

Creating and Applying a Condition Tag in MapCap Flare

Overview

MapCap Flare is a powerful documentation and version control tool. This robust application can manage the entire content creation workflow, from importing/creating to reviewing to publishing. Content can be outputted to different formats, such as Responsive HTML5, Adobe PDF, Zendesk, and more.

Condition tagging is a useful functionality of MapCap Flare. It allows a specified element of a project such as text, tables, or even whole topics to be included or excluded from the project's output based on its output conditions. This means that a single project can be used for different output types, audiences, product releases—whatever is required by your organization—instead of maintaining multiple projects. For example, a condition tag can be configured and applied to a certain image to exclude it from mobile output while including it in print; or it can be configured and applied to include in the output a new topic that is specific to a certain audience, such as an administrator.

This guide is intended for beginner-level MadCap Flare users. It takes you step-by-step in creating and applying a condition tag to be used in your existing MadCap Flare knowledge base project.

Required Tools

- An active MapCap Flare subscription
- An existing MapCap Flare knowledge base project

Instructions

STEP 1 - Enable the Conditions feature

The Conditions feature must first be active in order to add and apply a condition tag to your project.

1. Open **MadCap Flare** by clicking on the application's icon (Figure 1).



Figure 1

2. In the **Recent Files** section (Figure 2), locate your project.

Note: If your project is not listed here, go to **File > Open** (or use **Ctrl+O**) to open the file explorer window where you can navigate to the project.

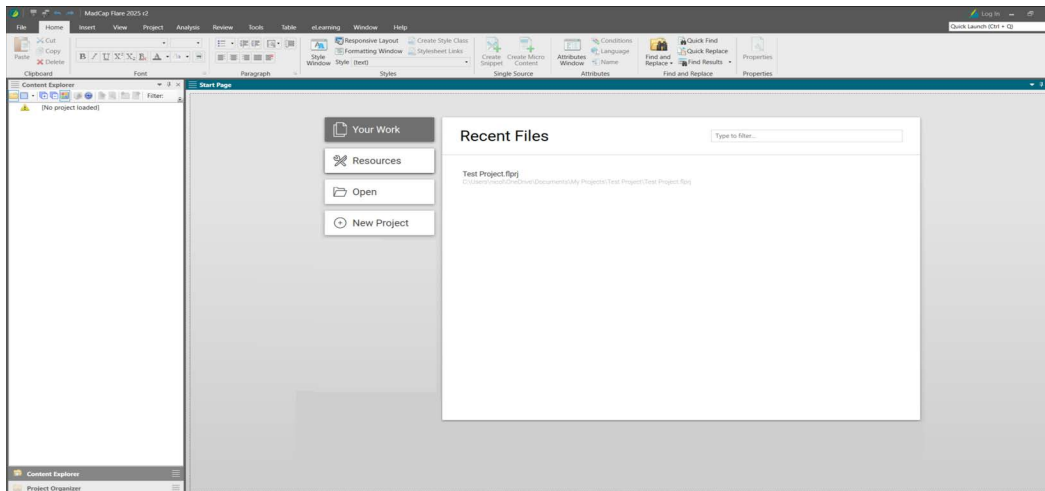


Figure 2

3. Select your project to open it (it will be a FLPRJ file).
4. Use the **Content Explorer** panel on the left to locate and open the topic (an HTM file) to which the condition tag will be applied.

Note: An editable HTM file must be open to make the Conditions function actionable.

STEP 2 - Create the condition tag

Here you will create a new condition tag to be added to the default condition tags.

1. In the **Attributes** section of the **Home** tab, select **Conditions** (Figure 3). This opens the **Condition Tags** dialog box.

Note: You can also open the Condition Tags dialog box using Ctrl+Shift+C.

