | **Process Manager:** | Nicole Huggett |

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| **Stakeholders** | | | |
| **Stakeholder** | **Title** | **Department** | **Organization** |
| *Estella Searcy* | *Chief Human Resources Officer* | *HR* | *CODAC* |
| *Dan Barden* | *Chief Clinical Officer* | *Clinical Outpatient* | *CODAC* |
| *Sabreen Boone* | *Chief Physical Health Officer* | *Primary Care* | *CODAC* |
| *Michele Jiha* | *Sr. Director of Quality Mgmt* | *Quality Management* | *CODAC* |

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| **Project Team Members** | |
| **Name** | **Team Role** |
| *Patrick Porter* | *DEI Lead* |
| *Damien Bracamonte* | *Demographic Information SME* |
| *Kristy Burns* | *Demographic Data Collection SME* |
| *Claudia San Juan* | *Informatics SME* |

## Signatures

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| --- | --- |
| **Process Owner** |  |
| **Project Champion** |  |
| **Team Leader** |  |