[Loai: DOAN DON 31-32]

[Q]

**In this part you will read a selection of texts. Each text or set of texts is followed by several questions. Choose the best answer for each question. (2-TA5-2021).**

**Questions 31-32** refer to the following memo.

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| --- |
| Hendrich Production Company  Date: June 30 To: Frank Polka  From: Paul Masterson  Re: Budget Proposal Information (Confidential)  It was great that you could attend last Thursday’s meeting. I was pleased that we were able to reach an agreement on how to cut back our expenditures on film equipment. Since this plan will result in at least a $3,000 reduction in spending, I am confident that our Financial Director, Tim Robinson, is going to approve our budget proposal at next Monday’s meeting. Please remember to meet me in my office twenty minutes before the meeting to go over our final proposal speech |

[Q]

31- What solution does the memo mention?

0. A meeting has been rescheduled

0. An office is available for the meeting.

1. A plan to reduce spending was developed.

0. Some missing funds were found.

[Q]

32. What is Tim Robinson likely to do at next Monday’s meeting?

1. Accept the budget

0. Request film equipment

0. Go to the production studio

0. Approve the filming schedule