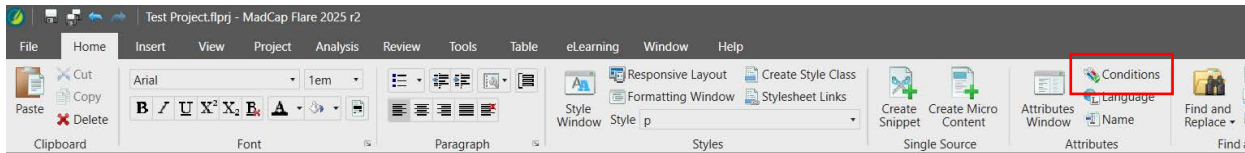


Figure 3

2. To add a new condition tag, click **Edit Set** (Figure 4).

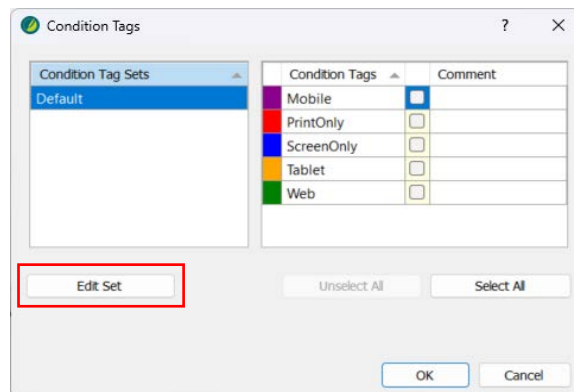


Figure 4

3. The **Condition Tag Set Editor** opens as a new tab (Figure 5) behind the **Conditions Tags** dialog box. Click **OK** to close the **Condition Tags** dialog box.

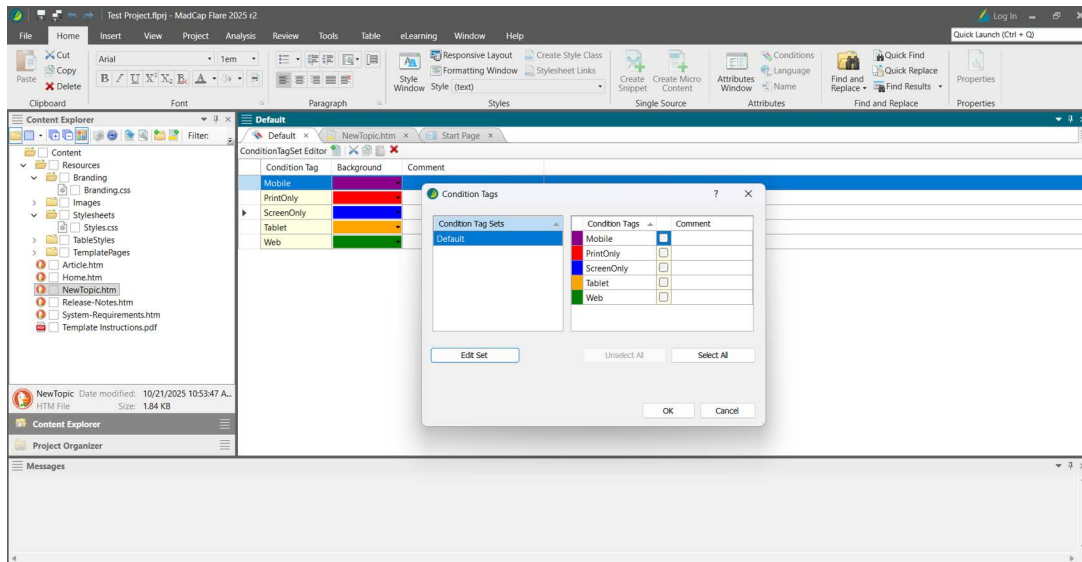


Figure 5

4. Click the **New Tag** icon (Figure 6). This adds a tag with the default label "NewTag."

Note: To change the name of the tag, enter the new name directly on the default tag's name. Additionally, the color of the tag can be changed via the associated drop down menu in the Background column.

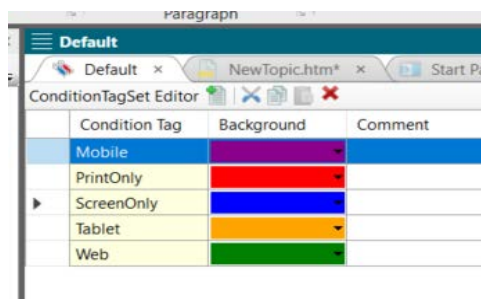


Figure 6

STEP 3 - Apply the condition tag to your project

Now that you've created a new condition tag, you're ready to use it in the project.

1. Use the **Content Explorer** to locate and open the topic where the condition tag will be applied.
2. Highlight the desired area. Right-click to open the **Text** menu, then select **Conditions...** (Figure 7) to open the **Condition Tags** dialog box.

