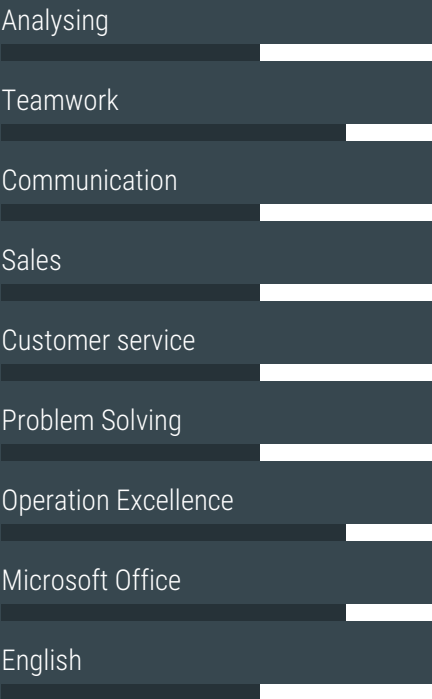




NGUYỄN THỊ NGỌC LÊ

24/04/1995
Nữ
0969.352.294
ngocle.ueh@gmail.com
1240 Quang Trung, phường 8, Gò Vấp, TP.HCM

KỸ NĂNG



SỞ THÍCH

- Pet Cafe
- Travel



EDUCATION

UNIVERSITY OF ECONOMICS HO CHI MINH CITY
Major: Accounting

10/2012 - 05/2016



WORK EXPERIENCE

KERRY EXPRESS VIETNAM
Management Officier

05/2019 - 09/2019

- Analyze reports related to cost and revenue of company and provide solution for cost controlling
- Seek and provide solution for risk problems in operation system of company (Transport, Operation, HR system,...)
- Make PnL report for projects

SCOMMERCE

System Deployment Specialist

05/2019 - 09/2019

- Make metrics and dashboard for COD Project
- Planning promotion of topup to COD system. After promotion campaign, topup amount was increased by 50%
- Deploy and support COD System to more than 200 end-users

GHN EXPRESS

Project Operations Supervisor

07/2018 - 05/2019

- Monitoring daily operations of more than 1.500 CVSs (CVS is a convenience store, such as Circle K, Shop&Go, VinMart+, co-operating with GHN Express to receive and delivery) and optimize day-to-day activities
- Increase volume of CVS from 150 orders / day up to 2.000 orders / day
- Ensure ontime of CVS > 70% / month, and now up to 90%

GHN EXPRESS

Supervisor assistant

06/2017 - 07/2018

- Support supervisor in monitoring 7 stations'operation
- More than 95% of customers using GHN service in my work place rate 5 star for me



ACTIVITIES

TAXGROUP

Vice Head of HR

10/2015 - 10/2016

- Recruit up to 100 new members for TaxGroup (TaxGroup is a Group of Students Studying Tax in UEH) and 70% of them still work in TaxGroup in next year
- Organize more than 10 big and small events in TaxGroup, especially Tax Knowledge in Business Competition attracting more than 500 students applying



REFERENCE

Mai Quang Tien
Head of Project Owner in GHN Express
Tel: 0909.09.2432

Dang Van Cuong
Both Teacher in UEH and Chairman of TaxGroup
Tel: 0909.625.216