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Test your knowledge on sorting and filtering

GESAMTPUNKTZAHL 5

1. What is the process for arranging data into a meaningful order to make it easier to understand, analyze, and visualize?

1 / 1 Punkten

- ☐ Reframing
- ☐ Prioritizing
- ☐ Filtering
- ☒ Sorting

✓ Richtig

Sorting is the process for arranging data into a meaningful order to make it easier to understand, analyze, and visualize.

2. Filtering by a particular criteria is an effective way to narrow the scope of a query. However, filtering is time-intensive because it can only be done one variable at a time.

1 / 1 Punkten

- ☐ True
- ☒ False

✓ Richtig

Filtering can be done by single variable or multiple variables, depending on the query's criteria.

3. A data analyst is reviewing a national database of real estate sales. They are only interested in sales of condominiums. How can the analyst narrow their scope?

1 / 1 Punkten

- ☐ Filter out condominium sales
- ☐ Sort by non-condominium sales
- ☒ Filter out non-condominium sales
- ☐ Sort by condominium sales

✓ Richtig

The analyst can narrow their scope by filtering out non-condominium sales. This will enable them to view only the data on condominium sales.

4. A data analyst works for a rental car company. They have a spreadsheet that lists car ID numbers and the dates cars were returned. How can they sort the spreadsheet to find the most recently returned cars?

1 / 1 Punkten

- ☐ By return date, in ascending order
- ☐ By car numerical ID, in ascending order
- ☐ By car numerical ID, in descending order
- ☒ By return date, in descending order

✓ Richtig

To sort the spreadsheet to quickly find the most recently returned cars, they should sort by return date, in descending order.

5. Fill in the blank: To keep a header row at the top of a spreadsheet, highlight the row and select ____ from the View menu.

0 / 1 Punkten

- ☐ Set
- ☒ Pin
- ☐ Lock
- ☐ Freeze

! Falsch

To keep a header row at the top of a spreadsheet, highlight the row and select freeze from the View menu.