[Loai: Part 6 - Text completion – 3 bài-12 câu]

[Q]

**Choose the best answer to complete the text. (1-TA6-2021).**

**Questions 57-60** refer to the following letter.

April 23

To whom it may concern:

This letter is (57) ………… for Mr. Young Kim, who has worked for this company as an administrative assistant for the past three years.

During most of his time here, Mr. Kim has worked directly under (58) …….. supervision. He has served as an assistant to a busy accounting office with a staff of five. (59) ……… He has never shirked his duties, even when the office workload has required him to work late into the evening or on a weekend. I always feel sure that whatever task I may give him, it will be done promptly and with a smile. Mr. Kim’s friendliness and upbeat attitude have been a real contribution to the office environment.

We will miss Mr. Kim, but we understand that he is ready to move on to a (60) ……… that will make better use of his skills and provide him with more opportunities for his future. I can recommend him without reservation and know he will make a great contribution to any work environment.

Sincerely,

Ivan Sokolow

[Q]

57

0. a background

0. an instruction

1. a reference

0. an acceptable

[Q]

58

0. your

0. his

0. her

1. my

[Q]

59

0. We are currently looking for someone to replace him.

1. He has always shown himself to be reliable and hardworking.

0. His desk is near the entrance so that he can greet clients easily.

0. He did not have previous office experience when he started working with us.

[Q]

60

1. position

0. degree

0. residence

0. professor