

Task 1: Dear paul, I have received your letter and I feel so glad I am writing this to answer your questions about your plans to visit on Saturday I was booking flights and Saturday morning will fly from Hanoi to HCM City. for boarding at 5:30 am so I will probably go there at 8am I will bring cakes and fruit so you and your family do not need to prepare for fussy our breakfast. For boarding at 5:30 am so I will probably go there at 8am I will bring cakes and fruit so you and your family do not need to prepare for fussy our breakfast. I'm really excited to come visit you. I hope to get some fun time with you and your family. See you on Saturday Love Lan Anh

Task 2: In our daily life, we communicate information through lots of different media like: internet, television, radio, books, cell phone, film etc. We are living in such a time when information is one of the most important issues and the information technologies as well as the communication media greatly influence our lives. The rapid-growing websites and TV channels are many of few little examples how media are spreading to make information easily accessible. All the media for information interchange have advantages and disadvantages and not all can attract all types of audiences. Comics, books, radios, televisions, film and theater are all very powerful media for communicating information. In my opinion books, televisions and film among those aforementioned six media are most effective. Books are the witness of history and the main source from which we gain knowledge. From very ancient period till now books are working as the light-house for our society. In our early age, we gather most of our knowledge, skills from books. It opens new horizons in front of us. The writer writes down their experiences, imaginations, knowledge, explanation etc. about each and every issue of our lives. Books are the long lasting protocol to make a bridge among writers and readers. However, all are not happy to read books. They expect something easier and more vivid. Music, radios, films etc. are more appealing to them. Television is another powerful media. Watching television is a part of our daily lives. Most of the people who have a TV set, watch programs, news etc. with apt attention. It is a strong medium for Government and other organizations to send their messages to the mass population. Program representatives also broad cast the people's view and opinions about different controversial issues in TV programs. However, this medium has lots of demerits and bad impacts. Government and politically biased organizations often send negative and misleading news. Again young people watch different satellite channels and try to adopt the alien culture which is really harmful for the culture and tradition of a country. Films are audio-visual representation and can catch the attention of people from different geographical locations, races and cultures. A good film can shape someone's morality and doctrine and the film-makers with their huge amount of money, are so careful to make their films realistic and eye-absorbing. Every film has a direct or potential message or moral. On the contrary, some films also bring a wrong message to us. For example, protagonists are always smoking in the films and it seems that smoking is a good and smart habit. It causes many younger people imitate them smoking. In conclusion, I would like to some up that books, televisions and films are the most powerful and effective medias for communicating information.