

Task 1: Dear Tom, I have to go to the university now so I can't be at the railway to meet my father when he arrives there at 10 a.m. Can you go to meet him for me? He is tall and thin. He has a short black hair and brown eyes. He wears black suit. Please take him to my house and call me when you are here. Thank you very much! Love, Ha.

Task 2: There are many fashion styles but I like casual style the most. Firstly, It is not removed, boring like formal style. Secondly, casual style makes me feel comfortable and hides my body defect. It is not difficult to incorporate your clothes. You can choose a shirt, T-shirt, jeans, skirt... and some accessories such as hat, bag, ring,... to make a beautiful and personality set. If you are quiet fat or thin, casual style will be a great idea for you to overcome it. Finally, you can refresh yourself with everything you have. You don't need to have much money to buy new clothes to change you style. Therefore, casual style is the best choice of me.