

Task 1: Dear Leu, Long time no see. How are you? We haven't seen each other for about two weeks, right? I would like to tell you that I have a birthday party next week on Friday August 1st, and I would like to invite you. I am sure you will have a great time if you join us in the party. The party will be hold at 67 Pho Duc Chinh Street. You can go to my house and go with me to this place by my motorbike. Can you bring some fruit or juice? I'm so happy if you help me to cook meal and prepare the party. I'm looking forward to meeting you.

Task 2: Nowadays, almost people agree that people working in offices shouldn't wear jeans and T-shirt. I'm absolutely agree that. T-shirt that are not offensive, indecent but if you wear it, you will lack the formal and polite. Therefore, you should wear them only outside of the workplace. Instead of T-shirt, you can choose short-sleeved shirt. When you wear right clothes, it's show that you respect and serious. Jeans are popular on around the world, but you shouldn't wear this in offices. Jeans completely not suitable to wear to work. It just fit for the outing with friends. Wearing skinny jeans in offices make managers, colleagues and customers think you're not seriusos about the job. Although offices don't require uniform, but I think people working in offices should choose clothes suitable with workplace. In a nutshell, people working in offices shouldn't wear jeans and T-shirt.