

Nga Nguyen

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PROFILE

Highly motivated and detailed-oriented candidate passionate about a career in strategy consulting. Skilled at leveraging data to develop actionable solutions to business challenges and utilizing data mining and visualization to create meaningful insights. Demonstrated interest in international markets, with previous exposure to relevant sectors or specific geographies. Proficient in data analytics tools (SQL, Python, Tableau, and Microsoft Office Suite) paired with multilingual ability. Certified as a Data Analyst by Google and DataCamp.

EMPLOYMENT HISTORY

Nov 2014 — Aug 2015	Economic And Policy Researcher, Viet Nam Institute for Economic and Policy Research	Hanoi, Vietnam
	<ul style="list-style-type: none">Designed the timeline and managed the workflow for a 6-month project sponsored by the Japanese government to predict the impacts of the coming trade pact on the Vietnamese economy. Project results were published on public and professional channels in Japan and Vietnam, contributing to the lobbying for the Trans-Pacific Partnership as well as the public awareness of it.Monitored and reported weekly on the Japanese political and economic situation, directly to the Head of the Institute, who is a member of the Economic Advisory Board for the Prime Minister at the time, demonstrating an analytical approach to data analysis and generating insights	
Sep 2020 — Jan 2022	Translator , KhaiMinh Books	NY, USA (remote)
	<ul style="list-style-type: none">Translated and published the Vietnamese translation of the book "How the Brain Lost Its Mind" by American neurologist-professor Allan H. Ropper & mathematician Brian BurrellDeveloped strong language skills and cultural awareness by working with clients from diverse backgrounds	
Apr 2019 — Aug 2019	Medical/Legal Interpreter, LanguageLine Solutions	NY, USA (remote)
	<ul style="list-style-type: none">Provided medical and legal interpretation for American clients (civil courts, government agencies, 911, hospitals, banks, insurance companies, etc.) during contact with Vietnamese customers, ensuring smooth conversations even on stressful occasions such as emergencies or police arrestsDeveloped strong communication skills and attention to detail in interpreting complex technical or legal terminology	
Nov 2016 — Apr 2018	Teaching Assistant, Waseda University & Makuhari Language School	Tokyo, Japan
	<ul style="list-style-type: none">Assisted in English and Japanese-conducted classes, with duties ranging from classroom setup, material preparation, and attendance tracking, to exam proctoringProvided student support services: interpreting, translating documents, and cross-checking financial statements sent from VietnamDeveloped strong interpersonal and organizational skills, with experience in managing multiple tasks in a fast-paced environment	
Jul 2013 — Aug 2013	Marketing Intern, Magis Design	Venice, Italy
	<ul style="list-style-type: none">Explored and investigated potential markets in China and Vietnam for luxury furniture products. Made direct contact with potential customers (retailers and contractors) in Vietnam.Reported on Magis and its competitors' appearance on social media. Made adjustments in the posting schedule and significantly improved the company's awareness on 3 main channels (Facebook, Twitter, and Instagram): increased reach, brand mentions, and public engagement.	

EDUCATION

Sep 2016 — Sep 2018	M.A. in Economics, Waseda University	Tokyo, Japan
	<ul style="list-style-type: none">Graduated as Salutatorian of 2018 CohortAwarded Takase Foundation Scholarship and JASSO scholarship	
Sep 2010 — Sep 2014	B.A. in Global Political Economy, Waseda University	Tokyo, Japan
	<ul style="list-style-type: none">Scholarship fully covers 4 years of undergraduate education in Japan and Italy.Award for Academic Excellence issued by Venice International University in May 2013	

Sep 2012 — Jun 2013	Exchange Program on International Management , Venice International University	Venice, Italy
Jun 2013 — Jul 2013	Summer School on Intercultural Management, Guangzhou University	Guangzhou, China

SKILLS

Technical: Microsoft Office, Python, SQL, Tableau, R

Language: Vietnamese (native), English (professional), Japanese (N2)

PUBLICATIONS

Jan 2022	<p>Nao Bo Mat Tri (Solo-translator)</p> <p>Eng-Vie Translation of “How The Brain Lost Its Mind” by Allan H. Ropper and Brian Burrell (Official website on Khai Minh Books)</p>
Aug 2016	<p>Quan Ly Hieu Qua Tai San Cong (Co-translator)</p> <p>Eng-Vie Translation of “The Public Wealth of Nations” by Dag Detter (Official website on Thai Ha Books)</p>
Aug 2015	<p>The Impacts of TPP and AEC on the Vietnamese Economy (Co-author)</p> <p>Quantitative evaluation of the potential economic impacts of liberalizing trade in goods and services under Trans-Pacific Partnership (TPP) and Asian Economic Cooperation (AEC) on Viet Nam. Project report can be found online here on JICA's Official website.</p>