

HIT3061 – Software Team Project  
Final Deliverables Check List

Final Deliverables Check List	Submitted Yes/No/NA
<b>Main Document</b>	
1. Cover Sheet	
2. Check List	
3. Final Project Document	
<b>Appendices</b>	
4. Work Contribution Break on all documents and code	
5. Meeting Summary	
6. Project Plan	
7. SRS	
8. Test Plan	
9. Test Results	
10. Usability Report (If applicable)	
11. Technical Manual	
12. User's Manual	
13. Table of contents of lab manual (if applicable)	
14. CD/DVD Directory Dump	
15. Source Codes (at least 1 file)	
16. MOU	
17. Client Sign off	
<b>Others</b>	
18. CD/DVD	
19. Presentation Materials	

**Note:** If a final deliverable aside from items 10 and 13 is not submitted due to it being not applicable (NA), a documentation must be submitted stating why it is not applicable.