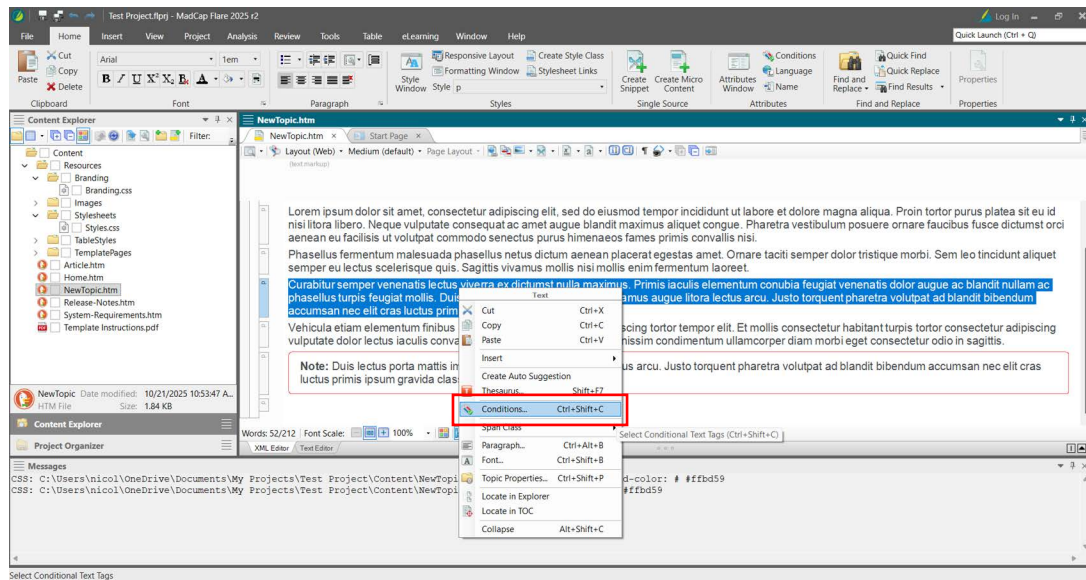


Figure 7

3. In the **Condition Tags** dialog box, click the tag's associated check box to apply that tag to the highlighted area of the topic.
4. Click **OK**. The **Condition Tags** dialog box closes.
5. The conditional text is highlighted with the color that corresponds to the condition tag (Figure 8).

Note: The visibility of the tag's highlight in the project depends on if Show indicators for conditions tag icon is selected (Figure 8, arrow).

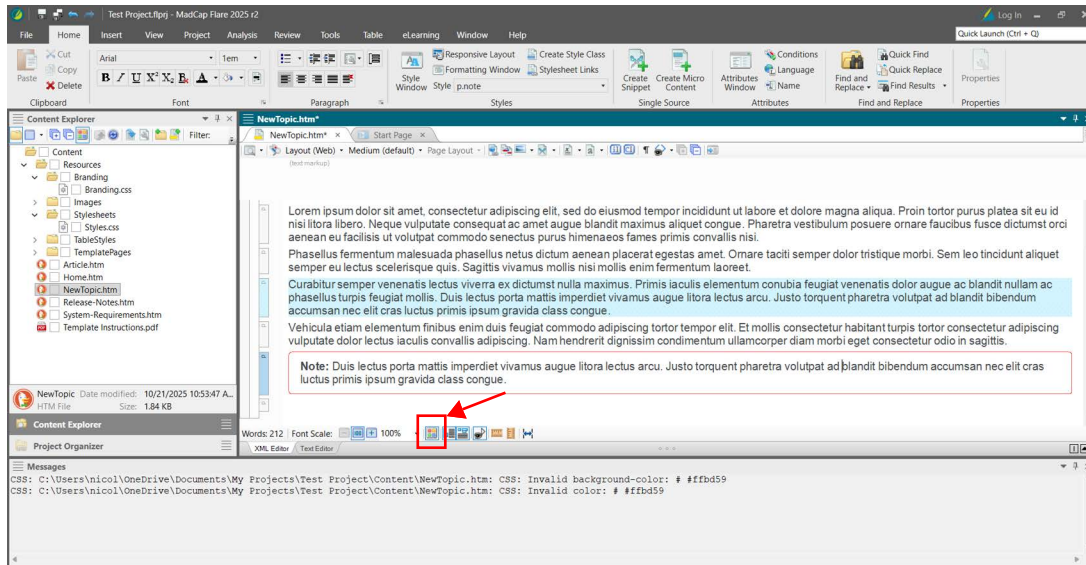


Figure 8