

Task 1. Dear Ly, First of all, I would like to thank you for asking me to go swimming with you tomorrow evening. I have to mention that I highly appreciate your gesture. Unfortunately, due to a recent illness, a cold, to be more specific, I am now unable to go with you according to plan. I would like to apologize for the inconvenience caused. I would be grateful if you could reschedule our date and move it to next Monday? Please reply to me as soon as possible. Your Friend, Ngo?c Task

2. There are many reasons why friends are important in our life. First and foremost, friends can boost our self-esteem. Everyone of us has to face the problem with confidence once in a while, and that is the time when our friends are there to be supportive and be the motivation we need to develop our sense of self-worth. In addition, being in a friendship can bring us a different perspective. We are individuals with separate and unique mindsets, so sharing things with a friend can open up your eyes and help you see them from a different angle which you have never thought of. Moreover, one of the reasons why friendship plays an essential role in our life is the life lessons we learn with them. For example, when your close friend does something wrong, you're more likely to confront them and discuss what is the best solution for the problem than if it's someone you don't know. After this, you will be prepared to face such a difficult situation and how to handle it well. In conclusion, Friends are the most valuable thing you can have in life.