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EDUCATION

Auburn University, Auburn, AL
Bachelor of Science in Business Administration

- Major: Finance

EXPERIENCE

UPS

Building and Systems Engineering Part-Time Supervisor, Current

- Track and Analyze building statistics and equipment functionality
- Manage Mechanics in order to fix sort critical issues in a timely manner
- Identified and fixed major building issues
- High Level understanding of the HMI and Building Systems
- Communicate with team about any and all recurring issues
- Constantly communicating with Operations about all major issues with down time estimates
- Pre-Trip the Building to ensure that all systems are ready everyday with little to no supervision
- Trained new employees on how to pre-trip and operate the HMI
- Produced training material for current and future employees

High Value Clerk

- Locate high value packages in the center or hub and ensure proper handling
- Perform loss prevention activities related to center or operation physical security

EXTRACURRICULAR ACTIVITIES

- Phi Kappa Tau Fraternity: Served as Information Technology chair, Served as Membership Orientation Officer
- Tutored undergraduates in Finance
- Habitat for Humanity, Newnan-Coweta Georgia

KEY SKILLS

- Proficient in Windows, iOS, and Mac OSx
- Full Stack Developer, proficient in JavaScript, CSS, HTML, Node.js
- Proficient in Office 365; Word, Excel, PowerPoint, SharePoint and Access
- Management Experience